



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MAZHARUL ULOOM COLLEGE, AMBUR
Name of the head of the Institution	Dr. P. M. AADIL AHMED
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04174242644
Mobile no.	9894060634
Registered Email	principalmuc@gmail.com
Alternate Email	iqacmuc16@gmail.com
Address	MAZHARUL ULOOM COLLEGE REDDYTHOPPU, AMBUR
City/Town	AMBUR
State/UT	Tamil Nadu
Pincode	635802

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Men
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. A. SHAFEE AHMED KHAN
Phone no/Alternate Phone no.	04174242644
Mobile no.	9994617857
Registered Email	iqacmuc16@gmail.com
Alternate Email	shafeemuc@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.mucollege.ac.in/images/downloads/2820AQAR%202017%20-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mucollege.ac.in/images/downloads/7546MUC%20Calendar%202018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.20	2007	31-Mar-2007	30-Mar-2012
2	B	2.60	2016	29-Mar-2016	28-Mar-2021

6. Date of Establishment of IQAC	22-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular Meetings Conducted with Criteria Conveners	15-Feb-2019 7	15
Feedback from stakeholders collected and analysed	09-Apr-2019 2	1750
Academic Audit at the end of the year	15-Apr-2019 2	70
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mazharul Uloom College	x	UGC	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducted Enviro Awareness Programs

Students were encouraged to participate in seminars and workshops

Faculties were encouraged to publish Research Articles and apply for Major and Minor Research Projects

Co-ordinated with CGPC to conduct career guidance programs

International Women Day and International Forest Day were observed on 08.03.2019 and 21.03.2019 respectively

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Pollution Free campus	Achieved the target
ICT Enabled Teaching	All staff are using the tools as per their schedules
Participation of students in seminars and workshops	Many students participated
Encouraged department to conduct National Seminars	3 National Seminars were conducted
Green Campus by planting more trees	About 200 saplings were planted by the Enviro Club
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	03-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

18-Dec-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Not Applicable

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
In the AY 2018-19 the feasibility of starting some Certificate courses were first analysed and then the syllabi and other related materials were prepared for three certificate courses in the same year. These three courses will be introduced.	no	18/06/2018	0	-----	----

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	No new courses were introduced during the AY 2018-19 as the courses that currently we have sufficiently meets the demand of the students.However, the option of introducing new courses is always kept open once its felt that there is a demand for it.	18/06/2018
BA	No new courses were introduced during the AY 2018-19 as the courses that currently we have sufficiently meets the demand of the students.However, the option of introducing new courses is always kept open once its felt that	18/06/2018

	there is a demand for it.	
BCom	No new courses were introduced during the AY 2018-19 as the courses that currently we have sufficiently meets the demand of the students. However, the option of introducing new courses is always kept open once its felt that there is a demand for it.	18/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics, English	18/06/2018
BSc	Computer Science, Mathematics, Microbiology, Information System Management	18/06/2018
BCom	Commerce, Corporate Secretaryship, Computer Application	18/06/2018
BCA	Computer Application	18/06/2018
BBA	Management Studies	18/06/2018
MA	English	18/06/2018
MSc	Mathematics, Information Technology	18/06/2018
MCom	Commerce	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	22/06/2018	342
Value Education	10/12/2018	342
Soft Skill	10/12/2018	342
Human Rights	01/08/2018	13
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BCom	Corporate Secretaryship	47
BBA	Business Administration	20
MCom	General	7
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback Analysis and Report. Every year, IQAC of our college collects feedback from the students, alumni, parents and staff through questionnaires. The feedback data is analysed and appropriately used as expected by the NAAC to form an important input for quality enhancement of the institution. This academic year the IQAC has prepared the feedback forms with many innovations and a separate team was formed to prepare various forms with the help of the senior faculties and by consulting various stalk holders. The coordinator of the IQAC was the coordinator for preparing the feedback forms. The feedback forms collection and analysis was done with S. Joseph Gabriel as the coordinator who is the senior most faculty and the HoD of our institution. Under his guidance a team is formed to collect the feedback from the students without any bias and unfairness. The staff members who are not handling any subjects to the particular class are assigned the duty to collect feedback from the students. A separate team headed by the coordinator of the IQAC and senior most faculties analysed and submitted a report to the IQAC. The main findings of the analysed feedback data is as follows: Feedback from the Students: Anonymous feedback is collected from all the students at the end of both semesters of the last academic year 2018 19 Every faculty member is judged with regard to course content, their teaching and evaluation process. Strongly agree and agree will be considered as a good feedback about that teacher. Neutral means some improvement must be done. Strong disagree and disagree will be considered that the teacher should retroscope about their teaching learning process. To the questions which are asked with regard to the course content, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback. • To the questions which are asked with regard to teaching and learning process, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback. • To the questions which are asked with regard to evaluation process, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback. • To the questions which are asked with regard to the college, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback. • Students have given some low score to some of the teachers and thus these teachers were called and appropriate guidance was given to them to develop their teaching talents. • Students have given their suggestions and thus proper initiatives will be taken in the next academic year to carry out their suggestions. • Students have asked WiFi and other facilities which the management will take care and soon the facility will be provided in the campus. • The staff who attained more</p>

neutrals, disagrees and strongly disagrees have been given proper advice to avoid such errors in future and improve their quality in

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Corporate Economics	70	37	37
BSc	Mathematics	70	29	28
BSc	Computer Science	50	101	40
BCom	Corporate Secretaryship	70	53	53
BCom	Commerce	70	149	60
BBA	Business Administration	70	61	52
BCA	Computer Application	50	72	49
BSc	Microbiology	50	26	23
MSc	Information Technology	26	4	4
MCom	Commerce	40	11	9

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	923	23	59	0	59

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	61	8	8	2	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring System The goal of the mentoring system is to guide the students in all aspects of their

academic life and train them to grab all the opportunities available in their college life for their bright future. The students are encouraged to participate in the extra and co curricular activities throughout their course of study. The mentors give them advice in their personal problems if any and guide them properly to recover from such problems. This is the best practice followed by the college that is much helpful to the students not only in pursuing the education, but also to overcome their stress. The main goal of this practice is to give students good education and also prepare them to face the challenges of the life. The mentors have the binding duty to take care of their students and guide them properly to make them shine in their lives. They create platform for the students to shine in their life by making them to get lucrative jobs. They counsel the students to get proper jobs based on their talents and knowledge. They make them aware of the competitions in getting jobs. One mentor is assigned to a class of students for complete three years of his course of study so that the mentor understands the student well and guides that particular student properly. The mentors have the duties like maintaining the students' profile, maintaining the nominal role, maintaining the student's attendance record, giving details regarding the subject codes to the students, guiding the students in choosing the non major papers, preparing the list and submitting it to the office, counselling the students, meeting with parents, keeping track of the student's behaviour, character, attitude and discipline inside the campus, representing the students to the principal of any matter relating to his study, examination etc., recognizing the talents and giving proper guidance, issue of calendars, magazines and ID cards, checking that the students wear ID cards all the time in the campus, attendance position and eligibility for appearing for the examination, Condonation, detainment, fee defaulters if any and representing the matter to the principal along with the students requisition, awarding of CIA internal marks , helping the students in filling up the examination forms, issue of hall tickets, keeping track of his examination results – his passed papers and arrears if any, interacting with the students with regard to their poor performance if any. The mentors are meeting the parents at regular intervals to appraise the progress of the students to the parents and especially those students' parents are called, who are average in their studies to guide them properly. The mentors monitor the students in a proper and divide them in various categories. They select the brilliant students and monitor those students of the class and prepare them to get maximum marks in the examinations and encourage them to get the universities rank also. Our students are bringing university ranks every year. They monitor the average students to attain good

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
946	59	60 :2

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	31	0	5	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.K.H.Kaleemullah	Assistant Professor	" Service Towards Education" awarded by AnjumaneFarogheuru, vaniyambadi
2019	Dr.A.Meeramaitheen	Assistant Professor	"Niani Bharathi Award" by bharathi tamil Association, vaniyambdi
2018	Dr.P.Rizwan Ahmed	Assistant Professor	"Active young Research award" by AR International Research publications,new

			Delhi
2018	Dr.P.Rizwan Ahmed	Assistant Professor	" Doctoral Best thesis" by international Association of research and Development Organization (IARDO) committee and gurukul institute of Engineering and technology team at international Centre Goa,panaji

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	U01	6th	20/04/2019	26/06/2019
BA	U04	6th	20/04/2019	26/06/2019
BBA	U08	6th	20/04/2019	26/06/2019
BCA	U09	6th	20/04/2019	26/06/2019
BCom	U10	6th	20/04/2019	26/06/2019
BCom	U11	6th	20/04/2019	26/06/2019
BCom	U12	6th	20/04/2019	26/06/2019
BSc	U18	6th	20/04/2019	26/06/2019
BSc	U23	6th	20/04/2019	26/06/2019
BSc	U25	6th	20/04/2019	26/06/2019
BSc	U26	6th	20/04/2019	26/06/2019
MCom	P09	4th	20/04/2019	26/06/2019
MSc	P19	4th	20/04/2019	26/06/2019
MSc	P20	4th	20/04/2019	26/06/2019
MPhil	M05	1	20/04/2019	26/06/2019
MPhil	M06	1	20/04/2019	26/06/2019
MPhil	M08	1	20/04/2019	26/06/2019
MPhil	M10	1	20/04/2019	26/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Distribution of Marks for External and Internal UG Theory The following are the distribution of marks for external and internal for University (external) examination and continuous internal assessment and passing minimum marks for

theory papers of UG programmes. Uni. Exam Total (ESE) Passing Minimum for Uni.Exam CIA Total Passing Minimum For CIA Total marks Alloted Passing Minimum (Uni.ExamCIA) 75 30 25 0 100 40 60 24 15 0 75 30 40 16 10 0 50 20 Note: ESE End Semester Examination The following are the Distribution of marks for the Continuous Internal Assessment in the theory papers of UG programmes. S.NO For theory -UG Courses Distribution of marks Assignments Tests 1 Assignment1(First 2 Units of the Syllabus) 10 2 Test1 (First 2 Units of the Syllabus for 1 hour duration) 50 3 Assignment2 (3rd and 4th Units of the Syllabus) 10 4 Test2 (First 4 Units of the Syllabus for 2 hours duration) 50 5 Assignment3 (5th Units of the Syllabus) 10 6 Test3 (Entire Syllabus for 3 hours duration) 100 Total Marks 30 200 Marks to be converted to 5 20 Total Maximum marks for CIA 25

UG Practical The following are the distribution of marks for University(external) examinations and continuous internal assessments and passing minimum marks for the practical courses of UG programmes. Uni. Exam Total (ESE) Passing Minimum For.Uni. Exam CIA Total Passing Minimum For.CIA Total Marks Alloted Passing Minimum For.(Uni.Exam CIA) 60 24 40 0 100 40 45 18 30 0 75 30 40 16 20 0 60 24 30 12 20 0 50 20 The following are the distribution of marks for the Continuous Internal Assessment in UG practical courses S.NO For TheoryUG Courses Distribution of marks Assignments Tests 1 Regular maintenance of the Observation note book1 (Upto the end of ISemester) 10 2 2 Test1 (Upto the end of ISemester for 2 Hours duration) 50 3 3 Regular maintenance of the Observation note book2 (Upto the end of IISemester) 10 4 Test2 (Upto the end of IISemester for 2 Hours duration) 50 5 Regular maintenance proper completion of the Record note book 10 6 Test3 (Entire Syllabus following University examination pattern) 50 Total Marks 30 150 Marks to be converted to 10 30 Total Maximum marks for CIA 40 However, for those students who select "Tamil" under Part IV(i)(a) (i)(b),the External examinations shall be conducted by the University and Continuous Internal Assessment (CIA) shall be conducted by the teacher concerned as per the prescribed syllabus. The CIA marks shall be furnished to the COE by the respective colleges Distribution of marks for External and Internal PG Theory The following are the distribution of marks for external and internal for University (external) examination B and continuous internal assessment and passing minimum marks for theory papers of PG programmes. Uni. Exam Total (ESE) Passing Minimum For.Uni. Exam CIA Total Passing Minimum For.CIA Total Marks Alloted Passing Minimum For.(Uni.Exam CIA)

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

During the time of examination • Assigning of CIA internal marks.. • His/her attendance position and eligibility for appearing For the examination. • Condonation, detainment, redo and fee defaulters if any. • Helping the students in filling up of the examination forms. • Issue of Hall Tickets When the results come • Continuous track of his examination results his passed papers and arrears if any • Interacting with students the reasons for poor performances if any. FOR THE ATTENTION OF PARENTS /GUARDIANS Parental responsibility does not end with securing admission for children / wards in a college. Parents / guardians must keep a watch over the regularity of attendance and progress of their children / wards in studies through the test marks / progress and terminal reports sent to their addresses periodically. They are requested to meet the Principal / HOD as and when necessary so that the students may be properly appreciated for excellence or admonished if lagging behind. University Attendance Rules for appearing University Examinations It is the duty of every student to attend the College regularly and punctually. Students monthly attendance position will be put up in the Department Notice Board during the 1st week of the following month Students will be permitted to appear for the University Examinations, only if they have earned required attendance and progress, as certified by the Principal.Details

of working day and Attendance Rules prescribed by the University are furnished below for information and strict adherence, for more details visit www.thiruvalluvaruniversity.ac.in. TOTAL NUMBER OF WORKING DAYS Each affiliated College shall work for a minimum period of 90 days or 450 instructional hours for semester course ATTENDANCE REQUIREMENT a) A candidate shall be permitted to appear for the university examinations for any semester (theory as well as practical) if 1. He / She secures not less than 75 of attendance in theory as well as in practicals (Separate attendance registers shall be maintained for theory and practicals) in the number of working days during the semester. 2. In the case of married woman candidates the minimum attendance requirement shall be not less than 55 of the total instructional days in theory as well as in practicals. 3. He / She earns a progress certificate from the Head of the institution, of having satisfactorily completed the course of study prescribed in the scheme of examinations for that semester as required by these regulations. 4. His/ Her conduct shall be satisfactory. Provided that it shall be open to the Syndicate, or any authority delegated with such powers by the Syndicate, to grant exemption to a candidate who has failed to earn 75 of the attendance in theory as well as in practicals prescribed, for valid reasons, subject to usual conditions. b) A candidate who has secured less than 75 but 65 and above attendance in any semester separately for theory and practicals, shall be permitted to take the examination on the recommendations of the Head of the Institution to condone the lack

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://mucollege.ac.in/news_events-20200108-thiruvalluvar_university_examination_on_2018_2019_final_year_result_analysis_pass_percentage

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U01	BA	Economic	34	29	85%
U25	BSc	Mathematics	29	11	38%
U18	BSc	Computer Science	46	38	83%
U12	BCom	Corporate Secretaryship	44	44	100%
U10	BCom	Commerce	56	49	88%
U04	BA	English	2	1	50%
U08	BBA	Management Studies	24	23	96%
U09	BCA	Computer Application	21	12	57
U11	BCom	Computer Application	9	3	33%
U18	BSc	Computer Science	16	5	32%
U23	BSc	Information	6	4	66%

		System Management			
U26	BSc	Microbiology	15	15	100%
P04	MA	English	5	5	100%
P20	MSc	Mathematics	3	2	67%
P19	MSc	Information Technology	1	1	100%
P09	MCom	Commerce	7	2	29%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mucollege.ac.in/images/downloads/6233STUDENT%20STAFF%20SATISFACTO N%20SURVEY%20-%20ANALYSIS.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	A few of our faculty members have submitted their proposals to UGC and are waiting for approval.	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPL Program	The plan to conduct the IPR program is under process by the Research Committee of our college.	18/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No such awards were received by the college during the AY 2018-19. But all the progressive steps were being taken to receive them in	nil	nil	18/06/2018	nil

the future.

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
The mission to create an Incubation Centre to nurture and empower the next generation entrepreneur in under process.	nil	nil	nil	nil	18/06/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	2	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Dr. A. Shafee Ahmed Khan, Assistant Prof. and Head, Department of English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	4.5
National	Economics	3	4.5
National	Maths	7	4.5
National	B.Com(CA)	3	4.5
National	Commerce	2	4.5
National	BCA	1	4.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Urdu	3
Economics	1
Computer Science	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The faculty members are encouraged to use bibliometric of their publications. Positive outcome is expected in the future	no	no	2018	0	nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	Nil	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	15	2	0
Presented papers	5	7	4	0
Resource persons	1	0	6	12
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Relief materials collection campaign for the Gaja Cyclone affected people	Tamil Nadu State NSS Coordinator through the Joint Directorate of Collegiate Education, Vellore region, Vellore	15	100

"NSS Voters Day"	collaboration with Tahsildhar Office	20	200
Traffic Awareness Programme	NSS and Ambur Town Police	30	200
Polio Service	Ambur Municipality	2	20
Swachh Bharat Summer Internship	National Service Scheme (NSS)	6	40
"One Day Cyber Crime Awareness"	Legal Literacy Club (LLC)	30	100
Women Empowerment RCA 2018	Hindustan Unilever Limited, Chennai, Khidmathunisa	5	25
the protection of Environment	Enviro Club	4	20
Tree Plantation Program	Enviro Club	5	50
Tree Plantation and Ground Cleaning Program	Enviro Club	5	50
Ban of Plastic Materials	Enviro Club	10	50
International Yoga Day at Mazharul Uloom College, Ambur	NCC	10	200
CATC Camp Institution of Technology (VIT) Vellore	National Cadet Crops (NCC)	2	29
BLC Camp held at Kumbakonam	National Cadet Crops (NCC)	2	2
ALC Camp held at Agra	National Cadet Crops (NCC)	0	1
"C" Certificate	National Cadet Crops (NCC)	1	16
"B" Certificate	National Cadet Crops (NCC)	1	23
"Swachh Bharath Abiyan"	National Cadet Crops (NCC)	5	100
Blood Donation Camp	jointly organized by Rotract Club, NCC, NSS, YRC and RRC of our college.	25	200
"Swachhta Samaroh" Campaign at the inauguration program of 10 TN Battalion NCC, Vellore	National Cadet Crops (NCC)	1	100

participated in a rally against Open Defecation as a part of "Swachhta Samarogh".	National Cadet Crops (NCC)	6	100
"Exservicemen Welfare Armed Forces Flag Day"	National Cadet Crops (NCC)	1	10
"Swachta Pakhwada Campaign" and involved themselves in Mass Cleaning Drive 355	National Cadet Crops (NCC)	3	55
"CATC Camp" conducted at VIT, University, Vellore	National Cadet Crops (NCC)	1	4
"TSC Selection Camp" held at Muthurangam Govt. Arts Science College, Vellore	National Cadet Crops (NCC)	1	17
the direction given by the Director of Collegiate Education, "Anti - Terrorism Pledge Day"	National Cadet Crops (NCC)	20	100
Anti - Child Labour Day	National Cadet Crops (NCC)	59	100
"Drugs Awareness Programme"	Department of Police, Ambur jointly organized	59	400
"World Population Day - 2018"	National Service Scheme (NSS)	59	400
"Awareness Programme on Protection of Children from Sexual Offences"	Thiruvalluvar University	59	400
Swchhta Pakhwada	Thiruvalluvar University	5	50
Blood Donation Camp	Government Hospital, Ambur	25	200
Documentary Movie "Dulaindhaigalin Maaveeran Nethaji"	District Collector	20	500
Voter`s Rights	Ambur Taluk Office jointly organized an awareness programme	15	100
"Patriotism and Nation Building".	The Regional Directorate of	5	10

	Collegiate Education		
"Ek Bharat Shreshtha Bharat" Program, screened inspiring video clips	Collaboration with Tahsildhar Office	50	300
Bio Pic on Mahatma Gandhiji to commemorate the 150 years of the great legendary leader's birth celebrations	National Cadet Crops (NCC)	30	200
organized the "Rashtriya Ekta Diwas" in the college on 31 October 2018 to commemorate the birth anniversary of late Sardar Vallabhabhai Patel	National Cadet Crops (NCC)	50	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	Award	District Collector, Vellore	59
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
the Hindustan Unilever Limited, Chennai	Khidmathunnisa	Women Empowerment RCA 2018	20	50
The Vellore Collectorate, Vellore	Consumer Citizen Club	Consumer awareness program	20	50
"Swachhta Samarogh"	NCC	a rally against Open Defecation	5	100
"Swachta Pakhwada Campaign"	NCC	Mass Cleaning Drive and they cleaned Ambur Railway Station.	5	100
Swchhta Pakhwada	NSS	all the NSS units of our	6	50

		college devoted two days (30 August 2018 and 31 August 2018) to clean the campus of our college		
The Electoral Literacy Club and NSS	The Electoral Literacy Club and NSS	awareness programme on Voter`s Rights	40	100
"Ek Bharat Shreshtha Bharat"	the MHRD as the coordinating ministry	The NSS of our college screened inspiring video clips on National Integration	20	50
"Rashtriya Ekta Diwas"	NSS	the birth anniversary of late Sardar Vallabhabhai Patel	20	70
Joint Directorate of Collegiate Education, Vellore region, Vellore	NSS	a relief materials collection campaign for the Gaja Cyclone affected people	20	60
"PARIKSHA PE CHARCHA 2.0"	NSS	Prime Minister Narendra Modi's Live Interaction	20	60
Under Urban Liveliness Mission (NULM) Scheme	NSS	13 urban homeless inmates had been accommodated in the shelte	10	20
The Ambur Municipality and NSS	NSS	National Dewarming Day	20	800
Swachh Bharat	NSS	"Prime Minister Kisan Nithi Plan".	2	8
Swachh Bharat Summer Internship	NSS	100 hours of Swachhata - 2018 environmental hygiene awareness and health awareness	20	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	nil	nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	18/06/2018	31/05/2019	nil
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
The MOU's with the neighbouring institutions, local leather industries and corporate houses are under process.	18/06/2018	The MOU's with the neighbouring institutions, local leather industries and corporate houses are under process.	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	457380

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	18.11	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23573	0	176	0	23749	0
Reference Books	6236	0	13	0	6249	0
Journals	22	0	2	0	24	0
CD & Video	291	0	15	0	306	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
The faculty members are encouraged to quality create e-content.	The faculty members are encouraged to quality create e-content.	The faculty members are encouraged to quality create e-content.	18/06/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	151	2	7	1	0	1	18	10	0
Added	0	0	0	0	0	0	0	0	0
Total	151	2	7	1	0	1	18	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
350000	311625	150000	145755

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1.Maintenance of the campus : All class rooms ,staff rooms ,laboratory,library,administrative office, conference hall,common rooms are cleaned daily by a team of women workers supervised by an administrative office staff. 2.Class rooms: Electrical items such as lights ,fans and switches etc are checked and are replaced immediately by electrician. Apart from periodical checkup repairing works of desks ,tables and chairs are done during summer holidays. 3. Laboratory: Safety measures such as fire extinguishers,evacuation and control, First Aid kits ,safety clothes have been managed periodically. Damaged Computers accessories are replaced ,if necessary. 4.Library: New books are purchased and accessed stamped then shelved accordingly . Binding works are carried out to prevent damage of books. 5.Sports complex: Sports items are refurbished and new equipments are purchased accordingly.Cutting and cleaning and maintenance of play grounds are taken care.First aid kits are also available. RO water supply is provided all time. Generator facility, canteen facilities are provided.

<http://www.mucollege.ac.in/images/downloads/2534AQAR-2018-2019%20-%20Q.NO.4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support from institution	3	14570
Financial Support from Other Sources			
a) National	POST METRIC SCHOLARSHIP SCHEME MINORITIES CS	12	65000
b) International	nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
C	02/01/2019	41	SOLO LEARN
HTML	02/01/2019	6	SOLO LEARN
SQL	02/01/2019	4	SOLO LEARN
C	02/01/2019	4	SOLO LEARN
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Campus to Corporate	245	245	20	15
2018	Meeting Industrial Expectation and Hiring Procedure in TCS	40	40	10	5
2019	Vetri Nicheyam 2- Training & Grooming Programme	300	300	25	16

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Eureka Forbes	45	14	NMZ Group	5	4

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Com	Commerce	Mazharul Uloom College, Ambur	M.Com
2018	1	M.Com	Commerce	Mazharul Uloom College, Ambur	M. Phil
2018	3	B.Com (CS)	Corporate Se	Mazharul	M.Com

			cretaryship	Uloom College, Ambur	
2018	2	B.Sc (CS)	Computer Science	Mazharul Uloom College, Ambur	M. Sc (IT)
2018	4	B.Sc (CS)	Computer Science	MEASI, New College, Chennai	MCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Chess	Inter Collegiate Competition (24.08.2018) Don Bosco College, Yellagiri	1
Cross Country Race	Inter Collegiate Competition (24.08.2018) Don Bosco College, Yellagiri	1
Table Tennis	Divison Level (28.08.2018) Thiruvalluvar University, held at Islamiah College, Vaniyambadi	2
Athletic Meet	16th Inter Collegiate Athletic Meet Organized by : Voorhees College, Vellore	5
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Throwball Championship (Participated)	National	0	0	III B.Sc(M) 2114	E.Naveen Kumar
2019	Throwball Championship (Participated)	National	0	0	III B.Com 2409	M.Dhamodhiran

	ipated)					
2019	Throwball Championship (Participated)	National	0	0	III B.Com 2451	D.Umasankar
2019	Throwball Championship (Participated)	National	0	0	III B.Sc(M) 2102	P.Arun Kumar
2019	Throwball Championship (Participated)	National	0	0	III B.Com 2440	S.Sakthide vendiran
2019	Throwball Championship (Participated)	National	0	0	III B.Sc(M) 2113	k.Nithyakumar
2019	Throwball Championship (Participated)	National	0	0	III Bcom 2437	P.Prem Kumar
2019	Throwball Championship (Participated)	National	0	0	I B.Com(CS) 820	N.Mohammed Abrar
2019	Throwball Championship (Participated)	National	0	0	III BCA 5127	Ragavan. R
2019	Throwball Championship (Participated)	National	0	0	III BCA 5111	K.Karthick Raja

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Representation of students in the institution is to its maximum extent. The College has a College Union and it's Affidavit Associations which have student representatives from various departments who participate actively in its functioning. The students represent at academic levels when the various association conduct seminar, symposiums, workshops or conferences. The associations also conduct various program based on the academic requirements of the students where the students participate in innovative methods and update and upgrade their knowledge. The students also continue as the alumni of the college after their graduation too. The students also contribute their service in social welfare and health awareness by working as NCC,NSS,YRS,RRC, Enviro Club volunteers where they organize blood donation camps, health awareness programs, Health and hygiene awareness rallies, Medical camps, Eyecare camps, Collection of relief material rallies to contributes towards disaster prone places in the country, adopting nearby village for the betterment of the villagers The students also participate in various intercollegiate competition at academic level to represent the college. The participate is in the form of paper presentation or participation as a competitor at Quiz or debates.

Representation of students at the and physical fitness front also is at the maximum where the students participate in various games, marathons from intercollegiate level to National level. Many sport enthusiasts have brought may laurel to the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

31250

5.4.4 – Meetings/activities organized by Alumni Association :

One Meeting was conducted on 26.04.2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is seen as a means of improving the efficiency of education system and the quality educational services. At various levels the college grooms the leadership. 1. At the Academic Level. At the academic level Secretary Correspondent, Principal, Prof. Incharge, Heads of the departments, IQAC Members, Mentors, Teaching Staff, Office Superintendent, NonTeaching Staff, Supporting Staff, Students Union, Student Representatives, Stakeholders, Alumni and various committees jointly empowered to propose, design, formulate and execute the plans related to examinations, discipline, grievances, support services, organizing various functions etc. within the framework of the governance. 2. At the Administrative Level, At the Administrative level President of AMES, Hon’y General Secretary of AMES, Secretary Correspondent of the College, College Committee Members, Principal Exofficio Member jointly take the decisions regarding admissions of students, bringing new courses in the institutions, developing infrastructure facilities and construction of new buildings etc. to the run the institution successfully.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Mazharul Uloom College Centre for Spoken English Odd Semester 20182019 The MUCCSE organized a Basic level course for eager learners in spoken English. The Classes commenced from 16 July 2018 to 20 August 2018. A course of twenty hours of Basic spoken English classes were conducted for twenty days.

Two Batches with flexible timings were run with minimal fee to help the learners avail this opportunity. The First year, second year and the final year students of our college joined this course. A syllabus was framed for these twenty hours and Communicative English was covered to help the learners learn good English. The course concluded as planned.

Curriculum Development

NOT APPLICABLE

Teaching and Learning

? IQAC plays a major role in keeping a check on the activities of the college with complete involvement to bring excellence in academics and extra curricular activities of all the departments. ? It keeps a record of the various departmental activities all round the year to encourage the participation of every department in enhancing academic performances. ? It also helps to enhance and upgrades the knowledge of students by conducting seminars, workshops, orientation programs at regular intervals and encourages students to participate in different colleges and university. ? There are Smart Rooms provided to each department to ensure effective teaching and learning. ? The IQAC follows a strategy to maintain effective teaching among the staff members by getting students' feedback at regular intervals. The feedbacks are analysed by the IQAC and its suggestions are informed to the staff members concerned and steps are taken for improvement.

Department of Mathematics ? Department of Computer Applications, Priyadarshini Engineering College organized a special quiz program for Mathematics and Physics Students on 7 February 2019. 10 students of III B.Sc. Mathematics participated and 2 of our students Mr. S. Irfathullah and Mr. K. Nithyakumar won the third prize. Department of Corporate Secretaryship ? 18 students from our department participated in one day "Students Empowerment Conference" - 2018 conducted by SYPA at Aalim Muhammed Salegh Academy of Architecture, Avadi, Chennai on 19 September 2018. ? 18 students from our department participated in one day National Level Management Meet TOUREIRO 2K19 conducted by Priyadarshini Engineering College, Vaniyambadi on 7

September 2019. ? 47 students from our department participated in National Level Seminar on "Innovative Practices in Modern Business" conducted by PG Research Department of Commerce and Corporate Secretaryship, Mazharul Uloom College, Ambur on 07 March 2019. PG and Research Department of Commerce ? 23 students of III.B.Com participated in Students Empowerment Programme on 19 September 2018 at Aalim Mohamed Saligh College of Engineering, Chennai. ? 15 students participated in International Seminar on 27 September 2018 at MKJC for Women, Vaniyambadi. ? PhD Scholars, Prof Afsar Ahmed, Prof Shakir Ahmed and Prof. Mrs. Shamila Sultana had their first Doctoral Committee Meeting on 24 January 2019. ? Abdul Noor, A.S Jaffar Hussain and Mohammed Mudassir of II.B.Com won 3rd prize in Corporate walk and K. Sajid Ahmed of II.B.Com won 2nd prize in Singing competition in the Cultural Event Ignite - 2019 held at Islamiah College Vaniyambadi on 5 February 2019. ? S. Nihal Ahmed III.B.Com got second place in Inter division power lifting competition held on 5 Feb 2019 under 73 weight category at KMG College of Arts and Science. ? Mohammed Aasim of III .B.Com participated in Bench Press Competition. Department of English ? M. Yasar Arafath of III B.A. (English) participated in the State Level Tamil Essay Writing Competitions conducted on the occasion of the Centenary Celebrations of Melvisharam Muslim Educational Society on 28 January 2018. Department of Computer Science ? Mohammed Taqi of III B.Sc. (CS) won II prize in Urdu Oratorical Competition conducted on the occasion of the Centenary Celebrations of Melvisharam Muslim Educational Society on 28 January 2018. Department of Business Administration ? 32 students from our department participated in a one day State Level Seminar on "Entrepreneurial Development" conducted by C. Abdul Hakeem College, Melvisharam on 23 January 2019. ? 4 students from our department participated in Toureiro2K19 conducted by Priyadarshini Engineering College on 7 February 2019. Department of Computer Applications (BCA) M Sc (IT) ? 4 students from I M.Sc. (Information Technology) participated

in the One Day Workshop on "Laptop Chip Level Training" held on 9 January 2019 organized by the Department of Computer Applications, at Aalim Muhammed Salegh College of Engineering, Avadi, Chennai.

? Seven students from II BCA participated in Brain Quiz organized by the Department of Computer Applications, Priyadarshini Engineering College, Vaniyambadi on 06 February 2019.

? Y. Perumal from III BCA attended CATC CUM TSC TRAINING II CAMP at VIT University, Vellore from 20 June 2018 to 29 June 2018.

? 4 Students from I BCA participated in the event Corporate Walk organized by Department of MBA at Priyadarshini Engineering College, Vaniyambadi on 07 February 2019

Examination and Evaluation

As per the University Norms

Research and Development

MPhil and PhD programs introduced ? Encourages budding researchers both staff and students to tap funds available from the UGC / Central Government / State Government and utilize the same by doing Minor / Major Projects. ? Motivates the faculty members to actively involve and increase the number of research publications and paper presentations. ? Research Papers Published in this academic year 17 ? Faculties Participated in Seminars / Workshops / Conferences in this academic year 48

Human Resource Management

? A clear communication of the Institutions vision in every action and decision. ? Regular informal meetings with members of the staff to understand their comfort levels. ? Trust the staff, tap their strengths and understand their weaknesses. ? Address the staffs problems directly without following any bureaucratic methods. ? Encourage the staff for voluntary participation in every program organized by the College. ? Pick the smart people and allow them to have their own area of expertise. ? Obtain feedbacks from students and staff for performance analysis. ? Convince the importance of quality bench mark in teaching and research. ? As per the direction from the Ministry of Human Resource Development our college data on several parameters such as teachers, student enrolment, programmes, examination results, education finance,

infrastructure is been regularly uploaded in the annual webbased All India Survey on Higher Education (AISHE) since 201011 to portray the status of our institution. We have also received the certificates for 2015 to 2019 from the Ministry of Human Resource Development.

Industry Interaction / Collaboration

? The leather industries in and around Ambur, take active interest in the betterment and welfare of the students and the institution. ? They also provide a platform for the final year students in carrying out surveys for their curricular projects. ? The Farida Group Industry in collaboration with the Career Guidance and Placement Cell of the college conducts various programs to enhance the inner potentials of our students.

Admission of Students

Admission 201819: The Admission particulars for the I Year students for the Academic Year 201819 are as follows: Shift I Total B.A.(Corp. Economics) 37 B.Sc. (Mathematics) 28 B.Sc. (Computer Science) 39 B.Com (Corp. Sec.) 53 B.Com (General) 60 Total 217 Shift II Total B.A. (English) B.B.A 52 B.C.A 48 B.Sc. (Comp. Sc.) B.Sc. (ISM) B.Sc. (Microbiology) 23 B.Com (Comp. App.) Total 123 M.A. (English) M.Sc. (Mathematics) M.Sc. (Info. Tech.) 3 M.Com (General) 5 Total 8 M.Phil. M. Phil (Commerce) FT/PT 3 M. Phil (Computer Science) FT/PT 7 M. Phil (English) FT/PT 2 M. Phil (Mathematics) FT/PT 9 Total 21

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	To be implemented in the coming academic year
Administration	To be implemented in the coming academic year
Finance and Accounts	To be implemented in the coming academic year
Student Admission and Support	To be implemented in the coming academic year
Examination	To be implemented in the coming academic year

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. M. Mohamad Yunus	National Conference "Teaching Learning and Evaluation"	GTM College, Gudiyattam, CoSponsored by NAAC, Bengaluru	1300
2019	Dr. A Shafee Ahmed Khan	National Conference on "Teaching Learning and Evaluation"	GTM College, Gudiyattam, CoSponsored by NAAC, Bengaluru	1300
2019	Dr. A Shafee Ahmed Khan	' How to Prepare the SSR"	Thiruvalluvar University IQAC	3160
2018	Dr. A Shafee Ahmed Khan	Two Days Workshop on Revised NAAC Norms and Procedures	IQAC	2380
2019	Prof. P. Markandan	National Conference "Teaching Learning and Evaluation"	GTM College, Gudiyattam, CoSponsored by NAAC, Bengaluru	1300
2019	Prof. M. Parveen Banu	National Conference "Teaching Learning and Evaluation"	GTM College, Gudiyattam, CoSponsored by NAAC, Bengaluru	1300
2019	Dr. M. Mohamed Ismail	National Conference "Teaching Learning and Evaluation"	GTM College, Gudiyattam, CoSponsored by NAAC, Bengaluru	1300
2018	Prof. S.Afsar Ahmed	Participated in Student empowerment Programme	Aalim Mohamed Saligh College of Engineering, Chennai (CGPC)	400
2018	Prof. K. Thoufeeq Ahmed	Participated in Student empowerment Programme	Aalim Mohamed Saligh College of Engineering, Chennai (CGPC)	400

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2019	How to Teach Effectively?		14/02/2019	15/02/2019	60	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	09/11/2018	29/11/2018	21
Refresher Course	1	04/09/2018	04/09/2018	21
Refresher Course	1	24/09/2018	14/10/2018	21
Refresher Course	1	05/02/2019	25/02/2019	21
Refresher Course	1	23/11/2018	13/12/2018	21
Refresher Course	1	08/11/2018	05/12/2018	28
Participated in 90 days NCC PRCN Course,	1	26/11/2018	23/02/2019	59
Refresher Course	1	22/08/2018	11/09/2018	21
Refresher Course	2	13/07/2018	02/08/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Interest free loans for personal purposes, arrangement with banks for vehicle loans, home loans etc.	Interest free loans for personal purposes, arrangement with banks for vehicle loans, home loans etc.	Government Scholarships: ? Applied Post Metric Scholarships of Minorities for 65 students. Each student will get approximately Rs. 6000 (65 students X Rs. 6000 3,90,000). Rs. 3000 as Maintenance

expenses and Rs. 3000 as course fee. ? Applied BC/MBC scholarship for 148 students and got an amount of Rs.2,48,268 which was sanctioned by the government and also the amount was disbursed to the beneficiaries. ? Applied SC/ST scholarships for 41 students and got an amount of Rs. 2,50,809 which was disbursed to our students. AIWA Scholarship: ? Ambur Islamic Welfare Association (AIWA) helps every year to pay the fees of the poor students. This year too they have paid the fees for 16 students amounting to Rs 60,355/ ? Many philanthropists of Ambur and Gudiyatam are continuously extending their support to the needy and the poor students. Our munificent Management also contributes and helps the poor and needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Only Government Audit The Financial Audit of our college for the year 201314 and 2014 15 was completed by the Joint Director of Collegiate Education, Vellore Region, Vellore during 7th March to 15th March 2016.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
AIWA (a local welfare organization)	60355	Students Fees
View File		

6.4.3 – Total corpus fund generated

1775

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No		Yes	IQAC
Administrative	Yes	GOVERNMENT	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teachers meeting is conducted every semester to make the parents aware of the progress of the Student. PTA has to be formed.

6.5.3 – Development programmes for support staff (at least three)

- Automation training for Non Teaching staff
- To enhance the professional development of nonteaching staff, the members are encouraged to take up departmental tests.
- Computer literacy programme are regularly conducted by the Department of Computer Science.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Pollution Free campus Use of ICT tools in the classrooms Certificate Courses to develop the overall personality of the students Effective and functional Career Guidance and Placement Cell

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting with IQAC Criterion Convenors	13/02/2019	13/02/2019	04/03/2019	15
2019	Special Lectures on Vision 2021 with special reference to AQAR 201819	20/04/2019	20/04/2019	20/04/2019	80

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Meeting Industrial Expectations Hiring Procedures in	31/10/2018	31/10/2018	22	200

TCS				
Counselling Programme	07/02/2019	07/02/2019	22	200
Life Skills Programme for Women	07/02/2019	07/02/2019	50	0
Recruitment Drive by SIO-KPO	20/07/2018	20/07/2019	25	40
Rights & Duties of a Voter	26/12/2018	26/12/2018	50	200
Awareness Programme on Voters' Right	26/09/2018	26/09/2018	50	200

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Energy conservation has been treated as a priority area, both in terms of adopting concrete energy saving strategies in the campus and also in creating awareness among students and staff about its critical significance. We use natural lighting and ventilation to avoid day time lights. We have taken many steps to conserve the energy as conservation of all energies is essential. ? The College has introduced Energy Saving Lightings like Compact Fluorescent Lamps (CFL) for all its new constructions and they gradually replace energy consuming lights in the existing buildings. ? Solar lamps have been installed in the campus for conserving electricity. We have 24 solar lights installed in our campus of which 20 are of 12 Volts and 4 are 24 of Volts. We have constructed 13 lamp posts and 11 wallmounts at a cost of Rs. 6, 72, 000 in our campus to save electricity. ? We have constructed New Central Library building in 5000 square feet as a Green building with 2 KV of solar lights at a cost of Rs. 2, 94, 000. ? Stabilizers and electrical fittings which consume less electricity have been installed.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	4	4	30/08/2018	2	Swachhta Pakhwada	Plastic Removal	105
2019	4	4	02/02/2019	1	NeelaVemb	Dengue	700

			9		u Kasayam Distribut ion	Fever	
2019	4	4	20/02/201 9	7	7 Days NSS Camp	Rural Upg radation And Social Awareness	108
2019	4	4	27/03/201 9	1	Poshan Pakhwada	Nutrition Awareness	300
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Value Education for the Students	18/06/2018	Education which helps in bringing out the good qualities in a human being that will benefit both the individual and the society is value education. Value education aims in bringing the good qualities of an individual known in the society and thereby he/she becomes a person of expert and honour. Ethics means custom. Ethics is an activity which helps in understanding the moral values, tackling moral values, issues and justifying moral judgement. Ethics distinguishes moral from non moral controversies. It has set of beliefs, attitudes and habits practiced by a person or a group of people. In the world where Ethics and Human values are deteriorating, it is important for us to teach the students about it whereby making them a conscious responsible citizen of our nation.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seerathun Nabi Programme	06/03/2019	06/03/2019	400

Awareness Programme on Protection of Children from Sexual Offences	30/08/2018	30/08/2018	300
AntiChild Labour Day	12/06/2018	12/06/2018	300
AntiTerrorism Pledge Day	21/05/2018	21/05/2018	300
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Environmental awareness essentially serves as an educational tool, helping people around the world understand the economic, aesthetic and biological importance of preserving resources and reducing or eliminating the harmful impacts of manmade alterations. Environmental awareness or education helps people understand the consequences of human activities on various lands and identifies remedial solutions. EnviroClub of our college is very active in creating awareness on environmental issues among our students in order to work towards an environmentally conscious society, need of the hour is to empower youth with sufficient knowledge, skills and values to help them understand their relationship with environment and encourage them to make concerted efforts to improve standards of living with a proenvironment focus. The several programmes and activities undertaken by us are designed keeping this mind. Our works involves in organizing regular environmental awareness programmes, exposure visits and implementing activities to make environment ecofriendly. Many initiatives were taken by the Enviroclub of our college to make the environment of our college and surroundings clean. Plastic which is very harmful for the ecosystem and pollutes the environment was removed from the campus for the ecofriendly and plastic free campus. A programme was organized our college in this regard and many students of our college gave speeches on the importance of ecofriendly and plastic free environment. This programme created an awareness among the students which was very fruitful. Swatch Pakhwada was observed in our college as per the direction of Thiruvalluvar University on 30 31st Aug, 2018 to which our college affiliated. Our college campus is a smoke free zone and it is strictly maintained. Many trees were planted inside our campus and many students and staff members are participated in their programme. Planted trees are very carefully taken care of by the enviroclub members. This is one of the best practices which our college follows to make the students aware of the environment and also to make our environment ecofriendly and make our place a better place for living. The details are as follows: Dr. A. Shafee Ahmed Khan and Dr. A. Meeramaitheen were renominated as Coordinator and Assistant Coordinator of the Club respectively for the academic year 201819. All the Enviro Club activities are conducted only on Saturdays and Holidays without disturbing the regular classes and studies of the students. ? Tree Plantation Program was organized at 10.00 am on 28 July 2018. About 15 saplings were planted in various places in our campus by the Coordinator Dr. A. Shafee Ahmed Khan. About 50 members of club participated. ? Tree Plantation and Ground Cleaning Program was organized at 10.00 am on 4 August 2018. About 10 saplings were planted in various pl

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice 1 1. Title of the Practice ENVIRO AWARENESS 2. Goal ? To increase environmental awareness among students, staff of the college and among population in the vicinity of the college. ? To minimize the environmental pollution in and around college campus. ? To use renewable energy resource

particularly solar energy. ? To study and maintain biodiversity of the campus. ? To support and implement Swatch Bharat Abhiyan?. 3. The Context Environmental Awareness essentially serves as an educational tool, helping people around the world understand the economic, aesthetic and biological importance of preserving resources and reducing or eliminating the harmful impacts of manmade alterations. Environment awareness or education helps our students and the people understand the consequences of human activities on various places and identifies remedial solutions. 4. The Practice In an attempt to create awareness on nurturing the environment among the students, the Enviro club decided to implement few practices inside the College with the guidance of staff. 5. Evidence of success ? Our college is ecofriendly due to students' active participation in keeping the campus clean and green. ? Our campus a plastic free zone. ? Our campus is smoke free zone ? Our campus is a green campus as many trees have been planted and nurtured properly. ? Solar lamps have installed and maintained regularly ? Energy consumption due to solar energy ? Electricity failure will not affect the availability of light during the period of power cut 6. Problems encountered and Resources Required These activities have been initiated based on the available funds and those could be further enhanced upon receiving more funds for the same. Best practice 2 1. Title of the Practice Physical education and Physical Fitness 2. Goal ? To increase awareness among students of the college about the importance of physical education and physical fitness on par with academic education. ? To encourage a healthy and active lifestyle throughout their college life and even after ? To nurture sportsmanship in all aspects of competition ? To widen each student's sporting experience and enjoyment ? To create a passion for active recreation and sport ? To assist students in reaching their physical potential in a variety of sporting environments. 3. The Context Physical and mental fitness play a vital role in everyones life. Students who are both physically and mentally fit are less prone to medical conditions and excel in all activities including academics. A person who is fit is capable of living life to its fullest extent. In an era where modern gadgets and its inevitability are thriving into the lives of everyone, physical activities have no place in anyones life nowadays. This addiction has definitely brought an adverse effect on the body and mind of the people. Hence it is high time that the colleges take initiative to bring awareness on physical education and physical fitness which our college does. 4. The Practice Our college takes all kinds of initiatives to promote physical fitness through various sports activities conducted in our college. Students of our college are encouraged to participate in the events which are conducted in other colleges as well. Many students have brought laurels to our college through their sports activity and their involvement in it. Our college has produced many University, State, and National level players. In general all the students of our college are encouraged to play sports and games whenever they have time and special events are conducted to encourage our students. 4. Evidence of success The evidence of success is visible, qualitatively as well as quantitatively. The qualitative indicators are a more positive outlook towards life, improvement in etiquettes and desire to understand things rather than learning by the rote. The quantitative indicators for learners who actively participate in cocurricular activities are that they show improvement in academic performance. Students who have passed out have done extremely well in the corporate world. Some students have put their learning into application by starting their own businesses. The results bring some prominent factors to light. Some of the factors are that students when shown the right direction and given the right encouragement can achieve the goals they desire. Holistic development rather than only academic success contributes in creating socially sensitive individuals which is a prominent requirement of educational institute. 6. Problems encountered and Resources Required Lack of enthusiasm among the students due to various reasons is the main problem, one being modern gadget addiction. With more support and

more funds, this area could be improved more.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mucollege.ac.in/images/downloads/9532AOAR-2018-2019%20-%200.NO.7.2.1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mazharul Uloom means the threshold of knowledge or the fountain of knowledge.

It refers to the source from where knowledge flows. The college motto is Striver secures success and its emblem has four symbols in it crescent, lotus, book and torch symbolizing growth, knowledge, source of learning and dispelling darkness of ignorance respectively. The staff and the management expect every student of the institution to live upto the motto of the college. Apart from the academic activities college conducts awareness campaign, personality development and service orientation program etc, to instil leadership qualities, human values, team spirit etc in the minds of the students. The vision and mission of our college is • To bring the hidden potentials of the individuals through comprehensive higher learning • To open the doors of opportunities through updating and modernizing course content • To provide secular education in conformity with global needs The institution aims at encouraging and improving secular and moral education of youth. The college, true to its vision of its founders, caters to learners at large transcending the limits of caste, colour and creed. One of the vision of our college is to bring out the hidden potentials of the individual through higher learning.

Higher learning does not confine only to classroom learning. Many Extra Curricular activities and Extension Activities are involved in moulding an overall personality of any student. Our college has a wide range of extension activities and extracurricular activities like NSS, NCC, YRC, RRC and BDC, Career Guidance and Placement Cell, Citizen Consumer Club, Legal Literacy Club, Rotaract Club etc. Few activities are highlighted here: NSS Our NSS unit is four decades old and has served excellently over the years for the benefit of the society in general and the rural community in particular, covering many villages in and around Ambur in trying to make them selfsufficient, clean and green. Our volunteers have been able to create social awareness for the development of our country and ample opportunities have been provided for the development of leadership qualities and personality development. NCC Since 1979, a fullfledged NCC company has been functioning in our college. It has given and continues to give Paramilitary training and leadership qualities to the volunteers. CAREER GUIDANCE AND PLACEMENT CELL Choosing the right career is a very challenging task. Careers can actually make or break ones life. So it is important to make the right choice. The Career Guidance Cell of our college does give continuous counselling to the students and as what they may do after graduation. It tries to help them in pursuing the right courses, in the right colleges or institutes and guides in choosing a suitable career. As a useful dimension of the Career Guidance Cell, our college has been permitting incampus and offcampus interviews conducted by various MNCs and other major companies through the Placement Cell. Many talented students have benefitted from this unique opportunity since accreditation. As a permanent feature of our college this would certainly continue to benefit the

Provide the weblink of the institution

<http://www.mucollege.ac.in>

8.Future Plans of Actions for Next Academic Year

Plan of action for the next academic year :

- Staff to do research, present and publish research papers and also to apply for minor and major research projects
- Departments to conduct National, International level Seminars, Workshops and Conferences
- Enhance more ICT Enabled Teaching
- Preparing Students to get University Ranks
- Students to participate out campus activities like competitions, seminars and workshops
- Students to use library and mandatory for all students to use library for 20 hrs per semester
- English Communication certificate courses to be conducted. All First year students should attend and get certificate
- All third year students must attend and get one certificate course
- Green Campus by planting more trees and creating more gardens
- A research Room with all modern facilities to be constructed in the campus
- Certificates / Diploma programs to be introduced by all the departments.
- Value added course imparting transferable life skills should be introduced.
- Feedback from students, Teachers, Employers, Alumni and Parents should be made
- Feedback from students, Teachers, Employers, Alumni and Parents should be made Online and URL for the feedback collection and analysis report should be provided.
- Computer laboratory to be updated with Last Configuration and Legal software for the new syllabus introduced by the Thiruvalluvar University.
- To Encourage Faculty members to participate in various Academic Bodies.
- All the teachers are asked to upload their respective subject notes and video lectures in the college website using ICT tools (atleast 1 unit per semester) and also advised to use smart rooms daily according to the respective department convenience
- A uniform master card of mentorship has to be prepared and maintain by all the mentors.
- A periodical mentormentee meeting has to be conducted to discuss their academic and personal matters.
- Each staff has to publish atleast one research paper in National or International UGC approved journal every year.
- Subscribe INFLIBNET for the benefits of faculty members and Research Scholars
- Formation of Institution Plagiarism committee (collaboration with neighbour institution for Plagiarism software).
- Academic infrastructure for research work to be provided.
- Library is has to be modernized with more ICT facility like large display information kiosk and more number of journals has to subscribed. Facility for ebook / ejournal acquisition has to be created in the library.
- Facility for econtent has to created like by purchasing video camera, Tripod etc, to record the experts faculties' subject teachings, then these recording can be uploaded in our own website and then in ePGPathshala, SWAYAM and NPTEL platform etc.,
- A beautiful garden can be created and maintained in our campus which will not only beautify our college, but also will be ecofriendly and help in reducing pollution and keep our environment clean and pure.