Capacity building and skills enhancement initiatives taken by the institution during the Year 2020-2021

Communication Skills



(Recognized by UGC under section 2f and 12B)Affiliated to Thiruvalluvar University, Vellore)

Department	DEPARTMENT OF ENGLISH
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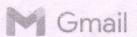
Titles	Description
Date	24.05.2021
Name of the Programme	Virtual Workshop
Title of the Programme	ENGLISH FOR CAREER
Resource Person	MR.P.ASHRAF ALI Assistant Professor of English C.Abdul Hakeem College, Melvisharam
Number of Beneficiaries	166
Outcome	Students got awareness on various career opportunities and the importance of English

Note: List of attachments (including page numbers)

- 1. Proposal
- 2. Circular
- 3. Attendance
- 4. Reports
- 5. Others (If Any)

Dr. A. SHAFEE AHMED KHAN

M.A., M.Sc., M.Phil., Ph.D., UET., CTE Asst Professor, Head & Research Seperation P.G. & Research Dept. of English Wildred Dioora College. Ambur - 635 802. a consequence on Not 9984617657 Principal PRINCIPAL
MAZHARUL ULOOM CO' 1. OE.



M.A. Uzefa Rashida <uzefama1608@gmail.com>

Permission for English Association Virtual Workshop.

1 message

huzaifa rasheeda <uzefama1608@gmail.com>
To: Aadil Ahmed <principalmuc@gmail.com>

Mon, May 17, 2021 at 8:12 PM

From
M. A. Uzefa Rashida
Vice President
English Association
Department of English
Mazharul Uloom College, Ambur

To Principal i/c Mazharul Uloom College Ambur

Respected Sir

The English Association of our College would like to conduct a Virtual Workshop on 'English for Career' for the UG students of English on 22 May 2021 at 12 pm .The Resource Person for this program, Prof. Ashraf Ali Khan, Assistant Professor of English, C.Abdul Hakeem College, Melvishram has been kind enough to accept the invitation. Kindly grant us permission for the same.

Thanking You Regards

M. A. Uzefa Rashida

17.5.2021 Ambur

SHIFT I/SHIFT II CIRCULAR -REVISED

Under the auspices of English Association of our college One Day Virtual Workshop on *English for Career* will be conducted at *11.45 am on 24.05.2021* Prof.Ashraf Ali Khan, Assistant Professor of English, C. Hakeem College, Melvisharam has kindly consented to be resource person.

Dr. K. H. Kaleemullah, Principal i/c will preside. Prof. A. Noorul Ameen HoD of Corporate Secretaryship will deliver the Valedictory Address. All Students of I, II and III year of both Shift I and II are invited to attend the workshop. Mentors are asked to circulate this in their respective classes. The zoom link will be shared 10 minutes before the programme.

PRINCIPAL

MAZHARUL ULOOM COLLEGI AMBUR - 635 802, Vellore Disi

Date: 20.05.2021

Circular Completed:

1. Circular completion by:

2. Verified by:



Established and Managed by the Ambur Muslim Educational Society
Reaccredited by NAAC with B Grade
Affiliated with the Thiruvalluvar University, Vellore

The Management, Principal and the Faculty Members of the PG and Research Department of English cordially invite you to participate in the

Virtual Workshop

On

ENGLISH FOR CAREER

On Monday, 24 May 2021 at 12:30 pm

Dr. K. H. Kaleemullah Principal i/c

will preside and inaugurate the workshop

Prof. P. Ashraf Ali Khan

Assistant Professor of English C. Abdul Hakeem College, Melvisharam

has kindly consented to be the Chief Guest and Resource Person.

Prof. A. Noorul Ameen

Assistant Professor of Corporate Secretaryship Mazharul Uloom College, Ambur

Will deliver the Valedictory Address.

Patrons

Dr. K. H. Kaleemullah

Principal i/c

Janab M. Nazar Mohamed

Secretary and Correspondent

Conveners

Dr. A. Shafee Ahmed Khan

Assistant Prof. & Head PG & Research Department of English

Prof. P.J. Sadia Parveen

Assistant. Prof. & Head UG Department of English

Organising Committee

Prof. M. A. Uzefa Rashida Vice President, English Association

Prof. U. ThiyagarajanAsst. Professor of English



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Affiliated with the Thiruvalluvar University, Vellore

PG and Research Department of English organises

ENGLISH FOR CAREER

Monday, 24 May 2021

12:30 pm

Virtual Workshop

AGENDA

Qirath:

Mr. N. Mohammed Abrar

III B.Com (CS)

Welcome address:

Prof. P. J. Sadia Parveen

Assistant Prof. of English Head, UG Department of English

Presidential & Inaugural Address:

Dr. K. H. Kaleemullah

Principal i/c

Special Address:

Dr. A. Shafee Ahmed Khan

Assistant Prof. & Head PG & Research Department of English

Introduction of Chief Guest:

Prof. M. A. Uzefa Rashida

Vice President, English Association

Resource Person's Address:

Prof. P. Ashraf Ali Khan

Assistant Professor of English
C. Abdul Hakeem College, Melvisharam

Valedictory Address:

Prof. A. Noorul Ameen

Assistant Professor of Corporate Secretaryship Mazharul Uloom College, Ambur

Vote of Thanks:

Prof. U. Thiyagarajan

Asst. Professor of English

PG & Research Department of English organised One day Online Workshop on 'English for Career'

Date: 24.05.2021

Action taken Report

The PG & Research Department of English, Mazharul Uloom College, Ambur organized One day Virtual Workshop on English For Career on 24.05.2021 through zoom app at 12.30 pm. The Chief Guest and Resource Person for the Virtual workshop was Prof. P. Ashraf Ali Khan, Assistant Professor in English, C. Abdul Hakeem College, Melvisharam.

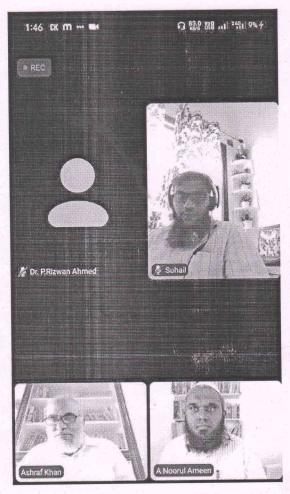
Mrs. M. A. Uzefa Rashida, Vice President, English Association, Assistant Professor of English hosted the virtual meet. The workshop started with Qirath recited by Mr. N. Mohammed Abrar, III B. Com (CS) followed by its translation by Ms. A.F. Fiza Zainab, III B.Sc. (MB). Prof. P. J. Sadia Parveen, Vice President, College Union, Shift-II, Assistant Professor & Head, UG Department of English welcomed the guest of honour and other participants in the virtual platform. The Principal- in-charge, Dr. K. H. Kaleemullah delivered the presidential address. The IQAC coordinator, Assistant Professor & Head, PG & Research Department of English, Dr. A. Shafee Ahmed Khan gave a special address. The Chief Guest and Resource Person for the Virtual workshop was Prof. P. Ashraf Ali Khan, Assistant Professor in English, C. Abdul Hakeem College, Melvisharam.

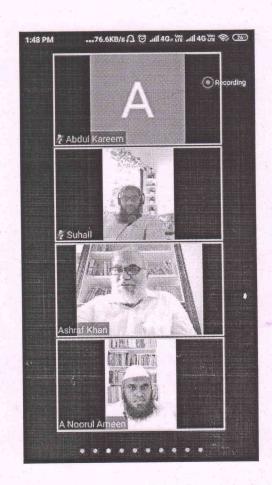
He discussed about how the students need to improve their communication skills in detail. He gave a complete picture of the barriers the learners face when they have to communicate in English and gave a list of solutions the to improve their LSRW skills. His speech made the student participants feel at home and there was a consistent attendance through out the meet.

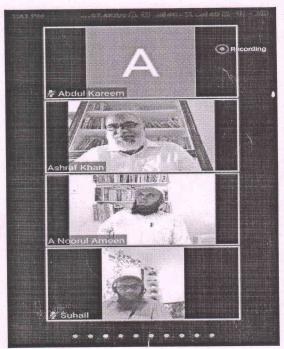
The Head & Assistant Professor of Corporate Secretaryship, Prof. A Noorul Ameen delivered a heartening valedictory address. Finally, Mr. U. Thiyagarajan, Assistant Professor of English, proposed the Vote of thanks. The Virtual Workshop came to an end on a grateful note

Assistant Professor of English
Mazharul Uloom College
Ambur - 635 802.

Photos of the Meet:







Name of the College

119 responses

Mazharul uloom college

Mazharul Uloom College

Mazharul Uloom College, Ambur

Mazharul Uloom college

Mazharul uloom college

MAZHARUL ULOOM COLLEGE

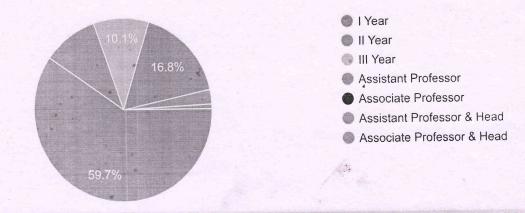
Mazharul Uloom College Ambur

MAZHARUL ULOOM COLLEGE AMBUR

Mazharul uloom college ambur

Year of Study/ Designation

119 responses



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116 responses

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Ambur, Tamilnadu

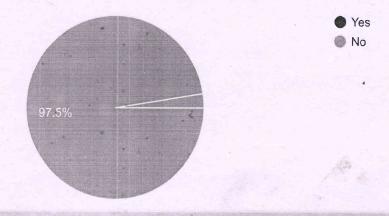
State

Vellore

Ambur, TN

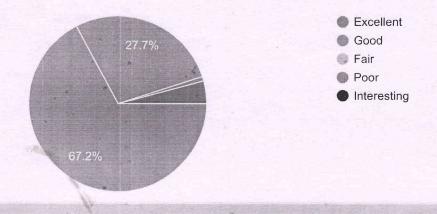
Was the workshop very useful?

119 responses



How was the Resource Person's Address?

119 responses



Any other suggestion

89 responses

No

Nothing

Good

Excellent Programme.

Nil

No

Nothing

Good Program

Need to conduct more such Workshops.

One International Participant: Feedback

Email.id

wawerumaina99@gmail.com

Full Name *

Alex maina

Department.*

Mass communication

Name of the College *

Alex maina official

Year of Study/ Designation *

III Year

WhatsApp Number *

0745829569

City, State

Nairobi Kenya

Was the workshop very useful? *

Yes

No

How was the Resource Person's Address? *

Excellent

Any other suggestion

I like the program, has a competitive and unique content in communication

Mrs. M. A. Uzefa Rashida

Vice President, English Association.

M.A. Uzefa Rashida

M.A. Uzefa Rashida Assistant Professor of English Mazharul Uloom College

Ambur - 63" 802.

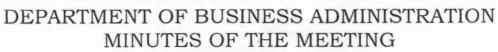
" English for Career! Prof. P. Ashraf. Ali Khan

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Assistant Professor standmucollege.ac.m		Mazharul Uloom College, Assistant Professor	Aazharul Uloom College. Assislant Professor Aa Zha Riji 1,1 COM CC Assistant Professor & Head	Mazharul Uloom college I Year	Mazharul Uloom College Assistant Professor	Mazharul uloom college III Year	MAZHARUL ULUOM OL Assistant Professor	SLAMAH COLLEGE Assistant Professor	sor & Head	CAbdul Hakeem College Assistant Professor	Mazhar Uloom college Ail Year	Mazharul Uloom college I Year	Mazharul Ulcom College I Year	Mazhagul ukom college 1 Year	Mazharul-Uloom College II Year	MAZHARUL ULOOM CCI Year	Mazharloom college I Year	MAZHARUL ULOOM CCI Year	Mazharil ulom collade Year	Mazhuri Uloom collage A i Year	CAbdul Hakeem college I Year Machanul uloom college I Year	MUC III Year	Mazharul Uloom Collego, Assistant Protessor	Mazharul uloom college. I Year	Mazharul Uloom College III Year	Mazharul Ulcom college Assistant Professor Mazharul Ulcom College Assistant Professor	Mazharul Ulcom College I Year	Mazharul uloom college 1 Year	Mazharul Ulcom college I Year	Simalungun University II Year	Mazharul Ulcom College I Year	Wazharul Uloom College I Year	Mazhar uloom collage Year	Mazharul Uloom College i Teel Mazharul uloom college Assistant Professor	MAZNARUL ULOOM CCI Year	MAZHARUL ULOGM CC.II Year Marharaul uloom college I Year	Mazharul Uloom College, Assistant Professor	Mazharuloom I Year Dismo Mobilim S. Associate Professor & Head	MAZHARUL ULCOM CC Assistant Professor & Head	Mazharul Uloom College, Assistant Professor C. Abdul Hakoom College Assistant Professor	Mazharul Uloom College I Year	Alex mains official III Year Islamish colline (Autonoill Year	Macharul Uloom College II Year	Islamiah college (Autono III Year Namia College (Autono III Year	Mazharul uloom college 1 Year	Mazharul Uloom College I Year Mazharul uloom college I Year	MUC COLLEGE Assistant Professor	Mazharu udom carage in resi	Mazharul uloom college II Year	Mazharul uloom college II Year	Mazharul Uloom College I Year Mazharul I floom College I Year	Mazharul Ukomodlege I Year	MUZHARUL ULOOM CC Assistant Professor Mazharul uloom collage Year	Mazharul ukom college III Year	Mucharul Uloom college III Year MAZHARUL ULOOM CCI Year	Mazharul uloom college Year	Mazhar Uloom I Year Mazharul Uloom College III Year	Mazharul uloom college / l Year	Mazharul uloom collago / I Year Mazharul uloom collago / I Year	Mazharul uloom college (1 Year	Mazharul ULOOM college! Year	Mazharul Ulcom college I Year	Mazharul Ulcom college Assistant Professor	Mazharul Uloom college i l'Year Mazharul Uloom College i Year	Mazharul ulcom college Year	Mazhar-ul-uloom college I Year Mazharul Uloom College I Year	Machani Uconi College I Year Machani Ucom College I Year Machani Ino college amin I Vent
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Fruil Address Full Name	6/23/2021 16:52:35. sea@mucollege.ac.in S.Atsar Ahmed	S/23/2021 17:56.52 maur@mucollege.ac.in M.A Uzela Rashida	S/23/2021 1913:54 nayim.11@gmail.com Md Nayeemullah Khan. A	523/2021 18:25:33 shaleemuo@gmail.com : Dr. SHAFEE AHMED KHAN A	524/2021 13:36:46 ismaltzayeemas@gmail.cismail.Zayeom.P	5.24/2021 13.37.03 nk@mucollege.ac.in Md Nayeemullah Khan.A	524/2021 33:37:25 ski@mucollege.ac.in A SANJEEVKUMAR	5/24/2021 13:38:03 fathimethebasum@redfill Dr. N. Fathima Thabassum	5/24/2021 13:36:03 akbaralameng@gmatt.cd 8.AkbArk AktuArk southoost 13:38:07 lanumhis@gmatt.com Janarthanan Gunasekaran	524/2021 13:38:19 thahashaaludifa602@gm Mohammod Taha, S	5/24/2021 13:38:24 kabdinunaf@gmail.com Prof.K. Abdul Munal	524/2021 13:38:44 sunalidimedpelooggylise committee comm	5/24/2021 13:39:35 sivasankaransivasankars S.Manjunathan	5/24/2021 13:39:38 msdsshvaan4950@gmai C MOHAMMED SAFWAAN.	6724/2021 13:40:06 nadtyasishetizovzgggn B. Nauya Alamoni e.zazana 13:40:23 salmanfin.3@anall.com: Mohammed Salman.k	5/24/2021 13:41.13: anas1504:2002@gmail.c/ B mohamed anas	5/24/2021 13:41:25 hbrovez13@gmal.com HB ROVEZ MOHAMMED NIHAL	5/24/2021 13/41/27 sajeeda2710/ggmalt.com 7/3ajeeda barnoot c. zaroos 13/41/47, mohammedasil9791/g/ar MOHAMMED ASIF C.A	5/24/2021 13:43:01 rasafurnisha05@gmail.c M.Rasafur Nisha	44:15	S24/2021 13:44:39 spresentingresentiating in assembly and garage SYED SUFYAN	S24/2021 13:45:15 muzakkimohammed510 Mohammed muzakkir.k	5/24/2021 13:45:18 kitabolamusana toogaan ee saaraa	S24/2021 13.46.43 yaminnurthaza0@gmail, B. Yamin Murthaza	5/24/2021 13:47:53 shabathShabz236@gma Shabeth Hustain. N	5/24/2021 13/48:22 niyazahmed72@rediffma S NIYAZ AHMED	5/24/2021 13:48:29 salv@mucollege.ac.in S. ABDUL KAREEM	6/24/2021 13:48:43 kumarmadhan415@gma J.Madman kumar k.vaz.oo 13:48:51 nasheelhamuskan@gma Nasheelha Muskan NA	5/24/2021 13:51:13 sumairabanu307@gmail, N.Sumaira banu	5/24/2021 13:51:24 javeemahi1@gmail.com: Javeeria	5/24/2021 13:52:05: mararajaU10/82/20gmat, regim warrange stournoor 13:52:19 praveenlee/70@pamail.cx Praveen G	5/24/2021 13:53:11 Ameennusen1977@gm: MUEEN UR RAHMAN. A	S/24/2021 13:54:06 santhoshsmith777@gma S/SANTHOSH	5/24/2021 13:54:50 Material Annies (1998) Material Research (1998) Mate	6/24/2021 13:56:27 bs@mucdlege.en.in 8. SRIDEVI	5/24/2021 13:57:39 ishihyaquebasha@gmat, ISTHIYAQUE BASHA K.A.	5/24/2021 13:56:07: asslyatabassum336@grt Asslya Tabassum.f	524/2021 13:59:50 dikaserhillarmuogigine Dironuumioudi 624/2021 14:20:22 hivathbasha@gmail.com H. Naziya kouser	5/24/2021 14:33.01 mohdumdwan@gmail.oc Diwan Mohdum S	5/24/2021 14:44:33 noordameen.not@gmist. A NUONUL AMEEN S/24/2021 14:49:27 jameelbped@gmail.com; Jameel basha b	524/2021 15:13:20 abrarahmedphdi@gmall.(K. Abrar Ahmed	5/24/2021 15:37:54 affanmuhammed0996@g Muhamana awan.o s/24/2021 16:15:33 wawerumaina99@gmail. Alex niaina	5/24/2021 18:26:16 mohammedbasha453@k Mohammed Basha.K	Sy242021 19:45:40 karan7zm@gmat.com r0glewaran Sy242021 19:46:05 faizanishab@gmat.com C.Faizan Basha	5/24/2021 19:55:20 thouleeque409@gaml.c S.MD THOUFEEQUE	S/25/2021 10:26:59 parveentilsem@gmail.cot M. PARVEEN BANU	6,251,2021 10,29,10 dineshlomar31032003@ Dinesh Kumar costooo 11,00,28 sv@mucollege.ac.in svandakshmi	5/25/2021 11:17:48: dhanaravin/8@gaml.con R. Dhana Lakeltmi ravi	625/2021 11:25:53 naseehasana2@gmat.cx M.S.NASEEHA SANA.	6/25/2021 12:35:01 SHAZIAFARHEENPI@gn Shazia faithen. P	5/25/2021 12:40:48 arsthya3330@gmail.com Arsthya Pathma syzkyozy 14:02:35 imrananas5@gmail.com IMRAN AHMED.T	5/25/2021 15:18:42 attanbasta890@gmsiLc ATHAR BASHA M	5/25/2021 15:25/26 sakiniwak ri usagamat.com THYAGARAJAN U	5/25/2021 17:56:14 sarathkuma115@gmail.c SARATHKUMAR.V	5/25/2021 19:50:58 hmohammedan/37@gmx Mohammed Arif.H	5/26/2021 13:37:39 ashimotenmed/2053@ M MOHAMMED ASHIIK	5/26/2021 13:34:35 sabeluT/@gmail.com S.SABEEL AHMED	8/26/2021 13:47:10 astirsinnan787@gmail.cc Mohammed Aatir Sinnan M K	5/20/2021 13:52:30 indusessalation regimes. A modern as special 13:53:52 laizaarima27@gmail.com Faiza erim a	5/26/2021 13:55:19 niyamathulfah120/2002(Niyamathulfah P.A.	5/29/2021 14:12:04 ameerzaheeraz@gmal.c Mohammed Zaheer K.A.	5/26/2021 14-23-24 nsyeamahmed2402@gn S.Nayean Armed roze2021 14-28-36 madeamahmed30@gna R.Nadeamahmed		S26/2021 14:35:26 rifa6881@gmail.com Dr. ArtA BE-GUN S26/2021 14:40:24 mohammadsalhan85200 F.Mohammad Salhan	626/2021 15 05:01 sundudaziling@gmail.cor S.Mohammod Hussain	5/26/2021 15:07:36 nasinfeaxolggmen.com nasin number vousuff	K-ROPOTO 17-16-59 nmohammediatzen8380; MOHAMMED FAIZAN N

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DATE	19-05-2021	TIME	3:00 pm
VENUE	Department of	Business Admin	istration

AGENDA:

Online Short Term Course

Online Information:

Zoom Application ID

:6072078924, 925,927,929,931,933

Password

: BBA

MEMBERS PRESENT:

Name of Faculty	Signature
Dr V. S.Suhail Ahmed	Gulmil Shunding 1911/22
Mr K. Thoufeeq Ahmed	K. The des
Mr S. Azeem Ahmed	Been Do
Mr Syed Thufail Ahmed	Figle 120

MEMBERS ABESNT: [LEAVE/OD/PERMISSION]

NIL

MEETING PROCEEDINGS:

- > The meeting started through online mode in Zoom Application as per the schedule.
- The meeting started with recitation of verses from holy Quran by Prof.KTA.
- > HOD chaired the meeting.
- Responsibilities were given the respective concern staff they capacity do the topics allotment
- Prof KTA created a E-Certification and Registration
- Prof AAS do the Whatsapps created and motivation the student to joint the free online short term course.

Mo

Submit Ahmen 195727,
S. SUHAIL AHMED, M.Com., MBA., M.A.M.Phil., ADCAL A-D
and Assistant Professor

Head and Assistant Professor, Department of Business Administration, Mazharul Uloom College, AMBUR-635 802. Yellore District. Tamil Nadu.

Mazharul Uloom College- Ambur

Department of Business Administration

Short Term Course Communication Skills and Interview Etiquettes

Overview of the Short-Term Course Communication Skills and Interview Etiquettes

The course is designed for the sustainability and upliftment of the students, due to the pandemic situation most of the students are facing a lot of consequences to get placed in a good job. Nowadays most of the students are Unemployed and being recruited in a good position is a big challenge and question mark for the young generations. This course will help the students to prepare themselves for their forthcoming challenges and the contents of the course are sequentially designed to cover most aspects of teaching and research through an effective blend of lectures, discussions, and experiential exercises Sessions will be conducted in hands on mode, which means that participants will work alongside the resource person Participants will be with practice datasets, reading material and links to download essential software

Course Details

Duration of the Course	30 Hours	d .
Date and Timing	24-05-2021 to 28-05-2021 12.00 PM -5.30 P.M	
Course Fee	Free	

Syllabus for Short Term Course

on

Communication skills and interview etiquettes from 24.05.2021 to 28.05.2021

Unit-1 Communication - Importance. Process. Types and Barriers of communications

Unit-2 Communication skills for the Managers

Unit-3 Interviews and its types

Unit-4 Resume preparation and techniques

Unit 5 Qualities required to get placed in MNCs with Case Study

Reference Books

Human Resources Management Rook by

ok by IK Sharm

Business Management Book by

CB Gupta.JK Sharma

Dr. P.Rizwan Ahmed

Vice Principal & HOD

Department of Computer Applications & PG Dept. of Information Technology, Mazharul Ulcom College, Ambur-635 302

Dr.V.S.SUHAIL AHMED,

M.Com.,MBA.,M.Phil.,ADCA.,Ph.D.,

Head & Assistant Professor

Department of Business Administration
Mazharul Uloom College-Ambur-635802

Cell: 9600204491, vsa@mucollege.ac.in



MAZHARUL ULOOM COLLEGE, AMBUR DEPARTMENT OF BUSINESS ADMINISTRATION



INAUGURATION FUNCTION

for the

SHORT TERM CERTIFICATE

on

"COMMUNICATION SKILLS AND INTERVIEW ETIQUETTES"

Date: 24nd May 2021

Time: 3:00 pm

Platform: Online - Zoom App

Compering: Prof. STA

AGENDA

Qirath and translation

Prof. K.THOUFEEQ AHMED

Assistant Professor, Department of BBA

Welcome Address

Dr.V.S.SUHAIL AHMED

Assistant Professor, Department of BBA

Presidential Address

Dr. K. H. Kaleemullah

Principal i/c. MUC

SHORT TERM COURSE SCHEDULE

Date	Program Titles	Taken by
24.05.2021	Communications - Importance.	Prof. AZEEM AHMED
	Process, Types and Barriers of communications	Assistant Professor.
25.05.2021	Communication skills for the	Prof. Syed Thufail Ahmed
	Managers	Assistant Professor.
26.05.2021	Interviews and its types	Prof. Syed Thufail Ahmed Assistant Professor.
27.05.2021	Resume preparation and	Dr V.S.Suhail Ahmed
	techniques	Head and Assistant Professor,
	Qualities requited to get placed	Prof. K. Thoufeeq Ahmed
	in MNC's with case study	Assistant Professor,
28.05.2021	Valedictory Function	

Feedback from the participants:

Dr. P.Rizwan Ahmed,

Vice Principal & HOD

Department of Computer Applications & PG Dept. of Information Technology,

Mazharul Uloom College, Ambur-635 802

Dr. V.S. SUHAIL AHMED,
M.Com., MBA, M. Phil, ADCA, Ph.D.,
Head & Assistant Professor
Department of dus & Administration
Mazharut Hoom. Langue Amour 635802
Gell: Bourzu4491, vsa@mucolloge.ac.in

15B

Department of Business Administration Online Short Term Certificate Course on Communication Skills and Interview Etiquettes

S.No.	NAME	Year	CLASS	ROLL NO
1	SaranKumar.S	III Year	BBA	3043
2	MOHAMMED MUTHAQUI .K	III Year	BBA	3029
3	ARAVINDAN.A	III Year	BBA	3003
4	Tanveer Ahmed K	2021 passed out	BBA	3047
5	I.saleem	III Year	BBA	3040
6	PRASANNA V K	III Year	B.SC (MATHS)	4108
7	SHARUQ ARBAZ P S	III Year	B.SC (CS)	735
8	THULASIDHARAN S	II Year	B.SC (MATHS)	4113
9	SIVA K	Passed out	B.SC (CS)	736
10	RAJESHKUMAR	LAST YEAR	BBA	3037
11	K.mohammed Raiyan	II Year	B.SC (CS)	4222
12	A. IMRAN AHMED	III Year	BBA	3015
13	Md Sayeed.N	III Year	BBA	6010
14	MOHAMMED UVAIZ B R	III Year	BBA	3032
15	Mohammed Salman.k	II Year	BBA	6024
16	Rasheeq Ahmed.S	III Year	BBA	3038
17	Mohammed Imad M	III Year	B.SC (CS)	715
18	Sadam Niyasi	III Year	BBA	3039
19	Sameer ahmed	III Year	BBA	3041
20	Mohammed Maaz H	Passed out 2021	BCA	3125
21	Mohammed Yameen C	III Year	BBA	6025
22	MOHAMMED Fuzail	III Year	BBA	3027
23	IQLAS SHAYAN K	II Year	B.COM	4415
24	M.K.ABDUL JABBAR	II Year	B.COM	4401
25	N MOHAMMED FAIZAN	II Year	B.COM	4425
26	SAMIULLAH.V	II Year	B.COM	4456
27	MOHAMMED YASEEN K	II Year	B.COM	4440
28	MOHAMMED AFFAN.K	III Year	B.COM	923
29	Umair Saqib . C	III Year	B.COM	4463
30	Mohammed Arif.H	III Year	B.A(CE)	4022
31	Uviazahmed	III Year	BBA	3051
32	Aneeq	III Year	BBA	6013
33	MOHAMMED AFFAN P	2021 outgone student	BCA	3116

34	GMSUFIYAN	II Year	BBA	6036
35	Faizan Ahmed A	II Year	B.SC (MATHS)	4103
36	Praveen Kumar N	Completed	BBA	3035
37	Mohamed khizar k	II Year	BBA	6012
38	N Muhammad Kaif	II Year	B.COM (CS)	4348
39	M. Eathisham	III Year	B.COM (CS)	4311
40	Mohammed IzHaR A	II Year	BBA	6021
41	M.Mohan Raj	Imayam college	Professor	6002
42	Mohammed Aatir Sinnan M K	III Year	B.COM (CS)	818
43	CHANDRU	Outer students	BBA	3006
44	SHAKIR H	Complete my degree	BBA	3044
45	K. Mohammed touseef	1 st year	M com	2301
46	M.MOHAMMED AZHARUDDIN	III Year	BBA	6016
47	Mohammed Yaqoob V	Lecturer	Lecturer	2k86106
48	Mohammad Hameez. T	III Year	BBA	6020
49	Mohammed Dasthagir k	II Year	BBA	6017
50	Sayed Afridi	III Year	BBA	6031
51	S.Sbeel Ahmed	II Year	BBA	6029
52	Shafeeque Ahmed.N	III Year	BBA	6033
53	Mohammed Taha. S	III Year	B.COM (CS)	834
54	Shibbath famaz k	II Year	BBA	6034
55	NAFEEZ AHMED A	II Year	B.COM (CS)	4352
56	Kabilan R	BBA complete	BBA	3018
57	Tajuddin .T	III Year	BBA	6037
58	IBRAHIM KHALEELULLAH.P	III Year	BBA	6005
59	T.Tanzeel	I year	M.com	2302

Dr.V.S.SUHAIL AHMED,

M.Com.,MBA.,M.Phil.,ADCA.,Ph.D.,

Head & Assistant Professor

Department of Business Administration

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Guri.

Dr. P.Rizwan Ahmed,
Vice Principal & HOD
Department of Computer Applications & PG Dept. of Information Technology.
Mazharul Uloom College, Ambur-600 2

Day 3: 26.05.2021

Mr. Syed Thufail Ahmed, Asst Professor in the Department of BBA was the resource person. He explained about the interview and its types.

Dr. V.S. Suhail Ahmed Head and Assistant Professor of BBA He provided insights gave the question-and-answer scission for an interview and its importance

Day 4: 27.05.2021

Dr. V.S. Suhail Ahmed, Head and Asst Professor in the Department of BBA was the resource person, enlightened on the qualities required to get placed in MNCs with the case study.

Mr. K. Thouquee Ahmed, Department of BBA was the resource person, explained how to formulate the resume preparation and detailed description on the preparation of a resume.

Day 5: 28.05.2021

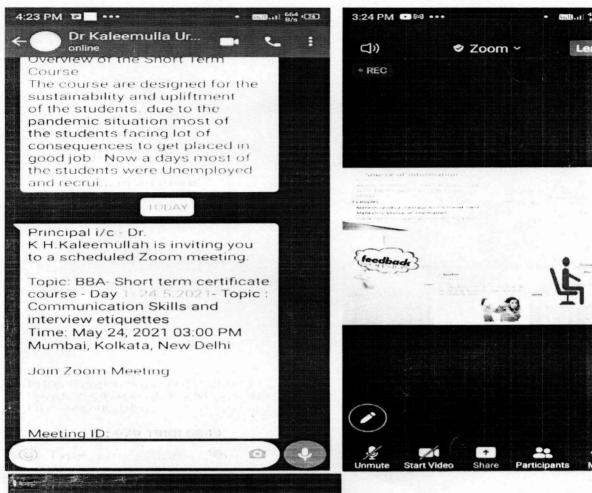
This was the concluding day of the certificate course. So, the Valedictory function was organized. Mr. Syed Thufail Ahmed, Assistant Professor of BBA was the master of ceremony. The program started with an invocation by Mr. K. Thouquee Ahmed, Asst. Professor of BBA. Dr. V.S. Suhail Ahmed, Head and Assistant Professor Department of BBA welcomed the gathering. The Principal- in-charge, Dr. K. H. Kaleemullah delivered the presidential address. Dr. P. Rizwan Ahmed shift II in charge delivered the valedictory address. Feedback forms were collected from the students. Mr. Azeem Ahmed proposed a Vote of Thanks.

Dr. P.Rizwan Ahmed,
Vice Principal & HOD
Department of Computer Applications &

PG Dept. of Information Technology, Mazharul Uloom College, Ambur-627 272 Head and Assistant Professor,
Department of Business Administration,
Mazharul Uloom College, AMBUR-635 802.
Vellore District. Tanuil Nadu.

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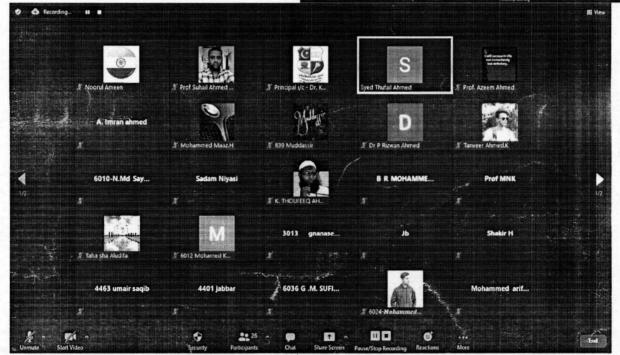
+91 9629904490











& PRINCIPALITÉ

Dr. P.Rizwan Ahmed,

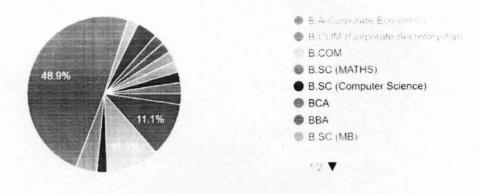
Department of Computer Applications & PG Dept. of Information Technology, Mazharul Uloom College, Ambur-635 902

Cell: +91 9629904490
Cell: +91 9629904490
V.S. SUHAIL AHMED,
M.Com.,MBA.,M.A.,M.Phil.,ADCA.Ph. 9

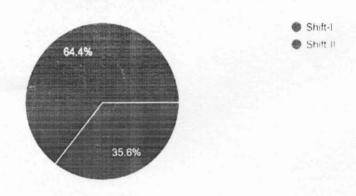
Head and Assistant Professor,
Head and Assistant Professor,
Department of Business Administration,
Department of Business Administration,
Mazharul Uloom College, AMEUR-635 802.
Mazharul Uloom College, AMEUR-635 802.
Vellore District. Tamil Nadu.

Feedback of short-term course organized on communication skills and interview etiquettes

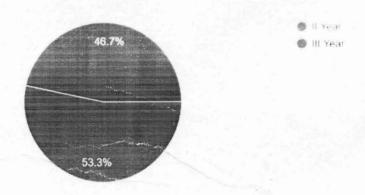
CLASS (Staff Eyeonly- Types the "Other" Option Type i.e (Asst Professor in BBA) 45 responses



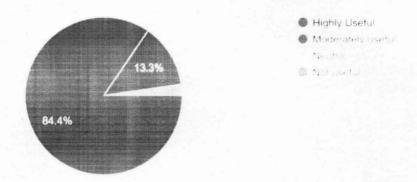
Mode of Shift 45 responses



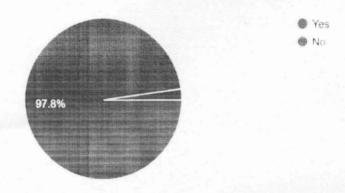
Year 45 responses



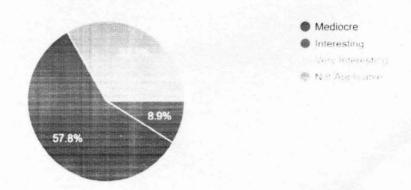
The online short term course was useful for me 45 responses



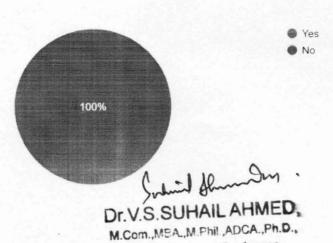
The resource persons cleared the doubts for the question asked by me 45 responses



How was the communication of the resource persons 45 responses



Do you want more such type of courses? 45 responses



Suggestion

- It's very helpful for me
- Very interesting
- Cell: 9800204491, vsa@mucollege.ac.in Nothing much, but thanks a lot for giving this opportunity
- Thank you so much sir for organizing this wonderful course
- I'm enjoying a lot from webinar's and I've learned many things it.. Just keep conducting like this.

Head & Assistant Professor

Department of Business Administration

Mazharia Ulbom College Anibur-635802

- Thank you so much
- Thanks for doing such kind of short-term course, and please make in future also such kind of short-term course and webinar once again thank you so much and congrats whole BBA team short course was end successfully□
- Request to conduct in leadership style
- Thank to Hod sir & entire BBA department for conducting this kind Short term
- Allahmudullah is use full for me and I am thanks to our department of hod and the staff to help me to modle ...
- At present moment we deserve a wonderful program by our respected sir .. right time to creat right way for freshers. thank you, sir.
- Very useful to me self...
- Very useful course
- We want more courses like this
- Very Useful class
- Excellent very useful
- Highly satisfied. I have more learning to the short Term corce thanks to all those who are conducting this.
- Great session
- Excellent classes from BBA about interviews skills and communication and Expert advice for writing a teaching resume that highlights your certifications, specific experience, and technical expertise

It very helpful for me MEGATIME MIRHADOCATIO Helera Assistanti Protesson Department Cabishas & definistration Mazher Uldorn Gollego watt 6353882 Galla 6862844931, vza remucellege ac in

PRINCIALILE Dr. P.Rizwan Ahmed. Vice Principal & HOD Department of Computer Applications PG Dept. of Information Technology.

Mazharul Uloom College, Ambur-635 802



MAZHARUL ULOOM COLLEGE, AMBUR DEPARTMENT OF BUSINESS ADMINISTRATION



VALEDICTORY FUNCTION

for the

SHORT TERM COURSE

on

"COMMUNICATION SKILLS AND INTERVIEW ETIQUETTES"

Date: 28nd May 2021

Time: 3:00 pm

Platform: Online - Zoom App

Compering: Prof. STA

AGENDA

Qirath and translation

Prof. K.THOUFEEO AHMED

Assistant Professor, Department of BBA

Welcome Address

Dr.V.S.SUHAIL AHMED

Assistant Professor, Department of BBA

Presidential Address

Dr. K. H. Kaleemullah

Principal i/c, MUC

Valedictory Address

Dr.P. RIZWAN AHMED

Professor in Charge, Shift II

Feedback from the participants:

Vote of Thanks

Prof. AZEEM AHMED

Assistant Professor, Department of BBA

Dr. P.Rizwan Ahmed,
Vice Principal & HOD

Department of Computer Applications & PG Dept. of Information Technology,

Mazharul Uloom College, Ambur-635 802

Mazharul Uloom College (Shift-II).Ambur



Established and Managed by AMES

Reaccredited by NAAC with B Grade

Affiliated to Thiruvalluvar University, Vellore



This is to certify that Dr V.S.SUHAIL AHMED

BBA

Department, has

successfully completed Five Days Online Short Term Course on

"COMMUNICATION SKILLS AND INTERVIEW ETIQUETTES"

organised by Department of Business Administration, Mazharul Uloom College,

Ambur. from 24th-28nd May, 2021.

Levil Aleman

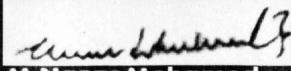
Dr. V. S. Suhail Ahmed

Convenor



Dr.: K. H. Kaleemuliah

Principal i/c



M.Nazar Mohamed

Secretary and Correspondent

Avaded Ed ed 101010102

Made for free with Certify'





MUCCSE - Certificate Course Guidelines <u>20</u>20-2021

Course Name :-

Certificate in Communicative English

Frequency:-

Biannual/ Every Semester

Duration:-

30 hours to 50 hours per semester

Procedure:-

Certificate to be awarded to learners with 80% Attendance minimum.

Fee :-

Free due to Pandemic: -COVID-19.

No. of learners:

25 maximum

No. of Batches:

As per availability of instructors and learner enrolments.

Timing: -

Off college Hours & online

Syllabus:-

Framed by Department of English.

Activity:

Self- paced one on one learning.

Platform:-

Google Meet

Assignments:

Assignments are assigned to all students with a scheduled target deadline. Some progress faster some lag behind. Instructors help the slow learners to

pace up and also hold interactive & group discussions for 30 minutes to

check progress.

Assessment:

Check Communication Improvement during class interactions.

M. A. UZEFA RASHIDA Coordinater - MUCCSE Assistant Professor of English Mazharul Uloom College Ambur - 635 802

PRINCIPAL 11c

PRINCIPAL

MAZHARUL ULOOM COLLEGE AMBUR - 835 802, Vr. D.





Mazharul Uloom College Centre for Spoken English

CERTIFICATE IN COMMUNICATIVE ENGLISH COURSE Academic Year 2020-2021

Even Semester

PROPOSAL

• No. of learners per batch:

25

• Duration per session:

90 minutes

• Course Duration -

30 hours - only working days

• Fees:

FREE

No. of Batch

2

• Session Timings:

Batch I - 6.00 pm- 7.30 pm

Batch II- 6.00 pm-7.30 pm

• Level:

Basic to Advanced

Instructors:

1. MAUR 2. PJS

• Target Students:

Shift -I & Shift II

Ambur. 17.03.2021

M.A. Uzefa Rashida
M. A. UZEFA RASHIDA
Coordinator - MUCCSE
Assistant Prefessor of English
Mazharul Uloom College
Ambur - 635 802

MAZHARUL ULOOM COLLEGE, AMBUR SHIFT I/SHIFT II CIRCULAR

SEASON IX -MUCCSE STARTS ITS Communicative English Classes "Hurry!"

The Mazharul Uloom College Centre for Spoken English (MUCCSE) announces the commencement of **Certificate in Communicative English Course** Season- IX from 22nd March 2021 online for 30 hours. Google Meet link will be provided in the Whatsapp group. The students can enroll and benefit.

Session Timings:

Batch I - 6.00 pm - 7.30 pm - Prof MAUR

Batch II - 6.00 pm - 7.30 pm - Prof. PJS

Free Online Course.

For further details contact: Mrs. M. A. Uzefa Rashida Department of English Coordinator (MUCCSE)

NOTE: The admission and registration will be on First Come First Serve Basis.

PRINCIPAL i/c

Ambur. 18.03.2021





Certificate in Communicative English ACADEMIC YEAR: 2020-2021 SEMESTER – EVEN

S. NO	Name of the Lesson
1	NOUNS
2	PRONOUNS
3	ADJECTIVES
4	VERBS
5	BASIC SENTENCE PATTERN
6	SENTENCE FORMATION- USING ADJECTIVES
7	SENTENCE FORMATION- USING ADVERBS
8	ADVERBS-TYPES
9	GIVING REASONS USING LINKERS
10	IMPROMPTU SITUATIONAL DIALOGUES
11	REQUESTS AND COMMANDS
12	USE OF PREPOSITIONS –I
13	USE OF PREPOSITIONS –II
14	INTRODUCING ONESELF AND INTRODUCING OTHERS
15	FRAMING QUESTIONS
16	QUESTION TAGS
17	POLITE REQUESTS
18	VOICE-ACTIVE AND PASSIVE
.9	JAM





20	JFM (JUST FIVE MINUTES)
21	DEBATE
22	ROLE PLAYS
23	QUESTION AND RESPONSE
24	ATTENDING INTERVIEWS
25	PREPARING RESUME
26	GROUP DISCUSSION
27	GROUP REPRESENTATION
28	INTERACTIVE SESSION –I
29	INTERACTIVE SESSION –II
30	FEEDBACK AND VALEDICTORY SESSION

M A UZEFA RASHIDA
M. A. UZEFA RASHIDA
Coordinator - MUCCSE
Assistant Professor of English
Mazharul Uloom College
Ambur - 635 802





Certificate in Communicative English Academic Year- 2020-2021 -Even Semester ENROLMENT LIST

-	4 7	-		
к	Δ.	ΓC	н	•

BATCH:		CLASS
S.NO	Name of the Learner	I-B.com (CS)
1	P.A NIYAMATHULLAH	I-B.com (CS)
2	J MADHAN KUMAR	I-B.com (CS)
3	N MOHAMMED FAIZAN	
4	P JUNAID	I-B.com (CS)
5	J NAVEED AHMED	I-B.com (CS)
6	A ABUBAKAR SIDDHIQ	I-B.sc (M)
7	S MOHAMMED AFFAN	I-B.sc (CS)
8	A MOHAMMED SAMEER	I-B.sc (CS)
9	M MOHAMMED ASHIK	I-B.sc (CS)
10	SYED MOHAMMED SADIQ	I-B.sc (CS)
11	S MOHAMMED SALMAN	I-B.sc (CS)
12	E .M THOUFEEQUE AHMED	I-B.com (CS)
13	T MOHAMMED VASEEM	I-B.com (G)
14	P MOHAMMED IFRAZ	I-B.com (G)
15	S PRASANTH	I-B.com (G)
16	M MOHAMMED AFSHAN	I-B.com (G)
17	G MOHAMMED NAVEED	I-B.com (G)
18	V ABDUL HAFEEZ	I-B.com (G)
19	V MOHAMMED SAIHAN	I-B.com (G)
20	R KOTHANDARAMAN	I-BBA
21	S MUHAMMED RAYAN	I-BBA
22	A P MOHAMMED FAIZAL	I-BBA
23	M ATHAR BASHA	I-BCA
24	K SAKTHIVEL	I-BCA
25	P BARATH	I-BCA

M. A. UZEFA RASHIDA Coordinator - MUCCSE Assistant Professor of English Mazharul Ulcom College Ambur - 635 802





Certificate in Communicative English

Academic Year- 2020-2021 -Even Semester

ENROLMENT LIST

BATCH: II

S.NO	Name of the Learner	CLASS
1	M MOHAMMED SALIQUE	I-B.COM(CS)
2	P M MOHAMMED AQYAAR	I-B.COM(G)
3	S SALAM	I-B.COM(G)
4	N ANAS	I-B.COM(G)
5	Z TANZEEL AHMED	I-B,COM(G)
6	S FAZLUR RAHMAN	I-B.COM(G)
7	K R ABDUL RASHEED	I-B.COM(G)
8	N ANEES AHMED	I-B.COM(G)
9	S NIJAMUTHIN	I-B.COM(G)
10	V MOHAMMED RASHIQUE	III B.COM (G)
11	M MOHAMMED SALIQUE	I-B.COM(CS)
12	S MOHAMMED FUZAIL	III B.COM (G)
13	K N AADAM BASHA	III B.COM (G)
14	S IRBAZ AHMED	III B.COM (G)
15	H MUZAMMIL	III B.COM (G)
16	S M MUSHARAF	II-B.A(CE)
17	V MOHAMMED YUSUF	II-B.A(CE)
18	O A MOHAMMED RASHID	II-B.A(CE)
19	S MOHAMMED SUHAIB	II-B.A(CE)
20	S TRIPATHI	II-B.A(CE)
21	SYED NIHALUDDIN	II-B.SC(M)
22	K MOHAMMED ZEESHAN	II-B.SC(CS)
23	K ALTHAMESH	II-B.SC(CS)
24	M JASEEM KHAN	II-B.SC(CS)
25	J MOHAMMED IMAAZ	II-B.SC(CS)

Mashot

M. A. UZEFA RASHIDA Coordinator - MUCUSE Assistant Professor of English Mazharul Uloom College Ambur - 635 802





Mazharul Uloom College Centre for Spoken English CERTIFICATE IN COMMUNICATIVE ENGLISH COURSE

REPORT

ACADEMIC YEAR-2020-2021

Even Semester

The MUCCSE conducted a 30 hour Basic to Advanced level online Certificate in Communicative English Course for eager learners in Communicative English. The Classes commenced from 22nd March 2021 to 20th April 2021. Two Batches with flexible timings were conducted for free to help the learners avail this opportunity by Department of English. P.J. Sadia Parveen, Assistant Professor of English and M.A. Uzefa Rashida, Coordinator, MUCCSE handled the online classes. 50 students enrolled and completed the course. A syllabus was framed to handle the basic to advanced level of Communicative English Classes. The assigned lessons and tasks, Interactive group discussions helped to assess the communication skills of the learners. The course concluded as planned. Certificates were awarded to 50 students on assessment as per MUCCSE Guidelines for the Academic Year 2020-2021.

Coordinator

M. A. UZEFA RASHIDA Coordinator - MUCCSE

Assistant Prefessor of English Mazharul Uloom Cellege Ambur - 635 802 PRINCIPAL i/c

PRINCIPAL

NAZBURRUL ULOOM COLLEGE

AMBUR - 635 802. Vr. Di.

MAZHARUL ULOOM COLLEGE CENTRE FOR SPOKEN ENGLISH MAZHARUL ULOOM COLLEGE, AMBUR.

Established and Managed by Ambur Muslim Educational Society
Re-Accredited by NAAC with B Grade
(Affiliated to Thiruvalluvar University, Serkkadu, Vellore-15)



Of I-B.com 6.

grade.

Certificate in Communicative English

J. MADHAN KUMAR

for qualifying the Communicative English Certificate Course for the year

2020-2021 [10111 22-03-2021 (1) 20-04-2021 Willi A'

Signature of Coordinator

M. A. UZEFA RASHIDA

This certificate is awarded to

ignature of Principal 1/c





MUCCSE – Certificate Course Guidelines 2020-2021

Course Name :-

Certificate in Communicative English

Frequency:-

Biannual/ Every Semester

Duration:-

30 hours to 50 hours per semester

Procedure:-

Certificate to be awarded to learners with 80% Attendance minimum.

Fee :-

Free due to Pandemic: -COVID-19.

No. of learners:

25 maximum

No. of Batches:

As per availability of instructors and learner enrolments.

Timing: -

Off college Hours & online

Syllabus:-

Framed by Department of English.

Activity:

Self- paced one on one learning.

Platform:-

Google Meet

Assignments:

Assignments are assigned to all students with a scheduled target deadline. Some progress faster some lag behind. Instructors help the slow learners to pace up and also hold interactive & group discussions for 30 minutes to

check progress.

Assessment:

Check Communication Improvement during class interactions.

COORDINATOR

M. A. UZEFA RASHIDA
Coerdinator - MUCCSE
Assistant Professor of English
Mazharul Uloom College
Ambur - 635 802

PRINCIPALIL

MAZHARUL ULOOM COLLEGE AMBUR - 636 802, Vb. DL



Mazharul Uloom College Centre for Spoken English



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CERTIFICATE IN COMMUNICATIVE ENGLISH COURSE Academic Year 2020-2021

Odd Semester

PROPOSAL

No. of learners per batch:

25

Duration per session:

90 minutes

Course Duration -

30 hours – only working days

• Fees:

FREE

No. of Batch

2

• Session Timings:

Batch I - 6.00 pm- 7.30 pm

Batch II- 6.00 pm- 7.30 pm

• Level:

Advanced

Instructors:

1. MAUR 2. PJS

Target Students:

Shift -I & Shift II

Ambur. 16.10.2020 M. A. UZEFA RASHIDA
Coordinator - MUCCSE
Assistant Professor of English
Mazharul Uleom College

Ambur - 635 802

M.A. Uzefa Rashida

MAZHARUL ULOOM COLLEGE, AMBUR SHIFT I/SHIFT II CIRCULAR

SEASON VIII -MUCCSE STARTS ITS Communicative English Classes "Hurry!"

The Mazharul Uloom College Centre for Spoken English (MUCCSE) announces the commencement of Certificate in Communicative English Course Season- VIII from 22nd October 2020 online for 30 hours. Google Meet link will be provided in the Whatsapp group. The students can enroll and benefit.

Session Timings:

Batch I- 6.00 pm - 7.30 pm - Prof MAUR

Batch II- 6.00 pm - 7.30 pm - Prof. PJS

Free Online Course.

For further details contact: Mrs. M. A. Uzefa Rashida Department of English Coordinator (MUCCSE)

NOTE: The admission and registration will be on First Come First Serve Basis.

PRINCIPAL i/c

Ambur. 17.10.2020





Certificate in Communicative English ACADEMIC YEAR: 2020-2021 SEMESTER - ODD

S. NO	Name of the Lesson
1	NOUNS
2	PRONOUNS
3	ADJECTIVES
4	VERBS
5	BASIC SENTENCE PATTERN
6	SENTENCE FORMATION- USING ADJECTIVES
7	SENTENCE FORMATION- USING ADVERBS
8	ADVERBS-TYPES
9	GIVING REASONS USING LINKERS
10	IMPROMPTU SITUATIONAL DIALOGUES
11	REQUESTS AND COMMANDS
12	USE OF PREPOSITIONS –I
13 * 3 # 18 8 8 18 3 32 1 32 18 9	USE OF PREPOSITIONS –II
14	INTRODUCING ONESELF AND INTRODUCING OTHERS
15	
16	QUESTION TAGS
17	POLITE REQUESTS
8	VOICE-ACTIVE AND PASSIVE
9	JAM







JFM (JUST FIVE MINUTES)
DEBATE
ROLE PLAYS
QUESTION AND RESPONSE
ATTENDING INTERVIEWS
PREPARING RESUME
GROUP DISCUSSION
GROUP REPRESENTATION
INTERACTIVE SESSION –I
INTERACTIVE SESSION –II
FEEDBACK AND VALEDICTORY SESSION

M A UZEFA RASHIDA
M. A. UZEFA RASHIDA
Coordinator - MUCCSE
Assistant Professor of English
Mazharul Uloom College
Ambur - 635 802





Certificate in Communicative English Academic Year- 2020-2021 -Odd Semester ENROLMENT LIST

R	A	Т	\boldsymbol{c}	u	

BATCH:		22.400		
S.NO	Name of the Learner	CLASS		
1	K A ISTHIYAQUE BASHA	II-BA (CE)		
2	A MUZAMIL	II-BA (CE)		
3	Y WASEEM AHMED	II-BA (CE)		
4	M INIYAVAN	II-BA (CE)		
5	S MOHAMMED JASIR	II-BA (CE)		
6	B ABDUL RIYAZ	II-B.COM (CS)		
7	C A EHTHISHAMUL HAQUE	II-B.COM (CS)		
8	B MOHAMMED FIRDOSE	II-B.COM (CS)		
9	S WASEEM AHMED	II-B.COM (CS)		
10	K S MUDASSIR AHMED	II B.COM(G)		
11	G MALIK BASHA	II B.COM(G)		
12	P WASEEM AKRAM	II B.COM(G)		
13	N MOHAMMED FAIZAN	II B.COM(G)		
14	V SAMIULLAH	II B.COM(G)		
15	G M SUFIYAN	II-BBA		
16	K MOHAMED KHIZAR	II-BBA		
17	K RAYAN	II-BCA		
18	A FAWAZ AHMED	II-BCA		
19	S SABEEL AHMED	II-BCA		
20	A MOHAMMED IZHAR	II-BBA		
21	A H ABRAR AHMED	II B.SC(CS)		
22	T MOHAMMED ISMAIL	II B.SC(CS)		
23	A NIYAZ AHMED	II B.COM(CS)		
24	E K MUBASHSHIR AHMED	I B.COM(CS)		
25	P SUHAIB AHMED	I B.COM(CS)		
23	1 JOHN AD AN HALE			

M. A. UZEFA RASHIDA
Coordinator - MUCCSE
Assistant Professor of English
Mazharul Uloom College
Ambur - 635 802





Certificate in Communicative English Academic Year- 2020-2021 -Odd Semester ENROLMENT LIST

BATCH: II

S.NO	Name of the Learner	CLASS
1	A MOHAMMED SAJJAD	III B.COM (CS)
2	S MOHAMMED KHALID	III B.COM (CS)
3	K NABEEL	III B.COM (CS)
4	K KAMRAN SAIF	III B.COM (CS)
5	K IRSHAD AHMED	III B.COM (CS)
6	S SAMEERUDDIN	III B.COM (CS)
7	FAIZUR REHMAN	III B.COM (CS)
8	N MOHAMMED ABRAR	III B.COM (CS)
9	M MOHAMMED MUZAMMIL	III B.COM (CS)
10	M KAMIL IRFAN	III B.COM (G)
11	G ARIF AHMED	III B.COM (G)
12	T MOHAMMED FAIZAN	III B.COM (G)
13	P MOHAMMED ASFAN	III B.COM (G)
14	P MOHAMMED MUJAHID	III B.COM (G)
15	S ABRAR AHMED	III B.COM (G)
16	U MOHAMMED HAMDAN	III B.COM (G)
17	A MOHAMMED FAIZAN	III B.COM (G)
18	A M HAZIQUE AHSAN	III B.COM (G)
19	R DURAI BABU	III B.COM (G)
20	R GOKUL RAMSINGH	III B.COM (G)
21	K S SAAJID	III B.COM (G)
22	A N ABU BAKER	III B.COM (G)
23	I SALEEM	III BBA
24	T WASEEULLAH	III BBA
25	S ILIYAZ	III BBA

M. A. UZEFA RASHIDA
Coordinator - MUCCSE
Assistant Professor of English
Mazharul Uloom College
Ambur - 635 802





Mazharul Uloom College Centre for Spoken English

CERTIFICATE IN COMMUNICATIVE ENGLISH COURSE

REPORT

ACADEMIC YEAR-2020-2021

Odd Semester

The MUCCSE conducted a 30 hour Basic to Advanced level online Certificate in Communicative English Course for eager learners in Communicative English. The Classes commenced from 22nd October 2020 to 20th November 2020. Two Batches with flexible timings were conducted for free to help the learners avail this opportunity by Department of English. P.J. Sadia Parveen, Assistant Professor of English and M.A. Uzefa Rashida, Coordinator, MUCCSE handled the online classes. 50 students enrolled and completed the course. A syllabus was framed to handle the basic to advanced level of Communicative English Classes. The assigned lessons and tasks, Interactive group discussions helped to assess the communication skills of the learners. The course concluded as planned. Certificates were awarded to 50 students on assessment as per MUCCSE Guidelines for the Academic Year 2020-2021.

Coordinator

M. A. UZEFA RASHIDA Coordinator - MUCCSE Assistant Professor of English Mazharul Uloom College Ambur - 635 802

PRINCIPAL i/c

IRUL ULOOM COLLEGE **AMBUR - 635 802. Vr. D**t.

MAZHARUL ULOOM COLLEGE CENTRE FOR SPOKEN ENGLISH MAZHARUL ULOOM COLLEGE, AMBUR.

Established and Managed by Ambur Muslim Educational Society Re-Accredited by NAAC with B Grade (Affiliated to Thiruvalluvar University, Serkkadu, Vellore-15)



OL II-BA(CE)

Certificate in Communicative English

for	qualifying	the	Communicative	English	Certificate	Course	for	the	year
2	020-2021	_ fro	111 22-10-2020	(ı) <u>20-11</u> -	-2020 Willi	`A'		grac	le.

M. A. UZEFA RASHIDA

This certificate is awarded to M. INIYAVAN