

Mazharul Uloom College, Ambur

Academic Audit Report

Date: 19.11.2022

*MM*  
*20/11/22*

**Audit Members :**

1. **Dr. N.Sujatha,**  
Coordinator, IQAC,  
Justice Basheer Ahmed Sayeed College for Women, Chennai
2. **Mrs. Jayanthi Sivagami,**  
Member, IQAC,  
Justice Basheer Ahmed Sayeed College for Women, Chennai

**Introduction**

The meeting of the Academic Audit was fixed on 19th November 2022. The members had a formal meeting in the office of the Principal. Dr. M. Mohammed Ismail, the Principal presented the overall developments and the progress made in the academic year. Members of the Committee discussed the procedural issues and began their exercise as per the programme schedule prepared by the Coordinator, IQAC. The Report covers the summarized observations and recommendations.

The IQAC members made a PPT presentation on the institutional academic activities and co-curricular activities. After the presentation the members visited the departments, facilities for Sports and Games, NCC office, NSS office and other students related committees. The presentations about institutional research, utilisation of infrastructure facilities and support systems were viewed by the members. After a short lunch break again, best practices were looked at. Recommendations were offered at points where it was required.

## **Observations by the auditors**

### **Curriculum**

The Institution is an affiliated college and adheres to Tiruvallur University syllabus and offers 11 UG, 2 PG, 4 M.Phil. and 1 Ph.D. programmes in two shifts. Certificate / Value added courses for 30 hours are offered to update the students with trendy knowledge. Well-designed Teaching Plan and work diaries are in place. The teachers are serving as members in the Board of Studies of University and Autonomous Colleges. Curriculum feedback is collected from stakeholders and is analysed.

### **Teaching – Learning**

The institution has made ample scope to enhance students' learning experience by incorporating field trips, study tours, industrial visits, training, guest lectures, workshops and lectures providing training for students aspiring for higher studies. Many students and faculty members have undertaken major and minor research projects.

Using the ICT tools, the teachers have developed e-content and embedded it in the teaching plan for students. Students participate in Seminars, Workshops and Conferences organised by the college and also by other colleges.

- Slow learners are appropriately guided by Remedial teaching methods.
- Advanced learners are given opportunities to exhibit their potential.

## **Research**

There are research guides from four departments offering part-time research, recognised by the Tiruvallur University and University of Madras.

In the last three academic years 33 papers have been published by the faculty in UGC Care listed journal and 22 articles have been published as chapters in books and papers in the journals. The institution organises Conferences and Seminars at State and National level. 10 functional MoUs are signed by the college for the purpose of research and other activities.

The institution has initiated "MUC Incubation Centre" as part of encouragement to promote and inculcate the concept of self-employment and internal entrepreneurship.

Seminar/ Awareness Programs on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship have been conducted.

The institution has extended community services by conducting awareness programmes, blood donation camps, vaccination camps, health check ups, tree and sapling planting and awareness rallies through NSS, NCC to the neighbouring villages.

## **Infrastructure**

The institution has adequate classrooms and labs.

Computers interlinked via LAN Network and Internet connection are provided in every department.

Library is a consortia member of INFLIBNET's NLIST, through which online e-journals, e-books are available to the user. Library is automated using the SOUL 3.0

## **Students Support and Progression**

The institution is providing scholarships for first generation learners. Aptitude training is provided. The institution is organising competitions, cultural events and sports events for the students. Life skills, computing skills and Entrepreneurial skills are taught. On campus interviews are arranged. The institution has an alumni association as Mazharul Uloom College Alumni Association (MUCAA)

## **Governance, Leadership and Management**

The institution has a well stated vision and mission. Participative management is adopted. The institution has effective welfare measures for teaching and non-teaching staff like leave policy, financial support like festival advance; Interest Free loan and Staff Insurance Scheme. The institution has encouraged the teaching and the non-teaching staff to attend professional development programs. The quality initiatives like academic and administrative audit, financial audit, quality audit is taken up by the Internal Quality Assurance Cell annually.

## **Best Practices**

The institution is taking measures, promoting and implementing best practices to inculcate values, social skills and empowerment of the stakeholders.

## **Recommendations**

1. Job oriented and need-based Value Added courses has to be increased in number on top priority.

2. More emphasis to be given to Experiential Learning methodology
3. ICT facilities and Infrastructure facilities of support systems need to be augmented.
4. Sports facilities needs more attention
5. Techniques to maintain Records and documents need to be ameliorated.
6. More Faculty Empowerment Strategies should be introduced.
7. Increase Students' Enrollment by promotional activities
8. More funds may be mobilised for organizing workshops, seminars, FDP etc.
9. Proposals may be sent to the UGC to start a few Add-On courses.
10. Computer science department may take the lead in creating readily available open education resources and to create support for MOOC courses. The department may encourage the students to undertake in-house projects leading to innovation under Unnath Bharath Abhijnan.
11. Provision for "Media Room" may be made to enhance the proper use of "Open Educational Resources" available through Internet, YouTube, etc.
12. The institution can conduct computer literacy programmes as an extension activity.
13. Gender sensitisation programs and Environment awareness programmes can be organised for the neighboring community.
14. The institution needs to have a well-set placement policy and Research policy.

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