

**EXTERNAL ACADEMIC AND
ADMINISTRATIVE AUDIT
REPORT
2019-20**



MAZHARUL ULOOM COLLEGE

Established and Managed by Ambur Muslim Educational Society

Re-accredited by NAAC with B Grade Affiliated to Thiruvalluvar University

Ambur-635 802, Tirupattur District, Tamil Nadu, Phone: +91 4174 242644

Profile of the college for Academic and Administrative Audit

Section I

Institutional Profile

1. Name and Address of the College / Institution : Mazharul Uloom College
Gandhi Nagar, Ambur Plantation R F,
Ambur, Tamil Nadu 635802
 - Telephone No : +91 4174 242644
 - Fax : +91 4174 249638
 - Email Address : principal@mucollege.ac.in &
priciapalmuc@gmail.com
 - Website : www.mucollege.ac.in
 2. Year of establishment : 1969
 3. Status of the college : Aided / Self Financing
(If minority status, attach Letter of sanction of State Govt)
 4. Name of the Principal : Dr. K.H. Kaleemullah
 - Status : Permanent
 5. Location of the college : Semi Urban
 6. Land : Owned by Ambur Muslim Education Society
Area of the campus in acres Total Build-up area in
sq.ft Its own campus 20.5 acres 46267 sq.ft
- If not, specify (Attach separate sheet)
7. Type of college : Boys
 8. Affiliated : Thiruvalluvar University, Vellore.
 9. Whether 2(F),12(B)status? : Yes
 10. Name of the Management : Ambur Muslim Education Society
 11. Name of the Secretary & Correspondent : M.NAZAR MOHAMED

Section II

1. Availability of separate UG : Yes
2. Present Status of Continuation of Affiliation by University : Permanent
- Deficiencies pointed out if

S.No	Teaching Course	Title of Course	Intake Capacity	Affiliation Status
1	Under Graduate Course (Aided Couses)	B.A (Corporate Economics)	70	Permanent
		B.Sc (Mathematics)	70	
		B.Sc (Computer Science)	50	
		B.Com (Corporate Secretaryship)	70	
		B.Com (General)	70	
	Under Graduate Course (Un-aided Couses)	B.A(English)	70	
		B.B.A (Computer Application)	70	
		B.C.A	50	
		B.Com (Computer Application)	70	
		B.Sc (Computer Science)	50	
		B.Sc (Information System Management)	50	
		B.Sc (Microbiology)	50	
	Post Graduate Course (Un-aided)	M.A English	40	
		M.Sc (Mathematics)	40	
		M.Com (General)	40	
		M.Sc(Information Technology)	26	
	Research Programmes	M.Phil	Computer Science	
			Commerce	5
			English	2
			Mathematics	7
		P.hD	Commerce	8
			English	Nil
			Urdu	4
			Economic	8
			Mathematics	4
2.	Other Short – Term Courses	• How to earn income from home	84	
		• Mathematic for Competitive Examinations	30	
		• Machine Learning for Data Science Using Python	65	
		• Business opportunities and ideas for creating	65	
		• Communication Skills and Interview Etiquettes	59	

Any and compliance there of
(Attach Separated Sheet if Necessary)

3. Total Number of Students in the college

Academic Year	Male	Female
2019-2020	917	65

Section III

1. Details of Teaching Staff

- a. Total Teaching Staff : 2019-2020
- b. Details of Technical and Other Staff of college : Teaching Staff Total : 46
Non-Teaching Staff : 27
- c. Teaching Programme –
- Availability of Attach Copies : Yes
- of Master Time Table
- Departmental Time Table : Yes
- Academic Calendar : Yes
- Implementation of academic : Yes
- Calendar for last year

2. Efforts for Human Resource Development

- a. Mode of Salary : Through Bank
- Through Bank / Cash
- b. Performance appraisal : Yes
- c. Employment welfare Schemes : Yes

3. Students

- a. Admission Procedure : based on interview and personality test
- b. Reservation Policy : As per State Government
- c. Curriculum Update : As per Thiruvalluvar University

4. Result of Examination : Statistics for previous year

Academic Year	Total No of students passed
2019 - 2020	285

5. Availability for counseling of students : Yes
6. Programme for enhancement of weaker students / repeaters : Yes
7. Games and sports facilities Available : Yes
- i. P.T. Teacher / Instructor : Appointed
- ii. Information regarding prizes : Zonal/State National International
own by students Nil Nil Nil

Section IV

Infrastructure

1. Infrastructure

Land Availability	:	20.5 Acres
Built Area	:	46267 sq.ft
a. Classrooms and Seminar Hall	:	22
b. Laboratories	:	4
c. Administrative blocks	:	1
d. Sanitary blocks	:	4
e. Other facilities, auditorium details	:	1
Convention Hall	:	1

Section V

Library

1. Library: Whether separate arrangement for staff : No

A. Central Library

Space in sq.ft	:	6146 sq.ft
Capacity	:	70
i. Reading room	:	2 Available
ii. Number of books	:	30360
a. Total no of Title books	:	21582
iii. Working hours of library	:	12 hours
iv. Social welfare book bank		
If Yes, total number of book	:	Yes
Total number of title books	:	200
v. Number of Computers	:	13
vi. Internet Facilities	:	50 Mbps
vii. Whether qualified librarian appointed	:	Yes
Number of other staff working in library	:	1

2. Gymnasium : Available
 Play ground facilities : Yes
 Facilities available for games : Yes
 Indoor and Outdoor
3. Water and electricity facilities : Yes
4. Canteen facilities : Yes
5. Practices of the college to impart value based education:
 1. Institute offers different short term courses which impart value based education to the students.
 2. Various activities such as expert lectures, workshops, seminars, webinars, important day events and College Day and Sports Day are also organized.
6. Sensitization to latest managerial concepts such as strategic planning, team work, decision making and computerization:
 1. Different college level activities are organized completely by the students to impart the managerial skills
 2. Various students extension activities such as National Service Schemes, Rotaract Club, Enviro Club, National Cadet Corps, Blood Donation Club, Youth Red Cross, Citizen Consumer Club, Legal Literacy Club, Red Ribbon Club are active.
7. Efforts of the college towards all round personality developments of the learners:
 1. College organizes various events under the auspices College Union and its Affiliated Associations in the campus.
 2. Mentors are taking various steps to encourage the weak students to learn easily in the classrooms.

Place : AMBUR

Date : 08.03.2021


 Dr. K.H. Kaleemullah

Principal i/c

PRINCIPAL
MAZHARUL ULOOM COLLEGE
AMBUR - 635 802 Vlr. Dt.


 External Audit Committee Convener

Dr.S.A.SAJID

PRINCIPAL

C.ABDUL HAKEEM COLLEGE (AUTONOMOUS)

MELVISHARAM

PRINCIPAL
C.ABDUL HAKEEM COLLEGE
AUTONOMOUS
MELVISHARAM - 632 509 Vellore Dist.

Observations and Recommendation:

Following the observation from the academic and administrative audit conducted on 08.03.2021 for the academic year 2019-2020

Institute Strengths:

1. Library atmosphere is good for studying and rules are student centered.
2. Staff and students show interest in co-curricular activities besides teaching-learning Admissions are given to first graduate students, down trodden and minorities without conducting any entrance exams.
3. Low fee structures for Self financing courses
4. 5 UG departments have 6 research guides (Ph.D), (Urdu – 1, Economics – 2, Commerce -2, Mathematics – 1).

Institute Weaknesses:

First generation graduate Students feel difficult to learn

Recommendations to the Management:

- NAAC gives lot of importance to the connect of the college with their alumni for that 5 year period. So the college must ensure better connect, regular interaction and documentation on all these activities. Alumni could also support in the industrial/business visits and in the mentoring of those interested students as entrepreneurs.
- While efforts have been taken to address the slow learners, the college could initiate activities for Advanced Learners also. These bright learners lose interest in the long run since teachers have the tendency to reach out more to average and slow learners. There could be a proper plan to identify their unique talents and develop such talents.

Suggestions to the IQAC

- Give lot of importance to Co-Curricular and Extension activities. Reports need to have photographs. In addition to this the active role of students under the guidance of staff members must be pointed out clearly.
- The final PPTs that are to be presented by the Departments to NAAC Members has to be approved by the IQAC. This will help in projecting the most important information right at the beginning itself so that even if the members cut short the visit time, adequate information would have been conveyed to them.

External Audit Committee Convener

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