SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

MAZHARUL ULOOM COLLEGE, AMBUR

REDDYTHOUPE, GHANDHI NAGAR
635802
www.mucollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Mazharul Uloom College (MUC) is distinct in imparting secular education, instilling patriotism and inculcating tolerance by bringing out the hidden potential of the downtrodden and economically weak youth in and around Ambur, to provide opportunities to get quality higher education.

The college was founded on 21-07-1969, with a Pre-University Course, established and maintained by Ambur Muslim Educational Society (AMES). AMES was established in 1905 by the united efforts of altruistic, humanitarian and generous personalities of Ambur who made a humble beginning by starting an Elementary School, that has grown well to an extent of having Seven Institutions and MUC being one among them. It celebrated its centenary in 2006 with Dr. A.P.J. Abdul Kalam, then President of India as the Chief Guest. "Mazharul Uloom" means the threshold of knowledge or fountain of knowledge.

The college was started with the objective of uplifting all communities irrespective of cultural, regional, linguistic, socioeconomic and other diversities and also in encouraging and improving secular and moral education of youth in conformity with global needs. The motto of the college is 'Striver Secures Success', true to the vision of its founders, the college caters to learners at large, with 5 UG Courses in shift-I, 3 UG Courses, 2 PG Courses and 4 M.Phil., 1 Ph.D. (Full-Time) and 4 Ph.D. (Part-time) in shift-II.

The college was initially affiliated to the University of Madras and from 2002-2003 it is affiliated to Thiruvalluvar University, Vellore which is a state university that has grown slowly but steadily over the years. In its 54th year of service to the student community, it has developed into a premier institution with research facilities and all modern amenities.

It is located in a spacious area of 20.5 acres of land in Reddy Thoppu, Ambur, in the newly formed Tirpattur District of Tamil Nadu near National Highway 46. Ambur is known for being the Leather Hub of this district.

The college was accredited twice by NAAC in 2007 and 2016.

We feel delighted to present the achievements of our stakeholders in the last five years in accordance with the guidelines laiddown by the NAAC.

Vision

The institution aims at encouraging and improving secular and moral education of youth.

Mazharul Uloom College was founded on July 21, 1969 by the few altruistic, humanitarian and generous philanthropists with the laudable objectives of providing an overall holistic education for the younger generations, inspiring them to bring great laurels to the community through their growth and success.True to the vision of the founders, the innovative zeal of its management, humane administration and dedicated staff members, our college marches towards achieving its vision through continuous efforts to enhance quality teaching and learning.

Secularism, patriotism and tolerance have been the hallmark of our college and its management. Inspired by the spirit of service and secularism in founding the UGC by Maulana Abul Kalam Azad, a great political leader of the Indian Independence Movement and Education Minister, our college abides by the Constitution of India in providing secular education along with moral education to impart moral and ethical values to the students. The students are chiseled
to be responsible citizens, with a duty-conscious spirit, who will lead our nation to great heights and reach the pinnacle of glory. The vision is achieved through upholding to the untiring tradition of disseminating equal opportunities to all the students irrespective of diverse background. Our college is an epitome
of secular harmony.

The College has distinguished itself by participating in a number of extension activities doing community and social services leading to greater public awareness. Our college disseminates moral values and stays firm in imparting moral education to the students, grooming them into selfless, service minded individuals, upholding our cultural heritage of unity, brotherhood and togetherness. The students, thus groomed, have turned into emotionally attached service-minded alumni who have contributed to the growth of our institution remarkably.

Mission

- **To bring out the hidden potentials of the individuals through comprehensive higher learning.**
- **To open the doors of opportunities through updating and modernizing course content.**
- **To provide secular education in conformity with global need.**

To work towards the mission our college has developed adequate infrastructural facilities focusing on providing ICT enabled teaching and learning, over the years in tune with the need of the hour. Discharging proper guidance and counseling to the students to help them overcome the challenges at academic and personal level. The following objectives have been aimed upon:

- To implement Strategies towards fostering a responsible and self-assured learning community,
- To nurture creative thinking and problem-solving life skills along with social skills.
- To empower youth with curriculum and skills for life-long success.
- To impart practical and employable knowledge related to the mainstream course.
- To make students competent and capable enough to face the challenges expected in the job market.
- To inculcate humane values, empathy and willingness among the students to contribute towards community welfare.
- To Implement cutting-edge technology to meet the needs of industry and society.
- To Create a forum where our research and innovations can benefit society.
- To empower the faculty with necessary domain specific and ICT skills.
- To establish links and MoUs with industries and research institutes.
- To sensitize students to social issues through outreach and extension activities.
- To Create a culture of sustainable progression.
- To bridge the gap between education and global needs through secular means.

The college has since then grown slowly but steadily over the years. In its fifty four years of service to the student community, it has developed into a premier postgraduate institution with research facilities.
It was assessed and accredited by National Assessment Accreditation Council (NAAC), Bangalore with B+ grade in 2007 and B grade in 2016. In order to keep pace with quality national institutions and keep up quality

consciousness among the stakeholders of the institution, we are planning to go for Autonomous Status very soon after this Re-accreditation. As the second step towards excellence, we hereby submit our SSR, recording all our progress since 2016.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- A centralized location easily accessible through rail, road, and water.

- Committed management with a proper vision.

- An all inclusive environment with due importance to Indian culture and tradition.

- Well defined policies and Code of Conduct which are monitored.

- Decentralized management and collective decision making.

- Quality education with human values, transparency in admission, diversity of students and inclusiveness of all communities are the hallmarks of our college.

- The college has Industry-Academia Linkages with neighbouring industries to help the students in job oriented training.

- The Mentoring System is vibrant in the college.

- The slow learners and advanced learners are given special support by the college.

- Patent registration by faculty members adds strength to the college.

- The college has various committees and associations to ensure Academic Excellence.

- Extension Activities are actively involved for the welfare of the students apart from mainstream curriculum.

- State-of-Art Library, a Green Library has a plethora of books, journals, e-resources which add to the wealth of the College.

- Separate Microbiology Block with a spacious, well- equipped laboratory.

- Campus is situated in a capacious landscape of 20.5 acres extensively green that is pollution free, plastic free zone and eco-friendly.

- Campus is a completely tobacco free campus.

- Saplings are being planted to ensure sustainable green landscaping and the ecological environment.

- To promote green initiative, herbal, flower and organic garden have been cultivated in the campus.

- Students usually cycle to college that promotes physical fitness and pollution free campus.Every Saturday College observes Cycle Day.

- Students played a vital role during pandemic in 2020 and 2021.

- Scholarships and financial assistance to more than 75% students

- Adoption of 5 villages and conduct of many activities and events displaying Institutional Social Involvement.

- Implementation of Governmental Schemes like Swachch *Bharath Abhiyaan, Ek Bharath Shresht Bharath* etc.

- Special care for Divyangjan and Students with Special Needs

- Active IQAC which implements quality initiatives periodically.

- Infrastructural facilities such as academic and administrative buildings, library, laboratories, and ICT services are learner friendly.

Institutional Weakness

- No flexibility for designing curriculum as we are a affiliating college.

- Most of the students that join the college are first generation graduate and thus they lack the motivation to study.

- Most of the students admitted in the college are from rural and tribal background, who have studied in Tamil/Urdu Medium in their schooling and many are first generation learners. Therefore, they lack good communication skills in English.

- Most of the students work in part-time and pursue study to support their families financially.

- The Research Projects and registration of patents among the faculties are less in number.

- Not receiving any external funding for development of the college and research activities.

- Due to social media exploration, reading habit among our students is low.

Institutional Opportunity

- Most of the first generation learners in and around this locality willingly join this institution as we offer a low fee structure, a very conducive ambience and we have competent faculty members in the college.

- Strengthening of industry-academia partnership through linkages and MoU's.

- More scope for collaboration with institutions of national and international repute, which will also lead to the promotion of start-ups.

- As most of the departments are offering Value-added courses and certificate courses, there is a possibility of getting more placements than before with this additional qualification.

- Possibilities of inviting more Corporate Firms for Campus Recruitment for competent placements are vast.

- Feasibility of getting Seed money for Research Projects and Incubation Centre from our college and from other agencies as well.

- Possibilities of getting More Funds for Research Development from Industries, NGOs and Philanthropists.

- Greater scope for technological and innovative updating as almost all of the faculty members are adapted digitally.

- The installation of a Grid Roof-Top Solar Power plant has enabled the institution to utilize the modern renewable energy resource.

- To provide more opportunities to the students to get admitted in the programmes that are in demand like Commerce, Computer Science, Data Science and Computer Applications.

- Our campus is very vast in 20.5 acres of land and build up area is about 1.2 acres and thus we can utilize the land for organic farming and other environment related activities.

- Getting an autonomous status.

- Establishment of incubation centres and more thrust for entrepreneurship development

- Establishment of more Research departments and recognition of more Research Supervisors.

- To explore the opportunities in Skill Education and Distance Learning as envisaged in the NEP

- The COVID-19 pandemic has given an opportunity to re-invent modes and methods of teaching.

- Students and teachers alike have innovated and adapted to new modes of engagement by training in several online platforms like Zoom and Google Meet.

- Teaching-learning process has been enhanced and supplemented by e-resources.

- The ED Cell provides an exemplary opportunity to become Entrepreneurs.

Institutional Challenge

- Number of Arts and Science colleges have evolved in our vicinity thereby affecting the admission in the college.

- Improving communication and e-learning skills of rural students is the real challenge for the faculty members to tackle.

- Students have no basic English Language.

- Lack of interest among the students to learn new things, is the main hurdle in the students' academic growth and holistic performance.

- Increase usage of social media among the students affects their reading habit.

- To equip the students with the required knowledge and skill to get employment with the traditional courses.

- Getting Funds sanctioned from funding agencies for research projects.

- MNCs and Corporate Companies show less interest to have MOUs/Collaborations/Linkages with the rural college.

- Academic linkages with state/national/international level research institutions.

- Being an affiliated college the flexibility to curriculum designing is hampered so the college aims to get autonomous.

- Being an aided institution, difficulty in tapping additional funds to meet the increased operational costs.

- Change in the attitude of students on account of proliferation of ICT tools

- Poor economic condition constraints the students from this predominantly rural area to pursue higher education.

- Rural background coupled with lack of parental education to support for learning at home poses a hurdle for higher achievement.

- Conservative parental and social value system creates stumbling blocks for students to undertake outstation internship and training programmes.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college takes pride in imparting education to the most remote and economically backward strata of our district. About 70% of the students are the first generation graduates from the weaker section of the society.

At a nominal and affordable fee and reachable distance our college is a boon for the sons of labourers and low income people, from nearby villages. The college offers 8 UG, 2 PG, 4 M.Phil, 1 PhD(Full-Time) and 4 PhD(Part-Time) Programs.

Being affiliated to Thiruvalluvar University, our college follows Choice Based Credit System and curriculum that integrates cross-cutting issues for enriching students with professional ethics, gender equity, environmental issues and its sustainability. Environmental Studies, Value Education, Soft skills, Professional English, Skill Based subjects are mandatory at UG program for a holistic overall personality development of the students.

Human Rights Education is mandatory for PG programs. Students of Commerce and Management undergo internships in the final semester at UG level. The New Syllabus framed by the university has a project for all the major UG and PG programs.

Extension activities for all UG programmes are mandatory that encompass all semesters and a student must score atleast 40% of marks to get qualified in the final semester examinations.

75 certificate, value added and short term courses were conducted during the last five years and 2818 students had qualified.

244 Social Immersion Projects were done during the last five years.

Cross Cutting issues relevant to professional ethics, gender equity, human values, sustainability are not only integrated and handled through extension activities but are also included in the mainstream curriculum. Apart from all this, practical experiences are imparted to students through field trips & inviting industry experts for innovative inspirational talks.

Our college further strengthens the curriculum through lectures by external experts and spiritual scholars, Community Based Events and Outreach programmes.

A feedback mechanism is maintained for every semester from all the stakeholders to ensure quality education

and keep a check in sustaining the standard quality at both academic and administrative level.

Stakeholders' suggestion are considerd in all activity of the college to enhance the quality.

Teaching-learning and Evaluation

The process of admission of students in all courses is carried out according to the guidelines given by the Thiruvalluvar University and the Government of Tamil Nadu. The Admission Committee follows a fair and transparent admission process. Admission is given to various categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policy.

College focuses on student-centric teaching-learning methodology, where experiential learning, participative learning and problem solving methodologies are followed for enhancing learning experiences using ICT tools. This improves transmission of information to the students that results in the achievement of high academic standards.

The college is strengthened with 48 faculty members among which 30 are Ph.D/NET/SET holders. They take keen interest while ordering books for the Central library and ascertain that the collection of books caters to the needs of both slow and advanced learners. Advanced learners are encouraged to develop leadership qualities through helping them shoulder responsibilities as office bearers of various committees, department associations, NSS, NCC, Clubs and volunteers. Prizes are awarded to the Toppers and University Rank holders.

The college provides an effective platform for the students to develop their skills beyond their curriculum. Faculty members make efforts in making effective learning activities through various certificate courses like Arabic Course, Mathematics for competitive examination, Machine Learning for Data Science using Python.

Guest lectures, Seminars, Webinars, Workshops, Conferences are addressed by the field experts such as NSE, BSE to develop expertise and get an insightful understanding of various specializations. Mentor-Mentee interactions, counselling the students, conducting bridge courses, continuous internal assessment and remedial classes cater to the academic needs of our students. There is complete transparency in the internal assessment.

The Principal and the Examination Committee Incharge inform the parents as well as students about the rules and regulations of the Thiruvalluvar University examinations, evaluation process etc during the first year induction program. Well planned academic calendar and handbook furnished with all academic and co-curricular activities helps to execute the planned academic year smoothly.

Research, Innovations and Extension

2 endowments were created during the period 2017-2022 to a total of Rs.2 lakhs.

MUC Seed money grant is sanctioned for the incubation project e-uloom offline content management system.

Rs.0.17 lakhs from the UGC fund was utilised to conduct 3 state level workshops under the scheme Education Innovation during 2017-18.

45 Seminars and Workshops on IPR, Research Methodology and Entrepreneurial Development

Programmes were organised.

8 National Patents were filed and the college has initiated two incubation projects-Soap Making with the brand name "REWA" and e-Repository Software Development "e-Uloom" to inculcate in the students the concept of self-employment and internal entrepreneurship.

82 research papers, 66 books and chapters in edited volumes were published from 2017-2022

141 extension and outreach programmes were organised under various schemes such as Swachcha Bharat, Swachchta Pakhwada, tree planting, Dengue awareness, AIDS awareness, National Voters day, Gender equity from 2017-2022.

The college has adopted villages of Omerabad, Panagattur, Nariyambut, Gadumbur, Kailasiri, Pallithiru, Eirikuttimedu, Periyakuppam to carry out outreach programmes.

225 units of blood has been donated by the students of the college.

8 MOUs were signed with corporates, to carry out Project work and internships.

In NCC, 125 cadets have obtained 'B' Certificates and 111 cadets have obtained 'C' Certificate from 2017-2022.

100 NSS volunteers from the college served people during the Covid-19 pandamic in assistance with Police department.

2 MOUs were signed with training institutes for skill upgradation through diploma and certificate courses.

The college is a centre for Institute of Distance Education, University of Madras, Chennai.

One educational tour was organised at Aavin Milk Depot., Chennai.

Research and academic activities and linkages include the college faculty members' contribution of their services as reviewer, editors of journals. Our faculty acted as guest lecturers/resource persons and have served as Doctoral Committee Members for 10 PhD scholars of different colleges.

Infrastructure and Learning Resources

The college that began spreading its light of wisdom from 1969 is now a Lighthouse of learning of astounding dimensions.

22 Classrooms are well furnished to effectuate the Teaching-Learning process; among them 10 are ICT enabled classrooms with LCD projectors and 2 smart rooms. Computer Science, Computer Applications and Microbiology laboratories are spacious and well-equipped . Air-conditioned English language lab is an added feature catering to develop the communicative skills of the students. For Surveillance 45 CCTV are installed at different points.

College Auditorium has accommodation capacity of 400 persons with an air-conditioned stage, excellent light

and sound system with LCD projector and CCTVsurveillance cameras. The ICT enabled air-conditioned Convention Hall is used exclusively for conducting Seminars and other academic events with seating capacity of 70. The 120 Computing Systems for academic purposes are an amazing electronic means to promote the learning process among students.

The infrastructure provides easy access to differently abled people.

450 Mpbs Fibre optic Internet connectivity is available, a restriction free access to Broadband with Wi-Fi connectivity to all the Departments and students are provided.

During the last Five Years, budget allocation by the college for infrastructure augmentation had been 30.74 lakhs.

The Central Library is automated and makes use of SOUL 3.0, an Integrated Library Management System developed by INFLIBNET. Gate Register of the library is automated using the QR scanner. It is well equipped with a Xerox Machine, Barcode Printers, Barcode Scanners, and 7 CCTV Cameras. It is a consortia member of INFLIBNET NLIST. It has installed 2 KVA rooftop solar power plant for power generation in the library building.

The IT facilities in the campus has been gradually increased over the Academic Years.

The college has spent Rs.1.59 lakhs in the last five years for proper maintenance of physical and academic support facilities.

Quite a good number of facilities are generated to encourage students to shine in Sports & Games, Gym & Cultural activities.

The mosque and the ladies prayer hall in the campus caters to the spirtual needs of all stakholders and public.

Student Support and Progression

The college takes pride in boasting about the student support and progression activities in the college, which aims at the holistic development of students. The knowledge updated, value-based and co-effective education provided in the college makes our student socially responsible citizens.

The college provides the hand book to both faculty members and students through which both come to know about all the basic details and facilities available to them in the college. Each department has its Association in which the students are given opportunities to function as office bearers. The Office bearers under the guidance of the staff Vice-Presidents of the associations organize many academic and extra-curricular activities and develop their skills and Leadership qualities. Students have been given opportunities to participate in various state-level cultural and academic competitions held at inter-collegiate and intra-collegiate levels. The students exhibit their hidden talents by contributing articles, sketches, drawings, poems, quotes and essays on a variety of socially relevant topics in our college magazine "Al-Mudassir".

Participation in a number of regular extension activities provides the students a sense of service and moral responsibility for community development. ICC, Grievance–Redressal Cell, Anti Ragging and other committees of our college are for the benefit of the students.

The college forwards students' Application for Government scholarships, and succeeded in obtaining state Government's sanctioning of monetary help to the students. In addition to Government scholarship, our students receive financial assistance from the Philanthropists and NGO's. 1,375 students have availed a scholarship of Rs.47,98,757/- from government grants and 92 students have been benefitted by beneficiaries and management for an amount of Rs.5,57,904/- Mentoring scheme provides mentoring and guidance to all students. Each student is taken care of by the mentor in all departments. Guidance on academic, extra-academic and general matters are given by the mentor to mould the character and personality of the students.

The Registered Alumni association is a feather to the crown while discussing students' progression. Alumni of the college have contributed Water Coolers, Large size Dust bins to keep our campus clean and tidy, planting trees too. It also organizes sport activities and student motivation program.

Governance, Leadership and Management

The college is pertinent towards confirming its adherence to the vision and mission in all its perspective planning and deployment of strategies for the advancement and betterment of all the stakeholders. The AMES Management believes in the decentralization of administration at every level to make the functioning of the institution effective. The Secretary and Correspondent has the authority as the Management representative while the Principal is the authorial head in the day-to-day administration of the college. The Vice-Principals assist the Principal in academic decisions. The IQAC ensures regular implementation of quality initiatives.

The College organized 33 programs under the IQAC banner like seminars, conferences, workshops, FDPs, Student Induction Program and essay and oratorical competitions to enhance and upgrade knowledge of the students and the holistic development of students is catered to face every challenge in future. This is encouraged by offering them a platform to realize their inner potentials. Every deserving student is assisted in availing scholarships offered by various NGOs and philanthropists along with the government scholarships.

The management aids the faculty members in their advancement and growth encouraging them towards research. 34 staff members attended Orientation programs, refresher courses and 83 staff members attended FDP & short term courses. The College ensures training & having digital access for enrichment and up-gradation of their aptitudes. Welfare is the keyword that the Management holds on to in every aspect, sector, field, project, industry, society, community with a sincere secular belief.

The college has policies and rules for statuary and non-statuary committees that enable the smooth governance of the institute. Financial governance and fund mobilization is scrutinized to deliver the emergent requirements that pertain with utmost priority requisite in a systematized and organized order.

The IQAC directs the overall execution of strategic planning and initiatives taken in view of the performance of our college at the Academic and the Administrative level. Short term courses, value added courses, guest lectures, and Smart classes, online classes, webinars, Faculty development programs, are conducted by the departments under the guidance of the IQAC. Timely submission of the AQAR is another priority of the IQAC.

Institutional Values and Best Practices

Our college is the abode of harmony conforming to its secular leanings towards its students, faculty members, parents and other stakeholders. An amicable ambience is created where all the students irrespective of their

differences mingle together as one unit called Mazharul Uloomians.

The college emphasizes Gender-equity by providing fairness and justice regarding educational benefits to both the genders. Our college ensures safety and security in the campus by installing **45 CCTV**. The Anti-Ragging Committee, Internal Complaints Committee, Grievance Redressal Cell is also in place.

The college which is more than five decades old has a tradition of organizing and celebrating national and international commemorative days and events since its inception. Tolerance and harmony are inculcated into the students' right from their entry to the college. Students together work for various associations, organize programmes and learn to respect regional, cultural and linguistic differences of fellow students.

Our college has developed facilities for alternate sources of energy and energy conservation measures for uninterrupted power supply. Solar panel has been installed on the college campus to meet the electricity requirements by tapping non Conventional Energy Sources. Solid, Liquid and E-Waste is systematically managed. Rain water harvesting structures are available in abundance. The college observes Cycle Day on every Saturday to keep the campus pollution free and eco-friendly. The campus is a plastic-free campus and has planted saplings to ensure green landscaping. The greenery is enhanced around the campus with herbal, flower and organic gardens.

The College has prescribed its Code of Conduct for all the stakeholders, available in the college website and college calendar, which are strictly adhered to. Best Practice of our college is **Personality, Aptitude, and Competency Enhancement (PACE)** Programmes. Every department of our college organizes Guest Lectures, workshops, seminars, webinars to bring experts in their fields to enhance our students' overall personality. The other best practice of our college is **Social Reponsibility and Sustainable Practices (SRSP)** to instill in students sensitivity towards practices that are detrimental to society.

Our college takes pride to acknowledge its performance in enlightening young minds through quality education and holistic development.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAZHARUL ULOOM COLLEGE, AMBUR
Address	Reddythoupe, Ghandhi Nagar
City	AMBUR
State	Tamil Nadu
Pin	635802
Website	www.mucollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	M. Mohamed Ismail	04174-242644	9994617857	-	iqacmuc16@gmail.com
IQAC / CIQA coordinator	A. Shafee Ahmed Khan	04174-290694	8825438946	-	principal@mucollege.ac.in

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	For Men
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority status certificate.pdf
If Yes, Specify minority status	
Religious	Religious
Linguistic	NA
Any Other	NA

Establishment Details

State	University name	Document
Tamil Nadu	Thiruvalluvar University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	27-12-1975	View Document
12B of UGC	27-12-1975	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Reddythoupe, Ghandhi Nagar	Semi-urban	20.5	4808.68

2.2 ACADEMIC INFORMATION

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
Details of Programmes Offered by the College (Give Data for Current Academic year)						
UG	BA,Corporate Economics	36	Higher Secondary	English	40	24
UG	BSc,Mathematics	36	Higher Secondary	English	30	12
UG	BSc,Computer Science	36	Higher Secondary	English	50	48
UG	BCom,Corporate Secretaryship	36	Higher Secondary	English	65	59
UG	BCom,Commerce	36	Higher Secondary	English	65	50
UG	BBA,Business Administration	36	Higher Secondary	English	40	40
UG	BCA,Computer Application	36	Higher Secondary	English	50	49
UG	BSc,Microbiology	36	Higher Secondary	English	30	30
PG	MCom,General	24	Under Graduate	English	20	7
PG	MSc,Information Technology	24	Under Graduate	English	10	4
Doctoral (Ph.D)	PhD or DPhil,Research Department Of Economics Doctoral	36	Post Graduate	English	8	0
Doctoral (Ph.D)	PhD or DPhil,Research Department Of Urdu	36	Post Graduate	English	4	0

	Doctoral					
Doctoral (Ph.D)	PhD or DPhil,Research Department Of Commerce Doctoral	36	Post Graduate	English	8	0
Doctoral (Ph.D)	PhD or DPhil,Research Department Of Mathematics Doctoral	36	Post Graduate	English	4	0
Doctoral (Ph.D)	PhD or DPhil,Research Department Of English Doctoral	36	Post Graduate	English	0	0
Pre Doctoral (M.Phil)	MPhil,Research Department Of Computer Science Pre Doctoral	12	Post Graduate	English	7	0
Pre Doctoral (M.Phil)	MPhil,Research Department Of English Pre Doctoral	12	Post Graduate	English	2	0
Pre Doctoral (M.Phil)	MPhil,Research Department Of Commerce Pre Doctoral	12	Post Graduate	English	5	0
Pre Doctoral (M.Phil)	MPhil,Research Department Of Mathematics Pre Doctoral	12	Post Graduate	English	7	0

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	5	0	0	5	19	7	0	26
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				19
Recruited	0	0	0	0	0	0	0	0	15	4	0	19
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	10	1	0	11
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				15
Recruited	9	6	0	15
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	9	3	0	14
M.Phil.	0	0	0	3	0	0	10	3	0	16
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	10	1	0	11
PG	0	0	0	0	0	0	3	3	0	6
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	23	8	0	31

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	277	5	0	0	282
	Female	30	0	0	0	30
	Others	0	0	0	0	0
PG	Male	11	0	0	0	11
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	27	20	36	38
	Female	1	1	9	6
	Others	0	0	0	0
ST	Male	4	1	2	4
	Female	0	0	0	1
	Others	0	0	0	0
OBC	Male	270	241	299	298
	Female	24	13	23	24
	Others	0	0	0	0
General	Male	1	0	2	1
	Female	1	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		328	276	371	372

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	MUC, affiliated to Thiruvalluvar University, Vellore, follows the curriculum offered by the University under CBCS. The college follows the guidelines of the University with regard to the implementation of multidisciplinary and interdisciplinary courses in various programs. However we strive to enrich the curriculum with skill based certificate courses to groom industry ready graduates. Job oriented Value-Added Courses are offered for better employability. As the college is preparing itself to have multidisciplinary / interdisciplinary courses it tries to redesign the curriculum in accordance with the university regulation and our board of studies members will represent the same to the University.

	Multidisciplinary and Interdisciplinary certificate courses are conducted for the benefits of the students. In the last five years, courses related to this are conducted in the college and many students undergoing various programs are benefitted by these courses. Multidisciplinary and interdisciplinary Conferences, seminars, and workshops are often conducted for the teachers and students to get better exposure for the expertise available from far and near. Department of BBA organizes various competitions in intra-collegiate "MAZ Manager" to impart experience in mock business environment.
2. Academic bank of credits (ABC):	The institution's preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliating university and Higher Education Department. The Institution is in the process of becoming an official member of the National Academic Depository. Our college follows a Choice-Based Credit System for all programmes as per the University regulation. The University has been making every effort for Globalization of education and credit transfer prior to the notification of the NEP. Both UG and PG students are encouraged to take up additional certificate and value-added courses during their course of study for enhancing their language skills. The university has already introduced innovative ideas to earn career prospective for students and to deposit their learnt entrepreneurial skills later through National Schemes like SWAYAM, NPTEL etc. Our college abides by the curriculum and course work structure prepared by the Affiliated University in this regard.
3. Skill development:	Value Added Skill Enhancement Courses are offered for a minimum of 30 hours duration for all UG &PG students. Industry Linked Job-oriented Certificate courses are conducted to enhance employability skills in association with industries. As per the University course work, all the students of the UG programs are studying Soft Skills for Inter-personal Communication and Skill based Subjects which is mandatory to get degree. Our college offered Skill Development Certificate Courses in Tally, Foreign Language (Arabic) and Web Technology. Five MoUs were signed in this regard to develop the skills of the students. We have conducted 13 Skill development courses (6 from Career Guidance and Placement Cell, 5 from major departments and 2 from Mazharul

	Uloom College Centre for Spoken English) for Skill enhancement of the students. Mentoring and counselling about these courses enables students to explore future employment pathways after graduation and help them to get good placements.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our college has three Language departments which work in applying traditional knowledge to real-life situations. In addition, the Fine Arts association has worked towards the revitalisation of cultural resources for communicating positive messages in the society. We conduct regular poetry recitation programs, moral instruction programs and value based programs. Our University has mandatory course in Value Education for all UG programs and Human Rights for all PG programs. Tamil is a classical language which reflects the tradition and culture of Tamil Nadu. The students of Tamil language learn Dramas, Poetries and Tamil Grammar. The Urdu language that acquires its existence in the abundant heritage of Indian composite culture is another language studied in our college. Yoga classes are also conducted in the college. Faculties of our institution have engaged in publishing literary works. Students are motivated to pursue online courses via SWAYAM-NPTEL and other MOOC platforms that integrate the Indian knowledge system, art, culture, history and languages.
5. Focus on Outcome based education (OBE):	Our college offers programmes across Humanities, Social Science, Science and Technology. All these programmes are offered as Outcome Based Education (OBE) by the University. Our college is prepared to fulfill the objective and achieve the targets as per the structural curriculum provided by the affiliating university. Program Outcome and Course Outcome are clearly given in the website of our college to educate the students regarding OBE. The attainments of the OBE are also informed to the students.
6. Distance education/online education:	At present our college has a distance learning study center of the University of Madras, Chennai which offers 16 UG courses, 16 PG courses, 19 Diploma courses, 16 Certificate courses and 2 Professional courses. Many students have benefited from this facility, particularly girl students and employed youth of the society, who desire to pursue higher education while being employed simultaneously. Considering the convenience of students and teachers during the

<table>
<tr>
<td colspan="2">COVID-19 pandemic, the institute rapidly tackled the obstacles of online education by implementing it. The institute used GOOGLE Workspace (Google Meet, Google Classroom) which could handle Virtual Classrooms, Live classes, assignment submissions and other academic activities.</td>
</tr>
</table>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club has been initiated in our college in the Academic Year 2018-2019 on 13th October 2018 with the chief objective of sensitizing the student community about democratic rights that includes Right to Vote in Elections. College provides opportunity to students to serve at election booths during the elections to give them a live demonstration of the polling activities, and also an experience-based learning of the democratic election of the representatives. College conducts awareness programs through screening videos of election and by conducting elocution, essay writing competitions and other programs which create awareness regarding electoral procedures.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Institution has the ELC functional with the following office bearers 1. Dr. P. Rizwan Ahmed, Vice-Principal (Academic) - Nodal Officer 2. Lt. A Sanjeev Kumar, - Member Asst. Prof. of Corporate Secretaryship, Associate NCC Officer 3. Mr. A. Abrarul Haque, II B.Com (CS) - Member, College Student Ambassador 4. Mr. M. Elayarasan, II B.Sc (CS) - Member 5. Mr. J. Mohammed Mohtishm, II B.Com (CS) - Member 6. Mr. I. Faizan Baig, II BCA - Member 7. Ms. T. Deepika, II B.Sc Microbiology - Member
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior	Activities done by the Electoral Literacy Club of Mazharul Uloom College 1. Conducts Voter Awareness programs for our students of I year and II year aiming to educate the new voters about the significance of every vote. 2. To create awareness and interest among faculties and students through live demonstration of the EVM and the process of election in collaboration with the Election and Voters Enrolment department, Ambur Taluka Office. 3. It also enrolls the students eligible to vote by applying

citizens, etc.	online for the voters ID card every year in collaboration with the NSS. 4. It facilitates the distribution of the electoral voters' id cards among the voters in our campus by the Ambur Taluka Office. To educate the targeted populations about voter registration, electoral process and related matters through hands on experience. 5. Made provision for 75 NCC and 75 NSS volunteers at the Election Booths to make the process hassle free on 18th April 2019, Lok Sabha Elections. 6. During pandemic, 250 NSS volunteers were provided for the corona preventive measures for social distancing and SOP maintenance in the election booths.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC takes initiatives that are socially relevant to electoral related issues especially awareness drives. To help the target audience understand the value of their vote to ensure that they exercise their right in a confident, comfortable and ethical manner every year National Voters' Day Pledge is administered on 25th January. To develop a culture of electoral participation and maximize the informed and ethical voting and follow the principle 'Your Vote Your Voice' and human chains are formed.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students above 18 years who are to be enrolled as voters are sensitized about democratic rights which include casting votes in elections. The college conducts mock polling activity in collaboration with the Ambur Taluka Office, to give the experience-based learning of the democratic setup. It also conducts elocution, essay writing competitions and other awareness programmes which create an awareness regarding electoral procedures.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
917	891	983	981	987

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 63

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	44	43	48	51

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
43.39	63.61	64.49	31.09	28.995

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Mazharul Uloom College (**MUC**), affiliated to Thiruvalluvar University, Vellore, adopts the curriculum designed by the university and has **Choice Based Credit System (CBCS)** for all the programmes. Our college ensures effective curriculum delivery through proper planning in advance. The college does planning at institutional, departmental and individual levels and prepares every year College academic calendar based on the Univeristy calendar.

Planning and delivery of the Curriculum

Academic Calendar provides the date of commencement of the academic session, Continuous Internal Assessment Tests, working days, holidays, important days, celebrations and other activities, which is uploaded in the college website. Printed copies are circulated to all the staff and students.

Master Timetable is prepared every semester by the academic committee that is given to all departments. HoDs chart out the Department Academic plan in accordance with the academic calendar and master timetable. **Course hours (Theory and Practical)** and **workload** for the semester are allocated in accordance with the teachers' areas of specialization. Curriculum is delivered through various teaching methodologies such as lectures, ICT, group discussions, participative and interactive sessions and experiential learning. **ICT class hours** are scheduled in advance and ICT logbook is maintained. Faculty members develop e-contents like notes, PPTs and Videos, related to their course work for efficient teaching-learning. All the e-contents are availabe in the website of the college. **Teaching Plan** is prepared in advance and daily class activities of the teachers are recorded in the **Work diary**, verified and countersigned by the HoDs and the Vice-Principal.

Our college submits a plan of action for the next academic year to NAAC through AQAR which has plan for the conduct of department events, workshops, industrial visits, projects and certificate courses.

As per the UGC norms, **Student Induction Programme (SIP)** for the first semester students is conducted by the IQAC before the commencement of the classes. **Bridge courses** are conducted for all the first semester students to adapt themselves for the transition from higher secondary education to higher education.

Conduct of Continuous Internal Assessment (CIA)

The college conducts three CIA tests as per the schedule already planned in the academic calender. The test papers are evaluated and given to the students for transparency, for the students to recognize their areas of lacunae for improvement. CIA test marks, assignment and attendance of the students are uploaded in the

university portal. 25 marks are awarded internally for all courses in all programs. 100 are awarded in the final semester for their extension activities throughout their course of study.

Slow learners and advanced learners are identified based on their performance in the CIA tests, classroom interactions and observation. Coaching classes are conducted for slow learners. Advanced learners are encouraged to help the slow learners in peer to peer mode learning.

Advanced learners are encouraged to present papers in seminars and to do online courses and social imersion projects. Remedial classes are conducted to students who need to appear in the examinations. All the students are motivated to score high marks in the end semester examination.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 59

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 48.98

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1776	368	35	64	88

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Being affiliated to Thiruvalluvar University the college follows the university curriculum that integrates cross cutting issues for enriching students with professional ethics, gender equity, environmental issues and its sustainability. Nine faculties (19%) of the college belonging to different departments are Board of Studies members in the university. They recommend courses dealing with crosscutting issues while framing the syllabus in their respective domain as per student suggestions. University has introduced the following courses mandatory in UG programs.

Domain Specific **Professional English** is taught to all the **first year** students to inculcate the practice of good communication skill with professional ethics.

Value Education is taught in the **second semester** that imparts human, family, social and professional values. This helps students to develop congenial behaviour and respect for different cultures and beliefs.

Environmental Studies is taught in the **first Semester** to imbibe the knowledge of environmental sustainability and eco-friendly environment.

Extension activities for all UG programmes are mandatory that encompass **all Semesters** and a student must score atleast **40% of marks** to **get qualified** in the final semester examinations.

All PG programmes have **Human Rights** course to impart the knowledge of International Human Rights, fundamental rights, Protection of Human Rights Act 1993, Rights for women, child, migrant workers and the physically challenged.

The college further strengthens the curriculum through lectures by external experts and spiritual scholars conducts certificate courses, short term courses, Field Trips, Community Based Events and Outreach programmes. Students are encouraged to do social projects on cross cutting issues.

Professional Ethics

Students of BBA, B.Com (CS) and M.Com students of our college undergo **internship and project work** that inculcates professional ethics while interacting with external entities.

B.Com, BBA and M.Com students study **Human Resource Management** and **Organisational behaviour** to take appropriate decisions at difficult situations & gain confidence to face challenges.

B. Sc (Computer Science) and BCA students present r**esearch papers in the conferences** under the guidance of the faculty to prepare them for an Artificial Intelligence & Data Science Challenging future.

Department of BBA organises various compettions in intra-collegiate **"MAZ Manager"** to impart

expeirnce in mock bussiness environment. .

IQAC conducted **workshops** for research scholars and faculties on **"Plagiarism Free writing"** and **"Publication ethics"**.

Gender Equity

Seperate Cell Namely Khidmathun-Nisa operates in the college which empowers women.

Value education course enlightens the **Status of women in family and society**

Gender-equity programmes like Breaking the Glass Ceiling, Protection against Cyber Crime are organized to sensitise the students.

Students have done **Social Immersion Projects** related to **gender issues**.

Human Values

Charity Day is observed on the first Monday of every month.

Students' voluntary **participated in COVID 19 awareness camps**.

Students' donated **blood** for blood transfusion required in local hospitals.

Environment and Sustainability

Environmental protection awareness programmes, tree plantations, cleanliness drive, waste management, and ecological preservation are organized.

Strict adherence to Green Protocol in the campus on all occasions.

External Green and Environment Audits are carreid out regularly. **Cycle Day** is observed in the campus on every Saturday.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 36.42

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 334

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 80.88

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
328	274	362	351	347

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
395	395	425	420	420

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 83.97

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
281	240	311	312	312

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
332	332	358	356	356

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 20.38

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The teaching learning process imparted by the college focus on the conceptual clarity for the holistic learning of the students. Student Centric learning initiatives are adopted by all the departments to impart the skills of creativity, curiosity, discipline and team work. In addition to the 'Chalk and Talk' and 'Lecture Delivery 'in their daily mode of teaching, the college adopts more innovative and outcome based methods to inculcate academic and practical knowledge among the students. E-Contents are available on the college website. PPTs are prepared to improve the effectiveness of the teaching-learning process. 12 classrooms are well-equipped with the LCD projector and screens. Faculty used Google classrooms to distribute subject notes and collect assignments during the covid-19 pandemic. Video lectures are uploaded to YouTube as a student's reference material.

Experiential Learning

As per the university syllabus, Practical laboratory components are included for the following courses

B.Sc.(Microbiology), B.Sc. (Computer Science) and. BCA. Lab manuals are shared to students well in advance.

B.A(CE) and B.Sc Maths students are stuydying allied laboratory component courses.

B.Com (CS), BBA and M.Com students undertake Institutional training as part of curriculum.

All first year students use well-equipped English Language Lab MUCCSE to learn Spoken English.

All the UG programmes of final year students have marks for Extension activities which are included in their end semester examination results (100 marks). All the students have to compulsorily enrol and participate in activities in any of the 11 extension activity clubs. All the UG programmes of first year students have a course on Environmental studies, Beyond the curriculum, for those students who do not have projects in the final year of their programme as part of their course content, they are asked to prepare Social Immersion Projects called as "Mini Project". Certificate courses are conducted in various topics with proper syllabus.

Participative Learning

The College conducts various events for students to inculcate life skills, planning and organising skills and professional skills through participative learning. Students are encouraged for classroom interactions and discussions when subjects are taught.

Slow learners are provided with special coaching classes and mentors are assigned to monitor their progress.

Advanced learners are motivated to teach the slow learners in peer to peer mode. Students are encouraged to participate in the State/ National and International Seminars/ Workshops/ Conferences/ Webinars. Advanced learners are encouraged to present papers in the Conferences and seminars using ICT tools. Advanced learners are also encouraged to enrol in NPTEL, SWAYAM and MOOC online courses. Online lectures were organized

Problem Solving

As part of problem solving methodologies students are asked to analyze the annual reports of the reputed companies as assignments. Case study, discussions and role playing activities are given to the students to understand the subjects better and to encourage brainstorming in non-judgmental environment. Students are assigned the academic tasks to acquire and develop problem-solving skills. The promotion of online learning through collaborations with MOOC platforms initiated by the college helped many students to learn from self-paced online courses.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 93.9

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
48	48	46	51	53

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 54.55

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
27	25	25	26	23

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Our college has mechanism for the effective internal and external assessment which is transparent and time bound. Internal and External Assessment are an integral part of student assessment and grading for both UG and PG Programmes.

Internal Assessment

Being an affiliated College, it follows the syllabus and scheme of examination prescribed by the University. Assessment of each course has two components namely **Continuous Internal Assessment (CIA)** and **End Semester Examinations**. Each course is evaluated for a maximum of 100 marks in which CIA component carries 25 marks and end semester examination carries 75 marks. The passing minimum for a UG course is 40% and for a PG course 50%. The internal marks are based on the Continuous Internal

Assessments Tests and assignments.

The Department conducts two CIA Test where as third Test is conducted by the Examination Section of our college. it also conducts the University end semester examination. The Examination Section plans CIA Test schedule, student's attendance sheet, invigilation duty list and allotting exam hall for the students. In the three CIA Tests, the assessments are transparent and time bound. The Examination Section constantly updates the rules and regulations regarding the examination and evaluation process of our affiliating university. Based on the Academic calendar, the continuous internal assessment tests are conducted at regular intervals of time.

The Examination section prepares the CIA Tests schedules as per the university guidelines and communicates the students well in advance by displaying it in the department notice board and through circular. Syllabus for CIA tests are communicated to the students well in advance by the course teachers concerned.

Answer scripts are valued by the course teachers as the central valuations systems' schedules. The valued answer scripts are given to the students and the student's grievances (if any) are informed to course teacher concerned and the HoD to the examination section if needed that is resolved within a week The continuous internal assessment tests marks for theory and practical and students' attendance are uploaded in the University examination portal by the course teacher.

External Assessment:

Principal or Senior most professor acts as a Chief Superintendent and our University appoints an External Chief Superintendent to conduct the End Semester Examinations. The Chief Superintendents of our college visit the examination halls at regular intervals daily. University flying squad members give surprise visits to the examination halls to monitor the students.

If the students are not satisfied with their external assessment, they have an option to apply for photocopy of the answer script, revaluation and Instant Examinations. The grievances related to results, corrections in mark statements and other certificates issued by the university are addressed at the earliest.

Our college has mechanism for the effective internal and external assessment which is transparent and time-bound. Internal and External Assessment are an integral part of student assessment and grading for both UG and PG Programmes. The degrees are awarded if a students get qualified in all courses.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Thiruvalluvar University has implemented the Choice Based Credit System. The Choice Based Credit System gives an opportunity for the students to choose courses consisting of core, elective & skill based courses. The Syllabus is updated from time to time by the University as per the requirement of the current market scenario. The students get the required skills for the existing job environment. They get an opportunity to develop their potential, credentials and competitive edge.

Our College is affiliated to Thiruvalluvar University, Vellore. The curriculum prescribed by the University is followed for all the courses.

Direct Method :

Continuous Internal Assessment and End Semester Examination marks are taken into consideration to measure CO's. The CIA evaluation includes marks of 3 CIA tests & Assignments for UG Program and for PG Program .To measure the attainment level of CO 75% weightage is given to End Semester Examination and 25% weightage is given to CIA marks.

Level of Attainment :

All the CO's are interlinked with PO and PSO and the correlation levels are entered in PO/PSO/CO matrix to obtain PO attainment values as per Thiruvalluvar University. Feedback on the attainment of PSOs and POs are specifically adjudged and the drawbacks and difficulties are periodically informed to the Thiruvalluar University through members /representatives in the Board of Studies.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 81.34

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
279	291	285	145	199

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during**

the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
313	291	285	267	318

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.72

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0.5

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.5	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Ecosystem for Innovation

The college has initiated "**MUC Incubation Centre**" as a part of encouragement to promote and **inculcate the concept of self- employment and internal entrepreneurship**.

To promote research culture in the institute, separate budget is allocated as **MUC Seed Money grant of Rs.0.9 lakhs** from the **Mazhaul Uloom College Alumni Assoication.**

e-Uloom, an offline content management system is created by the faculty, research sholars and students as a part of research project. **Software development skill training** with open source development tools like LAMP (Linux, Apache, MySQL, PHP) stack development was given to the students as an entrepreneurial development initiative.

A pilot project in **"Soap Making"** was started for the B.Sc. (Microbiology) girl students, as they get the opportunity to manufacture soap using 'Melt and Pour' method. They learned the basics of procuring raw materials, design and create wrappers, decide the brand name and logo, and manufacture the soaps. The **Unique Selling Proposition** was promotion of Thirukkural, Tamil couplets by Thriuvalluvar (stickers

packed in the soap box).

The students put up '**Soap Stall**' and **Women ED Bazaar** during the **NISA FEST event-Women's Day Celebrations** where 250 soaps were sold . Students work in interdisciplinary domains, understand customer needs and solve real problems.

IQAC of our college conducted 3 workshops on **Intellectual Property Rights (IPR)**. Faculties have **published 8 patents** in their domain based on the topics **"Cyber Crime and their Impact over Various Areas-Issues and Challenges", "Artificial Intelligence based Inventory Management System"** and **Impact of Financing Self Help Groups** etc.

Initiatives for creation and Transfer of Knowledge

The **Entrepreneurship Development** (ED) Cell of our college in association with **Entrepreneurship Development Institute of India** (EDII) , **Micro Small Medium Enterprises** (MSME) and **TIPS academy** organized **workshops and guest lectures** to promote innovative startup ideas, **Entrepreneurship Skills, business plan formulation, financing, marketing policies and government schemes** to indoctrinate the value of entrepreneurship among the students.

Short term courses like **"Business Opportunities and Ideas for creating Start Ups", "Leadership Skills for Entrepreneurs", " Web Designing"** and **"Python"** are conducted to upgrade the students with latest trends and motivate them to enter into new ventures.

Alumni entrepreneurs are invited to **i**nteract with students occasionally to show them the roadmap to success.

Field projects/ field trips and industrial visits are organized which help the students to explore new areas of job start-ups, research and new job opportunities. The final year students with no institutional training in the syllabus take up **Social Immersion Projects as "Mini Projects"** to hone their skills and widen their exposure to the public and industry promoting career development perspective.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 18

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	8	2	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0.29

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	10	5	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.97

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	7	5	5	29

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Our College has taken up several social welfare projects through its **11 Extension Activites Clubs**. The college has **adopted 5 villages** (Omerabad, Kailasagiri, Panangattur. Nariyambut and Pernambut) for rural development.

Activities Carried out in Neighbouring Community

Environment

- **Tree Plantation: Around 1000 Saplings** were planted in the last 5 years at the adopted villages and inside the campus to promote green initiatives.

- **Pamphlets were distributed in Ambur bus stand** to create awareness on Environment protection.

- **Environmnetal Awareness talks** were delivered in the villages.

- Students participated and created awareness through **Energy Conservation Rally, Solid Waste Management Campaign, Plastic Free Environment Rally for Water Conservation and Cleaning Drive** in neighbouring Villages.

- Students **learnt to produce kitchen manure** from kitchen waste collected from **nearby hotels from Ambur**

Blood Donation

- NSS & RRC: **225 units of blood** were donated by students in 5 years to **Narayani Hospital, Ambur Government Hospital, KMNU Hospital and CMC, Vellore during the camps and at times of emergency.**

Special Camps

- **NSS camp** is held every year where the students are taken to the adopted villages to render

voluntary services.

- **NCC cadets** have participated in **CATC camp** at VIT, Vellore, Sriram College, Chennai and Secunderabad.

- **Free eye camps, Dental camps, Covid Prevention Vaccination camp** and **Voluntary service at Vaccination camps** are organised for the **Ambur Public** inside the college campus.

- **Ambur Police** and **Ambur municipality felicitated 100 NSS volunteers and 6 NSS Programme officers** for their yeoman services during the pandemic. Distirct Collector gave awards to college.

Yoga

- **International Yoga Day** is celebrated every year in collaboration with neighbourhood schools.

Women Empowerment

- Khidmathunnisa conducts awareness programmes on **gender-equity, woman empowerment, environment** and **safety awareness, health and hygiene**.

Charity

- IQAC observes Charity day on the first Monday of every month.The amount collected is donated to **Shelter for Homeless Centre, Orphanages,Old Age Homes and Government Schools**.

- NSS collected donations for **communal harmony** and **Armed Forces Flag day Rally**.

- **Gaja Cyclone Relief Material** and clothes were collected and dispatched to NSS Coordinator, Thiruvalluvar University.

Swachh Bharat Abhyan

- **Swachh Bharat Campaign, Swachhta Pakhwara and Cleaning Campaign** are carried out in **adopted villages** every year by NSS.

- **Swachh Bharat Summer Internship** was organised by **Youth Red Cross** from May 2018-July 2018,

Sensitising Students on Social Issues for holistic development

National Integrity Awareness Programmes like Independence day, Republic day, Rashtriya Ekta Diwas, 75th Anniversary of Quit India Movement, International Youth Day and Sadbhavna Diwas are celebrated.

Awareness Programmes

- Vigilance Awareness Week

- Voter Awareness Programme

- Clean Money Awareness Campaign

- Dengue Awareness

- "Blue Whale" Game Menace Awareness

- Road Safety Awareness Programme

- TB Awareness and Swab Screening

- First Aid Training Programme

- Fit-India Movement

- Corona Prevention Training Programme

- Swachtha Sarvekshan movie screening

- Anti-leprosy Day

- Cyber Crime Prevention

- AIDS and HIV

- Waste Management

Impact of Extension Activities

Students are exposed to societal needs through such services that enriches experience and enhances their holistic personality and it was visible during pandemic, as the continuation of this we are observing Charity Day in our college and the amount collected spent on needy people.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Awards for Extension Activities

- MUC was awarded **Green Campus Award**, **Clean and Green Award** from **Nature Science Foundation, Coimbatore in 2020 and 2022**.
- Awards were presented to the **College Secretary and Correspondent, and the Principal** for their commendable social work during pandemic in and around Ambur town and for facilitating NSS student volunteers of the college to help the local adminstration and police personnel during pandemic in keeping Social Distancing and providng commodities to the homes. These awards were presented by **District Collector and Superintendent of Police, Tirupattur District** in 2021.
- **12 Awards** were presented in different categories to the faculty members and students from **Nature Science Foundation, Coimbatore in 2022.**
- **1 Best Outstanding Thesis Award, I Active Young Research Award and 1 Best Research Paper Award, 1 Global Teacher Award.**
- **EBSB Phase – XI Online Camp Certificate** was awarded to CPL S.Karthik by NCC Tamil Nadu, Pondicherry and Andaman Nicobar Directorate in the year 2021.
- 1 student was **awarded third prize** in drawing competition and 2 students were **awarded first and second prize in essay writing competitions** conducted on National Voters Day from **Tahsildar, Ambur Taluk in 2020**.

Recognitions for Extension Activities

- The **Deputy Superintendent of Police** requested for **100 NSS volunteers from our college** to serve Social Distancing **to combat covid 19 during the lockdown period**. The District Collector awarded recognition of Service certificates to all 100 students of our college.
- 19 students were received **Certificate of appreciation** from **Tamil Nadu State AIDS Control Society and Tamil Nadu State Blood Transfusion Council, CMC Vellore, KMNU Hospitals, Sri Narayani Hospital and Research Centre** for their blood donation services from 2017-2022.
- 2 students were awarded certificate for **Basic Leadership camp-BLC cum CATC** by **Camp Commandant of 8TN Battalion NCC, Kumbakonam**.
- 1 student was given a participation certificate from **Combined Annual Training Basic Leadership Camp for Camp Commandant of 8TN Battalion NCC, Kumbakonam** and 7 students received a participation certificate from **Camp Commandant of 8TN Battalion NCC, Secundrabad.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 80

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
18	5	15	19	23

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 09

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Classrooms

- 22 well ventilated and spacious classrooms with wooden furniture, fans, lights fittings and writing board with elevated stage.
- 10 class rooms with LCD facilities and 2 smart classes.

Major Computer Lab

- 50 numbers of Intel Core i3 computers interconnected with Lenovo Xeon2224 Server with licensed MS-Windows Server 2019 OS.
- All computers are connected to the 15 KVA UPS.

Allied Computer Lab

- 30 numbers of Intel Core i5, MS-Windows 10 licensed computers are installed for students practice purpose connected to the 10 KVA UPS.

Microbiology Lab

- Lab has instruments like Autoclave, Hot air oven, Incubator, Laminar flow and BOD Incubator, Microscopes, Electrophoresis Kit, Calorie meter, Colony Counter and VDRL Shaker.

English Language Lab

- 25 numbers of Intel Core i5, MS-Windows 10 licensed computers are connected to a Server Computer.
- Orell iTell English Language Software is available.

Research Centre

- A well-equipped Centre with Intel iCore 7, 12th Generation computer with 4GB Graphics card and a 43" Smart TV is installed.

Convention Hall

- Sir Syed Ahmed Khan Convention Hall is spacious and fully air-conditioned with a seating capacity of 120 persons.

Auditorium

- N Mohamed Zackriah Auditorium with seating capacity of 400 persons.
- State of art Audio-System with LCD projector with air-condition stage

Open Auditorium

- Located near the central Library, used for various functions like Graduation Day, Cultural Activities etc.,

LCD Projectors

- 18 numbers of LCD Projector facility provided in all Labs, Convention Hall, Auditorium and Classroom

CCTV cameras

- 45 numbers of CCTV cameras were installed for surveillance in the college campus at various vintage points.

Sports and Fine Arts Facility

- Sports Infrastructure consists of Ball Badminton court, Basket Ball court, Cricket Ground, Football Ground, Volleyball Ground, Badminton Court, Kabaddi Ground.
- 200 meter Track, High Jump Pit and Long Jump Pit with Runway, Triple Jump pit with Runway, Shot put and Disc Throw
- Indoor Games Courts are available like Table Tennis, Chess and Carrom.
- Silambam a local area game is practiced among students
- The college multi gym has essential fitness equipment like 120 kgs Weight Cakes and rod, Training bench, Dumbbell Set and Treadmill 2.5 HP.
- Fine Arts Association Organizes the event named "**Melodies of MUC**" and "**Talent Expo**" annually. Different department students meet with each other and prove unity while practicing and participating in cultural activities to enhance students' creativity

Yoga Facility

- Every year International Yoga Day is celebrated in order to enrich the yoga culture among students.
- Yoga and meditation camps are conducted in collaboration with various academies' yoga masters to create positive vibes among the students and the staff.

NCC

- 10-Rifles(0.22) sanctioned by 10th Tamil Nadu Battalion NCC, Vellore for weapon drill practice.
- To avoid plastic usage, 100 steel plates and 5 water jugs are available to server refreshment after training.
- A Computer System is installed in NCC office.

Extension Activities and Support Services

- NSS has 3 Units with 100 Volunteers in each unit, which organizes seven days Special NSS Camp in nearby villages.
- Students are enrolled in Youth Red Cross, Red Ribbon Club, Enviro Club and Legal Literacy Club.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 31.25

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
5.57	35.80	28.43	1.69	0.88

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Library is automated using SOUL 3.0 developed by the INFLIBNET Centre

- Library is automated using the SOUL version 3.0, an Integrated Library Management System developed by UGC-INFLIBNET.
- Software for University Libraries (SOUL) is an state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries.

- SOUL has the following main modules as follows.
- Administration   -   Administration privileges settings
- Cataloguing   -   Resources and Users
- Circulation   -   All library Transactions controls
- Serial Control   -   Journal and Magazine Entry
- Acquisition   -   Book Purchase
- Report   -   For all kind of Report Generation
- Search   -   Catalogue Search based on computer and Web Based
- The Barcode Circulation module automatically records the issue and return of books by the students.
- Foot fall in the library are recorded using the computer and QR scanner.

Internet connectivity

- Internet connection with 50 mbps by Air Fibre Optic over the RF tower installed in library roof top.
- Wi-Fi facility provided in the library.

UGC Network Resource Centre

- One Dell Xeon based Computer Server is available with Power backup facility connected with 10 numbers of NComputing Thin Clients.
- Library is a consortia member of **INFLIBNET's NLIST**, through which online e-journals, e-books are available at the user end.
- E-Resources are accessed by the students and staff.

Subscription to E-Resources

The Central Library has subscribed to the following e-resources

- **NLIST**
- **NDLI**
- **Shodhganga**
- **e-ShodhSindhu**

From the above consortium student get benefited with access to 6,000+ journals, 1,99,500+ e-books under N-LIST and 6,00,000 e-books through NDLI.

Amount spent on purchase of books and journals

- Amount spent on purchase of books and journals and E-Resources during the last five years is Rs. 2.32 lakhs.

Year	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
Amount	0.42	0.48	0.46	0.46	0.49

Per day usage of Library

- Entry of Student and Staff are recorded using the SOUL Software, footfall of the library patron are recorded using the QR scanner.
- In the last academic year, **85 numbers of students and staffs were using library per day**.

Central Library

- Moulana Abul Kalam Azad Central library is a "Green Building" with 20 KVA Solar Plant installations in the rooftop.
- Library is spacious enough to provide comfortable space for relaxed reading by the users with 30,495 books with open access facility.
- 1 LCD Projector facility provided.
- 7 CCTV cameras were installed for surveillance.
- Books related to concern departments are stacked in the department of English, and the department of Urdu has books purchased under the UGC Major Research Project.
- The Central Library is partially funded by the UGC it has been developed immensely, with a seating capacity of 80 and ICT enabled Library transactions. It also houses UGC Network Resource Centre.
- Library has ramp facility
- Barcode and QR technology is used for Library Transactions.
- Fire extinguisher is placed in the library for emergency purpose.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

IT INFRASTRUCTURE

- The institution upgrades its infrastructure such as Computers, Wi-Fi, software, and ICT enabled teaching learning.
- Computers are upgraded to speed up the computer processing speed and new SSD Hard Drive were added with the existing Hard Disk Drive, RAM is also increased in most of the Computers.
- Computers in Staff room of each department are upgraded and inter linked via LAN Network and Internet Connection.

- To facilitate online learning, Tripod with Camera Stand and Multimedia Speaker Headset are provided to each department.
- LCD projectors are installed in all major department class rooms.

Major Computer Lab

- A new Lenovo Computer Server is **added** with MS-Windows Server 2019 and all the computers of Major Computer Lab are inter-connected with the Server.

Allied Computer Lab

- 30 Computers with old configuration like AMD Sempron, Dual Core and Core 2 Duo has been **upgraded** into Intel Core i5 Processor, 8 GB Ram and 256 SSD Hard Disk with new Dell Monitors.

UGC Network Resource Centre

- 10 Computers are **upgraded** with RX500 model NComputing Thin Clients.

English Language Lab

- 25 numbers of NComputing L300 Thin Clients were **upgraded** to Intel Core i5, 8 GB Ram and 256 SSD Hard Disk
- English Language Lab Software is **updated** to new version of Oral iTell English Language software.

Research Centre

- A new Computer was provided with Intel Core i7, 32 GB RAM, 512 SSD Hard Disk and 2 GB Hard Disk with a MFP Color inkjet.
- A 43" Smart TV also provided.

Staff rooms

- All staff rooms computers are **upgraded** with internet facility, printers / scanners for ICT related activities

Institutional E-mail ID

- College provides official email addresses with cloud storage for all faculty members and students (id@mucollege.ac.in). During the Covid-19 period, online classes were conducted using College E-mail ID via Google Classroom.

Online Attendance

- Every staff marks the student attendance in Online Attendance System developed using Google Workspace.

Others

- 13 LCD projectors are there in the College.
- Three Photo copying machines are there in the College.
- And for administrative purpose, the college has 19 Computers with Internet Connectivity.
- 45 CCTVs are installed

Bandwidth Internet Connection

- College has **450 Mbps** of Internet bandwidth provided by BSNL.
- College Office has a Fiber Optic Internet Connection of 100 Mbps.
- IQAC Section has been provided with 300 Mbps Fiber Optic Internet Connection.
- Wi-Fi facility is provided to the entire Academic Block, Office, and Administrative area and the Central Library.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 5.73

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 160

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 68.75

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
37.82	27.81	36.06	29.40	28.11

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 74.49

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
755	731	687	674	698

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 5.04

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
47	40	48	65	40

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 53.21

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
157	122	142	104	113

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
279	291	285	145	199

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 75.76

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
9	4	5	4	3

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	6	8	4	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	1	3	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	4	13	19	12

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- Our college has a registered alumni association as Mazharul Uloom College Alumni Association (**MUCAA**) with registration number : **SRG/Tirupathur/24/2023,** Registered under Tamil Nadu Registration Societies Registration Act 1975.

- It contributes for the sustainable development of our college and provides a variety of benefits and services that help alumni maintain connections with our college and fellow graduates.

- MUCAA registers all the passed out students as ordinary members for a period of one year and later, as per the bylaws of MUCAA they can become Lifetime Member by paying the subscription fees.

- Every 2 months an executive committee meeting and once in a year General body meeting are conducted to discuss various modulaties to support the institution both financially and non-financially.

- IQAC collects feedback from the Alumni every year and based on the feedback steps are taken to enhance the quality of the institution. Action Taken Report is available in the college website (https://www.mucollege.ac.in/iqac/stakeholder_feedback_analysis_atr/)

- All the departments maintain a record of their prominent alumni and invite them for interaction during the alumni meet. The alumni of our college has contributed to the society by serving as Teachers, professors, renowned lawyers, member of Legislative Assembly, Minister, Chairperson of Municipality, revenue and Police departments ,occupying good positions in IT industries as developers, system analysts, Web and Mobile App Developers, System admins nationally and internationally. 9 alumni are serving in our college as teaching faculty and 5 alumni as Non-Teaching staff.

Financial Contribution

- The MUCCA contribute financially for noble causes like tree Plantation, conducting sport activities, organising linguistic functions, funding e-uloom project of the college.
- They contribute Rs.14,690 for Tree Plantaion and Rs. 90,000 for e-uloom project towards our college.

Non-Financial Contribution

- Mazharul Uloom College Alumni Association Members served as Resource persons in Seminars, Workshops and Training programs and motivated our students.

- Activities like Career Guidance programmes, sports activities and linguistic program were conducted.

- Some of our Alumni acted as guest lectures for our students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision

Our Institution aims at encouraging and improving secular and moral education of youth.

Our college, under the management of not-a-profit society, Ambur Muslim Educational Society (AMES), strives meticulously towards the advancement, welfare and growth of every student, upliftment of the society and down trodden classes. Our college, true to the vision of its founders, caters to learners at large without discrimination. By imparting quality higher education the college grooms moral values among its students.

Mission

- **To bring out the hidden Potentials of individuals through comprehensive higher learning.**
- **To open the doors of opportunities through updating and modernizing course content.**
- **To provide secular education in conformity with global needs.**

Our College Management provides an equal opportunity to all the stakeholders to contribute towards achieving the set objectives and goals of the institution. College Management with its dedicated team is on the march of transforming the society through modern technological education for the future betterment of a stronger India in all dimensions by bringing out the hidden potential of the students.

Decentralization and Participative Management are reflected in governance and leadership in thefunctioning of the college.

College Management Committee carries out the role of the deciding authority for the major decision-making both at academic and administrative activities, after discussing with other stakeholders like

- Management Committee shall before the commencement of each academic year prepare an estimate of income and expenditure of the College.
- Maintenance of regular and correct accounts relating to the College, its properties and its funds.
- Punctual deposit of cash and funds of the College in the Bank and investment of surplus in approved securities.
- Introduction of new courses, developing infrastructure facilities and allocating funds for organizing various functions within the framework of the governance, appointments of Staff and Heads, framing policies and mechanisms, and looking after all the affairs of the college.
- Secretary and Correspondent, Principal and Vice-Principals along with the Admission Committee members jointly take the decisions regarding the admissions of students.

Principal and the Vice-Principals have the academic and administrative freedom. In decentralization of administration and delegation of authority, the principal along with the HoDs ensures effective functioning of the College and participative management successfully in accordance with our visionand mission of the institution.

- Department meetings are conducted and the decisions are communicated to Vice-Principals and same after recommendation forwarded to Principal. After the approval of the management, the decisions are implemented.
- Academic Committee explores the possibilities for the deployment of strategies planned by every faculty and department.
- IQAC with the consent of the Academic Committee are empowered to propose, design, formulate and execute the plans related to functioning of the College such as departmental plans, Mentoring, discipline, grievances, support services, Industrial visit, internship and educational tours for students.
- Plan of Action and ATR are submitted to IQAC every year

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The institution functions through a well-structured administrative set-up guided and supported by statutory bodies and non-statutory committees - academic, administration, students support and research & development etc. College Management Committee, (CMC) is an apex body of the institution constituting as per the guidelines of AMES. The President, Honorary General Secretary, the Secretary & Correspondent of the college along with other members constitute the College Management Committee (CMC) with the Principal as ex-officio.

The primary responsibilities of the College Management Committee are

- Approval of Perspective Planning and quality policy
- Annual Budget Approval
- Approval for establishment of new infrastructural facilities
- Approval of new programs/initiatives
- Staff Recruitment and Promotion approval
- Approval of committees, centers, clubs and centers of excellence
- Sanction of scholarships and freeships by the Management.

- Review and approve Budget estimate
- Review and approve Fee structure
- Monitor income and expenditure
- Present budget for new initiatives/ renovation and maintenance
- Present audit report to authorities
- Allocation of funds for research and development

Academic Committee is chaired by the principal and Vice-Principal (Admin and Academic) are second in command are primary responsible of the following

- Recommends proposals for institution of new programs and industrial collaborations, MoUs.
- Approves the regulation for curricular, co-curricular and extracurricular activities
- Reviews and approves the academic calendar
- Suggest and approves Research & Development initiatives.

Policies
The college has well framed policies with well-defined roles for every stakeholder and for the entire administrative setup. All the policies are available in the college website.

Administrative Setup
 The CMC nominates the members of the College Development Council and the Academic Committee. The academic committee coordinates with the head of the department for the smooth administration in all activities of the college.

Appointment and Service Rules
As we are governed under the Tamil Nadu Private College Regulation Act and Rules, 1976, appointments, service rules and procedures are followed as per the provisions of the Act and UGC prescribed guidelines and other regulatory bodies like Directorate of Collegiate Education, Government of Tamil Nadu. Our College adopts & abides by the guidelines of the government. Every new policy of the Government and Other Statutory Authorities are implemented as prescribed.

- On the availability of vacancy, qualified candidates are invited through an advertisement in the National and Regional News Papers.
- An interview is conducted and the selection is made only on the basis of merit and presentation.
- On completion of a probationary period of two years, they are given confirmation as Permanent Employee. Employee's Promotion, Earned Leave, Medical Leave, On Other Duty, Leave on Private Affairs, etc., are all provided.

Academic Level

The following Departmental activities are planned and ATR is submitted to IQAC in every academic year.

- Certificate courses
- Social Immersion Projects
- Coaching for overall personality Development and Competitive examinations
- Coaching classes for slow learners
- Personal guidance to needy students
- Department of Economics provides free breakfast to the students who are   punctual and pay

  • examination and tuition fees of deserving students.

OUTCOME

The accomplishments reflect the effective and efficient participatory administrative set-up

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Our college adheres to the ideal philosophy of providing best possible facilities to all the staff members and has welfare schemes and measures for both teaching and nonteaching staff, like Staff Insurance, Counseling facilities, leave-rule benefits and other measures as per the government norms.

Welfare Measures

Research Support

  • Financial Support and Duty Leave for staff for attending seminars, workshops, conferences and paper publications, Guest Lectures, and FDP.

Health Aid

  • Family Medical Card
  • Yoga and Meditation Programme

- First Aid Appliances
- Gymnasium
- RO Water Facilities
- Health Insurance Scheme

Financial Benefits

- Career Advancement Scheme for Eligible Staffs as per the norms of the UGC.
- Staff Insurance Scheme
- PF Schemes & CPS Schemes
- Festival Advance
- Festival ex-gratia for self-financing staff.
- Financial loan for staff without interest.

Facilities

- Free Wi-Fi Facilities
- Free Uniform for Class-IV employees
- Provision of Salary Certificates and other Relevant Documents for getting loans.

Felicitation

- Honoring Retired staff.
- Honoring staff for the academic excellence.

Performance Appraisal System - Teaching Staff

To ensure the maintenance of quality among the teaching staff, IQAC introduced a new self performance appraisal form from 2020-21 to enhance the quality of the faculty which is collected. Career Advancements to the staff members are given as per the UGC norms as per the eligibilty.

Performance appraisal mechanism

Our college has a Performance Based Appraisal System (PBAS) for the teaching staff. It consists of the following

- Assesment of Academic Performance - Teaching, Learning and Evluation.
- Professional Self Development - Learning.
- Development in Research.
- Contribution to the Department Development.
- Involvement in the institutional Development with specific marks.

Each subsection carries marks for the activity performed and sum total marks are expressed at the end of the proforma. This is helpful in the development of the quality among the teaching staff.

UGC- Career Advancment Scheme (CAS)

Every academic year IQAC collects the API-PBAS forms from the faculties. HoDs assess API and forward

to IQAC with recommendations. Further it is assessed by the principal based on the API and PBAS scores. The College performance appraisal form and UGC design apprisal form forwarded to the Management based on the score of the faculty in API forms, Principal forwards the eligible cases to Joint Director of collegiate Education, Vellore for promotion.

Performance Appraisal System for non-teaching staff

The overall performance of the non-teaching staff is evaluated by the Office Superintendent based on their discipline, punctuality, accountability, technical knowledge, administrative skills, emotional integrity, behaviorial pattern and adherence to the code of conduct. This is endorsed by the Vice-Principal (Admin) and the Principal. A confidential report is submitted to the Principal who after careful scrutiny submits the report to the Management.

Feedback Mechanism

Feedback is collected from the students and it is analysed by the HoD and then by the IQAC and based on the report, IQAC advise the teaching Faculties to improve their performance. The feedback and Performance appraisal system is useful for the staff members to improve their performance. The stakeholder feedback collected orally are discussed in the relevant forums and actions are taken accordingly.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 26.41

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	6	14	11	14

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 46.36

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
48	40	40	23	21

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	28

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institution has a well-planned mechanism for mobilisation of funds and utilization of the same. The fees from the students is utilized for the development activities of the college after remitting the required portion to the University and the tuition fees from the students of aided stream are deposited to the State Government account in the treasury.

Funds are allocated to the college under permissible heads such as purchase of laboratory equipment, library books and journals, conduct of seminars, College Union activities etc. The funds are utilized for both day to day activities and infrastructural development. Management and Well-wishers, philanthropists contribute funds for specific activities like scholarships or fee concession for infrastructural development.

Salary

Being a grant-in-aid institution, a considerable portion of the funds of the college received from the State Government is used for the disbursement of staff salary. The Regional Joint Director of Collegiate Education, Vellore disburses the salaries allotted by the Government of Tamil Nadu to the aided staff. The salary of Self-finance staff working in Shift-II is remunerated through the fees collected from the students of Shift-II.

The Management contributes towards the salary of Teaching, Non-Teaching Staff and Class IV Employees appointed in the aided vacancies for which the Government of Tamil Nadu has not released the grants.

Scholarship

Scholarships from the State and Central Governments such as BC/SC/ST/Minority/ Post-Matric Scholarships are made available to the students.

Non-Government Organization Scholarships are also given to the deserving students. Funds mobilizing from management and various local NGOs such as H.B. Trust Chennai, Ambur Fashion Industry, S. Habeebur Rahman & Sons Gudiyatham, Ambur Islamic Welfare Association, Ambur, Imam Shoes Chennai, Jalal Haji Abdul Kareem Trust, Ambur, NMH Company, Ambur and TAW Trust, Ambur, for payment of college fees and other academic requirements to Shift I & II students are facilitated every year.

For In-Campus Activities

The budget proposals submitted by the department heads, associations and support services are approved by the Secretary and Correspondent through the principal. On approval, the sanctioned amount is utilized and the account is submitted with invoices to the principal for perusal.

For Off-Campus Activities

The Management assists financially for the staff and the students for attending State, National, International level Seminar, Workshops, FDPs and Conferences and also for presenting Reserach Papers.

Others

A sum of Rs.2,31,57,164.00/- was spent during 2017-2022 towards Academic, Infrastructural, physical facilities development and maintenance expenses.

Alumni Contribution

The Management and the administration department maintains the record of effective utilization of funds contributed by the alumni for Academic and infrastructure facilities.

Internal and External Audit

Internal and external financial audits are carried out regularly. As the External Financial Audit is mandatory, it is conducted by the JD office, Vellore as per their schedule. It gets delayed sometimes. Our college duly carries out internal financial audits with the help of an internal Auditor to audit the financial transactions and review them periodically.

Based on the nature and requirement, internal audit procedure is carried out for all academic and non-academic departments.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Quality Assurance Strategies and Processes

Post re-accreditation of cycle 2 in 2016, as per the recommendations of NAAC Peer team report, IQAC has become proactive and the mangement appointed a full time Non-teaching staff for the cell and started implementing the recommendations of the NAAC Peer team. The following initiatives have been taken to enhance the quality outcome.

- 13 Seminars and workshops were conducted on emerging topics like Intellectual property Rights, Plaigirarism Free Reseach Writing, Research Paper Writing for High Impact Journals, ICT – Application in Office Automation and Essential Computer Skills for Teaching and Non-teaching Staff in the last five years.
- All the teaching Staff are periodically directed to attend the Orientation, Refresher and Short term courses at UGC-HRDC Academic Staff Colleges to enhance their teaching Skills and Teaching Methodologies. They are also encouraged to do online MOOC courses.
- Internal and external audits for all the departments, Support Service Cells, Extension Activities, Office were conducted regularly with senior most faculty of the college and invited experts. Based on the expert's observations and recommendations, report is prepared by the IQAC that is submitted to the management for further action in this regard.
- Online Student's Feedback and SSS is collected, analysed and sent to the relevant department heads, who in turn submits the action taken reports based on the analysis. This greatly helps to faculty members to probe into the areas to be improved and improve themselves in all possible ways for the successful outcome. The ATR is availabe in the website.

Active Pedagogy to attain Learning Outcome

- POs and COs and the attainments are displayed in the college website.
- Conducts regular FDPs and Orientation programs.
- Encourages to publish papers and take up research work.
- Conducts value Added certificates courses.
- Encourages to do Online MOOC Courses
- Encourage students to do social immersion project.
- Students Induction Programme.
- Incubation Centre for students - 'Earn While You Learn'.
- Mentor – Mentee concept.

Teaching Learning Process

- To encourage faculties to do more participative learning using ICT Tools.
- 12 ICT classrooms were made
- Language lab with 25 Systems
- Allied Computer lab with 30 systems
- Computer Literacy is taught to Non Computer Science Students as the initiative of the Department of Computer Science
- New Microbiology block with full-fledged lab equipments.

Incremental improvement in various activities

During the last five years,

- 13 Seminars/Workshops/Guest Lectures/FDPs were conducted for teachers and Non-Teaching Staffs
- 55 Seminars/Workshops/Guest Lectures/FDPs were conducted for students.
- 34 staff members have attended Orientation/Refresher Courses organized by UGC-HRDCs across India.
- 83 staff members attended State / National / International level/ Workshop/FDP/Short Term Course conducted by various educational and technical institutions.
- 75 Short term and certificate courses for inter-departmental students were conducted.
- Library was automated using INFLIBNET's SOUL 3.0 ILMS.
- Establishment of Counseling Cell to redress the grievances.
- Enrolled as a local chapter under SWAYAM.
- Carrer Guidance and Placement Cell and Consulling Cell are proactive.
- Alumini Association was register and proactive.
- Online Feedback mechanism was implemented from 2018-19.
- 101 MoUs, Collaboration and linkages were signed with NGOs and industry.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Our college emphasizes Gender equity by providing fairness and justice regarding educational benefits and needs for women and men. Equal opportunities are given to both the genders. All the courses are offered for men while girl students are admitted in B.Sc. Microbiology.

Sensitization Programmes

- 14 Gender-equity programmes were organized during the last five years.
- Doctors and Health experts were invited for Health and Hygiene programmes to bring awareness on health issues and an interactive session was also arranged, so that girls could clarify their apprehensions on their health issues.
- 5 career-oriented programmes for girls by CGPC were conducted.
- Celebrates "International Women's Day" every year.
- In 2021-22 Nisa Incubation center was installed and the girls of our college manufactured soaps under the brand name REWA. The profit earned through this product-REWA soap is utilized for paying fees of the underprivileged girls of our college.
- MUC Bazaar was organized on 26.03.2022 in which our girls put up various stalls and exhibited their entrepreneur skills. Students from other colleges were invited to participate in the events organized by our college.
- 51 Girls visited CIBA, Muttukadu, Chennai on 27.05.2022 on Industrial trip.

Security and Facilities for Women

The college has initiated various measures to ensure the safety and security of not only boys but also of girl students, staff members, non-teaching staff members and all the stakeholders.

- 45 CCTV Cameras are installed at various locations to ensure safety of students.
- CCTV control room stores the data that can be reviewed whenever necessary.
- The Internal Complaints Committee (ICC), Students Grievance Cell and Anti-Ragging Committee are committed in ensuring safe and protected environment for girls and boys.
- Separate rest rooms, common room, and prayer hall are available for female staff and students
- Counselling room is provided where counselling and support to the issues pertaining to the emotional and psychological well-being of students are addressed.
- Day Care Center for children with a separate female caretaker is available for staff and students.

Khidmathun Nisa - Women Empowerment Cell of the college is actively engaged in the mission of empowering young women through various activities.

National and International Commemorative Days, Events and Festivals

Our college, which is more than five decades old has a tradition of organizing and celebrating national and international commemorative days, events and festivals since its inception.

- Our management, staff and students take pride in celebrating Independence Day and Republic Day, every year.
- All the important days like Martyrs Day, Sadhbhavana Day, World Environmental Day, National Integration Day, Rashtriya Ekta Diwas (Unity Day), Teachers Day, Youth Awakening Day are celebrated.
- Vigilance Awareness Week & other awareness programmes to sensitize students against corruption and various malpractices was organized.
- Days addressing social issues such as Human Rights Day, National Road Safety Day, Yoga Day, National Voters' Day, International Women's Day, National Girl Child Day, Swachhta Pakwara, Abolition of Bonded Labour are organized.
- Blood donation camps and tree plantation drives are conducted on the eve of NSS day.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our college provides an inclusive environment in a very secular and impartial manner. College admits students from diverse sections beyond the barriers of caste, colour, community, religion and language which is the trademark of our institution.

- Tolerance and harmony are inculcated to our students right from the beginning of their entry to the college.
- An amicable ambience is created where students irrespective of their differences mingle together as one unit called MazharulUloomians.
- Our college declares holidays on all major festivals like Ramzan, Meelad-un-Nabi, Pongal, Deepavali, Christmas etc., which help students to realize the importance of cultural, regional and religious diversities of our nation.
- Seerath-Un-Nabi Celebration, Life of Prophet Mohammed (SAW) is celebrated every year to impart moral and ethical values.
- To cater to the students from different linguistic backgrounds, the institution offers choice in languages such as Tamil, Urdu, Hindi in part I. With the choice-based credit system, students not opting the regional language Tamil have to select Basic Tamil/ Advanced Tamil and this enables them to maintain harmony in interpersonal relationships.
- To transmit Tamil culture, Thirukkural is inserted in the soap packages (REWA), manufactured by our students.
- Seethakkathi Tamil Ilakkiya Mandram of our college organizes programmes, conducts competitions to celebrate the regional language Tamil.
- Bazme Adab-e-Urdu organizes Seminars, Mushairas, various competitions to mark the linguistic importance of Urdu.
- Students from socio-economically disadvantaged backgrounds are given fee concessions and scholarships by our College, Government, NGOs, and Endowment Funds.
- Charity Day is observed on first Monday of every month.
- NSS Units carried out a rally observe the Communal Harmony and Flag Day on 7 December 2021. Amount Rs. 1695/- collected was sent to the Secretary, National Foundation for Communal Harmony.

Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Our college sensitizes constitutional commitments through various activities that evinces **immense interest in celebrating important days in line with national festivals to imbibe national spirit.**
- Our college celebrates **Independence Day and Republic Day**.

- National Anthem is sung after every event that is held on campus
- NSS, NCC, RRC and other support service cell organizes various programmes, rallies and takes pledges on different occasions to teach and impart the constitutional values, rights and responsibilities.
- NSS along with Election Commission, Ambur Municipal Office organizes Voters' Awareness Program.
- Pledge is taken on Social Justice Day, Sadhbhavana Diwas, Abolition of Bonded Labour, etc.
- Martyrs Day pledge is taken to commemorate the sacrifices of the martyrs on the altar of freedom.
- Students are trained to discharge their constitutional obligation of protecting our environment by taking part in programmes organized under Swachh Bharath Scheme.
- Students at UG level are taught 'Value Education' as a part of their curriculum to inculcate the values and ethics on the aspects of Human Rights and Constitution of India
- Moral Instruction classes are conducted regularly by Moral Instruction Forum.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices I

Title of the Practice:

PERSONALITY, APTITUDE AND COMPETENCY ENHANCEMENT PROGRAMMES (PACE)

Objectives of Practice

The objectives are

- To acquire additional knowledge powered by leading experts on emerging trends **and innovation for the benefit of generation Z learners**
- **To encourage productive interaction and active participation thereby kindling the spark of self–confidence, self-esteem and self-belief among the participant**
- **To nurture creative thinking and problem-solving skills along with social skills**
- **To impart proactive training and integrate resilience, agility and effective communication**

> **skill to meet industry expectations**
> * **To make our students competent in all possible ways**

The Context

Knowledge acquired through classroom learning alone does not suffice for an overall development of any student. Transcending knowledge beyond textbooks to discover something novel is unquestionably a yardstick for students aspiring to achieve something in their life. Seminars, webinars, workshops, guest lectures and competitions pave way for students to learn real-time experiences. These Programmes kindle the higher order thinking skills, enhance participative learning and improves skills like listening, questioning, interacting, and organizing among the participants, has a long-lasting impact. Active participation in such programmes also improves personal and inter-personal skills, nurtures social relationship and fosters self-discipline that helps to integrate resilience, agility and effective communication skill to meet industry expectations.

The Practice

To provide additional knowledge on a specific area our college conducts Innovative programmes by way of conducting seminars, webinars, workshops and guest lectures by every year by all the departments. Experts are invited to share their expertise on a specific topic on emerging trends. The lectures and discussions delivered by experts greatly benefit the participants to explore new horizons of knowledge beyond the coded texts. Students actively participate in these programmes and interact with the experts that instills self- confidence and enhances their personality. Experts pose questions to the students which kindles students critical thinking and creative thinking. Planning of such programmes becomes effective with its planning strategically and efficiently for successful outcome. From selecting the resource person to printing brochures and invitations, taking photos of the event, there are numerous opportunities for both staff and students to learn and to be resilient and agile.

Evidences of Success

56 seminars, webinars, workshops and guest lectures were conducted in last five years. Students have groomed themselves after attending such programmes which was evidenced from students' progression every year. In 2021-22, 45% students were well-placed, 12 students have appeared for competitive exams and 9 students have qualified.

Problems encountered and Resources Required

The college plans such programmes well in advance and the departments execute the plan properly and efficiently. In spite of proper planning in advance, unexpected rescheduling the programme due to some unavoidable circumstances, do arise which is later taken care of.

Best Practices II

Title of the Practice

SOCIAL RESPONSIBILITY AND SUSTAINABLE PRACTICES (SRSP)

Objectives of Practice

- To instill in students a sensitivity towards practices that are seminal to the society create awareness among the students about the need of the society and community and to adopt sustainable practices
- To train students to think, analyze and provide solutions to the challenges they face in ensuring community service

The Context

In the current scenario, education is not confined to only classrooms. Holistic education is acquired only when students go out of the classroom and learn real life experience through service. This is possible only when students are sensitized through extension activities,awareness and outreach programmes, which enhances students' involvement with the society whereby making them strong, sensible and responsible citizens of our country.

The Practice

Our college sensitizes our students by providing all the opportunities through various activities inside and outside our campus. To further its mission of inculcating social responsibility in students, college has been undertaking several social extension and awareness programmes over the years through NSS, NCC, RRC, YRC, LLC, BDC, WEC, Enviro Club, etc.

- **NSS** : NSS Unit undertakes a lot of extension activities to create awareness among students about important social and environmental issues by conducting drives involving cleanliness, tree plantation, donation on a regular basis. It organizes seminars, competitions like slogan writing, poster making, extempore, debate, poetry writing on topics of national importance. In addition, financial literacy campaigns, health camps, blood donation camps, voter awareness campaigns, Eye-Check-up camps, awareness programmes are organized.
- YRC, RRC and Blood Donation Club organize Blood donation camps every year and our students donate blood for emergency cases at various hospitals like Government Hospital, Ambur, CMC, Vellore and Narayani Hospital.
- Legal Literacy Club organized Cyber-Crime legal awareness program and a special camp on "Fundamental Legal Awareness".
- Women Empowerment Cell (WEC)- KhidmathunNisa is the gender forum of the college. Various gender sensitization programmes like seminars, workshops, talks, and health and hygiene are regularly organized regularly. The main aim of WEC is to ensure a gender sensitive campus that inculcates the values of equality, equity and non-discrimination.

Besides, there are numerous activities conducted by different departments, clubs and cells
that emphasize on making the students socially responsible citizens by organizing awareness campaigns, promotional activities, adopting **neighbourhood villages, etc.**

Evidence of success

- During pandemic our staff and students extended their service and were appreciated and awarded for their excellent service and contribution to the society by the department of police, Ambur.

- Our college was appreciated by Tamilnadu State Aids Control Society and TamilnaduState Blood Transfusion Council for organizing voluntary blood donation camp in which our students donated blood for needy and dying patients.
- Academic performance of our students has improved drastically which is explicit in the semester results. 87% of students have passed and 70 Students have gone for higher education in 2021-22.

Problems encountered and Resources Required

Extension activities are challenging as it is time bound with limited funds. Our college is trying to enhance collaborations by networking with NGOs and GOs to help in creating a greater impact in such programmes.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Mazharul Uloom College was started with the objective of uplifting all communities irrespective of cultural, regional, linguistic, commercial, socioeconomic and other diversities. The college, true to its vision of its founders, caters to learners at large transcending the limits of caste, color, class and creed. Our college is distinct in imparting secular education in concurrence with the constitution of India. Our college aims at providing quality higher education to neighbouring communities who live in remote villages.

The overall student strength of the college is 927, which includes all the community students. Fee structure of college is very less compared to other nearby colleges and students from less privileged, down trodden families and rural area students find it easy to get admission in our college. Admission is also given to the students who have scored minimum passing marks in the qualifying examination which is the hallmark of the college. Some students from a nearby rural area have got admission in our college to get enrolled in NCC as it is very active in our college.

First Generation Graduates

Many students from rural area are admitted and most of the students admitted are first generation graduates. Their parents are uneducated either due to poverty or ignorance and for such parents their ward's education is a dream to be fulfilled. Also, students come from a background where basic education too was very difficult for them to have accessed who aspire to become graduates. In spite of the fact that such students come from very challenging background, these students make their way to the college and

such students are identified and encouraged specially so that nothing stops them from completing their course and becoming first generation graduates.

Scholarships / Free-ships

Ambur Muslim Educational Society (AMES) was started with the objective of uplifting Muslim minorities, helping poor and under privileged people and overall development of our society. The Muslims of this region are socially backward and economically marginalized and the main aim of this Society is to uplift and make them capable and skilled to face the challenges of the global market by providing holistic education. Students who are financially poor and who are unable to afford the fees are identified and helped by the management throughout their course of study in this college. Scholarships and endowments are made available to the students so that the students' study is not stopped or disturbed at any point of time. Apart from our management and the scholarships, many Philanthropists and our own faculty members extend their helping hand to the needy and the poor students of our college by paying their fees and buying books and other things. Circulars are sent to the students, time to time, informing and reminding to apply and renew their scholarships and our college is very particular in this regard, so that no student is left with the privilege available.

Earn While Learn

The college functions in two shifts, Shift I & II with different timings. Shift I timing is 8.00am to 1.45pm and Shift II timing is 2.00pm to 6.45pm. This timing is very convenient for the students who do part-time job in nearby companies and other places to meet their educational expenses and also to support their family. Some students who have taken up course in shift I are going for work in the evening after their college hours and some students
who have taken the course in shift II are going for Job in the morning and attend classes in shift II without compromising with the college timings. The Shift system of our college paves way for the financially weak students to Earn while Learn and support to the family and their own studies.
Special attention is given to these students by arranging special classes. Department of Economics provides breakfast to such students to make them attend the classes without any hindrance, which is also the best practice of that department.

Quality Enhancement Measures

Slow learners are identified in the beginning of the academic year after the conduct of first continuous internal assessment tests and encouraged accordingly. Slow learners are given special coaching by arranging bridge courses and remedial coaching classes to improve their comprehension level, standard and mental caliber. Many short-term, value-added and certificate courses are offered by various department of the college to enhance the quality of education of our students so that they can get good employment after their studies. Students of our college actively join in these courses and have got benefitted largely. Guest lectures, seminars, webinars, workshops and training programmes are organized regularly by all the departments and by CGPC of our college to mould the overall personality, aptitude and competency of our students. These Certificate courses, value-added courses, Guest Lectures, seminars, webinars and Workshops have proved fruitful for the students to excel in their career and higher studies which is evident from their academic progression and their end semester results. Students are engaged in hand-on experience to connect theories and knowledge acquired in the classroom to real world situations by taking active participation in organizing such programmes.

Students are adept at managing and organizing departmental events, college day and sports day celebrations and other such programmes which train them in participative management and leadership skills. Our college encourages students to explore extra-curricular talents by enrolling at least one of the many Support service cells of our college.

Our college encourages quality higher education to all the students by providing numerous opportunities and various platforms through which our students can hone their talents and expand their horizons which prepares them to face the outside world whereby making them seamlessly fit into the fabric of the society.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

- Our College serves as a fountain of higher education for the first graduates of the neighbouring remote villages. The sons of farmers, daily wage workers, auto rickshaw drivers, grocers, shoemakers, tailors, vendors, small time business men, merchants, seek admission in our college as we provide access to higher learning with modern and digital amenities at low fee.
- Being a UG College, we have 4 M.Phil and 5 PhD courses thus helping the rural students to do research.
- The college has Institute of Distance Education, University of Madras, Chennai, where socially backward students are pursuing higher education, who are unable to pursue regular higher education due to the family financial background.
- The college strives to secure autonomy to cater to the students' career opportunities in the leather production sector as Ambur is a leather hub. The education could be industry-oriented to fulfill the demand of the corporate sector in order to reciprocate to the needs of the industries of the area.
- Our next aim is to make more courses available for girl students in the regular stream that which they at present are trying to pursue through distance education.
- More short term courses and certificate courses are to be taken up to create interest in students to higher education. Try to facilitate learning to reduce the drop outs and encourage every student aspiring or non-aspiring to graduate.
- The college has always been in the forefront in supporting affected people by the charity by observing charity day on every Monday of every month.
- During Pandemic, our College community supported people affected in several ways, including supply of relief materials, arranging vaccination camps, and distributing food packets in and around Ambur.
- The college provides part-time job opportunities to students who have to support their families. Ambur being the leather hub, students get lot of opportunity to work while pursuing higher education.

Concluding Remarks :

Our college wants its students to flourish in any career or stream they choose for their success. Every student should reach for the sky and shine like stars in the field of their choice. The students graduating from the college should leave with a vision to be an achiever indicating growth, advancement and innovation. Cultivating morality among the students, who with a mind set to work towards a wholesome contribution to the society, community, the nation and the world become future leaders and role models for the next generation. Uplifting the student fraternity, after the setback formal education underwent due to the Pandemic, with its own pros and cons, our college sets a roadmap for them to be confident, self reliant and face any challenge that the world presents before them. The students had been deprived of regular formal classroom teaching and learning during the pandemic, leaving them less knowledgeable to any active learning. Our college geared up to take up the challenge and make students prepared for an even more challenging world through the online platform.

Over the years, the college has adopted several unique practices like Charity **Day and Cycle Day**, Voluntary blood donation, tree plantation and service-oriented activities. There is significant **infrastructure improvement** and elaborate use of ICT is followed in academics and administration.

The dedicated faculty works to achieve the vision and mission set to bring out the best from the students. The graduates should leave the campus with a dream to work and contribute, as leaders, for a beautiful world to live

in for the next generation. The college ensures the fulfillment of the basic tenets of education as envisaged in the New Education Policy - **access, equity, quality, affordability, and accountability** and is surging up with renewed vigour to welcome NEP

The Self Study Report preparation has facilitated introspection and readiness to indulge in a critical analysis of our strengths, weakness, challenges and the opportunities that are ahead of us to make proposals towards its future growth and development. The College believes to maintain quality standards as indicated by NAAC.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : 75 Answer After DVV Verification :59
1.2.2	**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years** 1.2.2.1. **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>1831</td><td>452</td><td>369</td><td>76</td><td>90</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>1776</td><td>368</td><td>35</td><td>64</td><td>88</td></tr></table> Remark : as per the documents
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 334 Answer after DVV Verification: 334
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of students admitted year wise during last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>328</td><td>276</td><td>371</td><td>372</td><td>379</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>328</td><td>274</td><td>362</td><td>351</td><td>347</td></tr></table> 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
395	395	428	441	448

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
395	395	425	420	420

Remark : as per the documents

2.1.2 — **Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)**

2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
326	276	369	371	379

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
281	240	311	312	312

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
334	334	369	373	379

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
332	332	358	356	356

Remark : as per the documents

2.4.2 — **Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30	28	27	28	24

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
27	25	25	26	23

Remark : as per the documents

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1.4	0	0	0	1.00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0.5	0	0	0	0

Remark : as per the documents

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19	7	8	5	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	8	2	1	1

Remark : as per the documents

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3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*
	3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	16	7	17	32

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	10	5	1	0

Remark : Other research papers are not published in the UGC CARE or Scopus Journals

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**
	3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	7	6	5	34

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
15	7	5	5	29

Remark : as per the documents

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**
	3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
29	27	20	32	33

	Answer After DVV Verification :				

2021-22	2020-21	2019-20	2018-19	2017-18
18	5	15	19	23

Remark : as per the documents

3.5.1	**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**
	
	   Answer before DVV Verification :
	   Answer After DVV Verification :09
	 Remark : Only Nine (9) MoUs are active.

5.1.2	*Capacity building and skills enhancement initiatives taken by the institution include the following*
	
	   1. Soft skills
	   2. Language and communication skills
	   3. Life skills (Yoga, physical fitness, health and hygiene)
	   4. ICT/computing skills
	
	   Answer before DVV Verification : A. All of the above
	   Answer After DVV Verification: B. 3 of the above
	 Remark : as per the documents

5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**
	
	   5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**
	   Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
730	499	743	131	260

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
47	40	48	65	40

Remark : as per the documents

5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : as per the documents

5.2.1 | **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
157	122	142	104	113

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
157	122	142	104	113

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
313	291	285	267	318

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
279	291	285	145	199

Remark : as per documents

5.3.1 | **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	1	15	6	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	1	3	1

Remark : as per the documents

5.3.2 | **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
24	7	17	24	14

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	4	13	19	12

Remark : as per the documents

6.2.2 | **Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: C. Any 2 of the above
Remark : as per the documents

6.3.2 | **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
26	13	16	11	16

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
16	6	14	11	14

Remark : as per the documents

6.3.3 | **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
66	40	41	23	21

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
48	40	40	23	21

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
18	17	18	18	21

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	28

Remark : as per the documents

6.5.2 | **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

	Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : as per the documents
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : as per the documents

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
927	903	987	981	987 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
917	891	983	981	987	
2.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
48	48	46	51	53	

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
45	44	43	48	51