

# **Mazharul Uloom College**

**Ambur-635802, Tamil Nadu**



**AQAR for the Year 2016 – 17**

**Submitted to the**

**National Assessment and Accreditation Council**

**Bangalore**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2015-16)

2016-2017

#### I. Details of the Institution

1.1 Name of the Institution

MAZHARUL ULOOM COLLEGE

1.2 Address Line 1

REDDY THOPPU

Address Line 2

TALUK: AMBUR, DISTRICT:  
VELLORE

City/Town

AMBUR

State

TAMIL NADU

Pin Code

635802

Institution e-mail address

[principalmuc@gmail.com](mailto:principalmuc@gmail.com)  
principal@mucollege.ac.in

Contact Nos.

+91 4174242644

Name of the Head of the Institution:

Dr. P.M.AADIL AHMED

Tel. No. with STD Code:

+914174 242644

Mobile:

9894060634

Name of the IQAC Co-ordinator:

Prof. A. Shafee Ahmed Khan

Mobile:

9994617857

IQAC e-mail address:

iqacmuc16@gmail.com

**1.3 NAAC Track ID** (For ex. MHC0GN 18879)

TNCOGN 13395

**OR**

**1.4 NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC (SC)/14/A&A/42.2 Dated March 29, 2016

**1.5 Website address:**

[www.mucollege.ac.in](http://www.mucollege.ac.in)

Web-link of the AQAR:

[www.mucollege.ac.in/AQAR2016-17.doc](http://www.mucollege.ac.in/AQAR2016-17.doc)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

## 1.6 Accreditation Details

| S. No. | Cycle                 | Grade | CGPA  | Year of Accreditation | Validity Period |
|--------|-----------------------|-------|-------|-----------------------|-----------------|
| 1      | 1 <sup>st</sup> Cycle | B+    | 76.20 | 2007                  | Five Years      |
| 2      | 2 <sup>nd</sup> Cycle | B     | 2.60  | 2016                  | Five Years      |
| 3      | 3 <sup>rd</sup> Cycle |       |       |                       |                 |
| 4      | 4 <sup>th</sup> Cycle |       |       |                       |                 |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

22/07/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2007-08 Submitted to NAAC on (26/12/2008)
- ii. AQAR2008-09 Submitted to NAAC on (08/11/2013)
- iii. AQAR2009-10 Submitted to NAAC on (08/11/2013)
- iv. AQAR2010-11 Submitted to NAAC on (08/11/2013)
- v. AQAR2011-12 Submitted to NAAC on (08/11/2013)
- vi. AQAR2012-13 Submitted to NAAC on (08/07/2015)
- vii. AQAR2013-14 Submitted to NAAC on (08/07/2015)
- viii. AQAR 2014-15 Submitted to NAAC on (10/09/2016)
- ix. AQAR 2015-16 Submitted to NAAC on (10/09/2016)

## 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

**Type of Institution** Co-education  Men  Women

Urban  Rural  Tribal

**Financial Status**

Grant-in-aid

UGC 2(f)

UGC 12B

Grant-in-aid + Self Financing

Totally Self-financing

## 1.10 Type of Faculty/Programme

Arts

Science

Commerce

Law

PEI (Phys Edu)

TEI (Edu)

Engineering

Health Science

Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)Thiruvalluvar University,  
Serkkadu, Vellore1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DB  
T/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

|   |                                 |
|---|---------------------------------|
| 2.1 No. of Teachers   | <input type="text" value="05"/> |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="03"/> |
| 2.3 No. of students   | <input type="text" value="07"/> |
| 2.4 No. of Management representatives                             | <input type="text" value="01"/> |
| 2.5 No. of Alumni   | <input type="text" value="01"/> |
| 2.6 No. of any other stakeholder and<br>Community representatives | <input type="text" value="01"/> |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="01"/> |
| 2.8 No. of other External Experts                                 | <input type="text" value="01"/> |
| 2.9 Total No. of members  | <input type="text" value="20"/> |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="02"/> |

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Mentoring System for each Class and Anonymous Student Feedback, IAT and TLT Techniques for the English, Installation of MUCCSE, A separate Cell for Women (Khidamatun Nisa), UGC Sponsored 1 International, 5 National and 6 State Level Seminars, 5 Extension Activities, 1 National and 3 State Level Workshops, 1 Educational Tour, Installation of Entrepreneurship Cell.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

| Plan of Action   | Achievements  |
|--|---|
| Smart Room Usage   | Done Daily as per the Day Order   |
| Campus Interviews through CGPC   | Many Students got employed in reputed companies   |
| MUCCSE   | Conducted 5 batches of Spoken English Classes   |
| International, National and State Level Seminars, Workshops and Extension Activities | 1 International, 5 National and 6 State Level Seminars, 5 Extension Activities, 1 National and 3 State Level Workshops. |
| Educational Tour   | 1 Educational Tour to Aavin Milk Depot, Chennai   |
| Installation of Entrepreneurship Cell  | Installation of Entrepreneurship Cell   |

\* *Attach the Academic Calendar of the year as Annexure I.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The Management has directed to go for Autonomous Status to College and the proposal has been prepared by the IQAC and submitted it to the management for their perused and further order.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    | 2                             | -  | 2                                   | -  |
| PG                     | 4                             | -  | 4                                   | -  |
| UG                     | 5+7=12                        | -  | 7                                   | -  |
| PG Diploma             | -                             | -  | -                                   | -  |
| Advanced Diploma       | -                             | -  | -                                   | -  |
| Diploma                | -                             | -  | -                                   | -  |
| Certificate            | 1                             | 1  | 1                                   | 1  |
| Others /M.Phil         | 3                             | -  | 3                                   | -  |
| <b>Total</b>           | 22                            | 1  | 17                                  | 1  |
| Interdisciplinary      | -                             | -  | -                                   | -  |
| Innovative             | -                             | -  | -                                   | -  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 12UG+ 4PG=16         |
| Trimester | -                    |
| Annual    | 05 ( 2Ph.D, 3M.Phil) |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure II.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA- Affiliated to Thiruvalluvar University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

YES, MUC Centre for Spoken English



## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |       |                  |                      |            |        |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
|                                    | 28    | 19               | 9                    | -          | -      |

2.2 No. of permanent faculty with Ph.D. 12

|   |                  |   |                      |   |            |   |        |   |       |   |
|---|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors |   | Associate Professors |   | Professors |   | Others |   | Total |   |
|   | R                | V | R                    | V | R          | V | R      | V | R     | V |
|   | 1                | 3 | -                    | - | -          | - | -      | - | -     | - |

2.4 No. of Guest and Visiting faculty and Temporary faculty - - 32

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 3                   | 10             | 07          |
| Presented papers | 10                  | 08             | 01          |
| Resource Persons | -                   | 02             | 02          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Usage of ICT like Seminar Hall, Smart Room according to the Day Order
2. TLT (Translate Your Life Technique) and IAT (Implicit Association Technique) by the English Dept

2.7 Total No. of actual teaching days during this academic year 183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Examination and Evaluation procedure goes as per the Thiruvalluvar University norms

2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 08 - -

2.10 Average percentage 85%

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Total Students Passed | Division      |        |       |       |        |
|------------------------|--------------------------------|-----------------------|---------------|--------|-------|-------|--------|
|                        |                                |                       | Distinction % | I %    | II %  | III % | Pass % |
| B.A(CE)                | 30                             | 10                    | -             | 20%    | 13.3% | -     | 33.3%  |
| B.SC(M)                | 27                             | 11                    | 7.4%          | 30%    | 4.7%  | -     | 40.7%  |
| B.SC(CS)               | 25                             | 14                    | 4%            | 44%    | 8%    | -     | 56%    |
| B.COM(CS)              | 37                             | 32                    | 2.7%          | 83.7%  | -     | -     | 86.5%  |
| B.COM                  | 44                             | 28                    | -             | 45.4%  | 18.1% | -     | 63.5%  |
| B.A(E)                 | 04                             | 02                    | -             | 25%    | 25%   | -     | 50%    |
| BBA                    | 38                             | 20                    | -             | 37%    | 16%   | -     | 53%    |
| BCA                    | 18                             | 04                    | -             | 22%    | -     | -     | 22%    |
| B.SC(CS)               | 19                             | 04                    | -             | 5%     | 16%   | -     | 21%    |
| B.SC(MB)               | 15                             | 15                    | 13%           | 80%    | 7%    | -     | 100%   |
| B.SC(ISM)              | 06                             | 02                    | -             | 33%    | -     | -     | 33%    |
| B.COM(CA)              | 05                             | 02                    | -             | 20%    | 20%   | -     | 40%    |
| M.A(E)                 | 05                             | 04                    | -             | 80%    | -     | -     | 80%    |
| M.SC(M)                | 07                             | 02                    | 14.28%        | 14.28% | -     | -     | 28.56% |
| M.COM                  | 02                             | 02                    | -             | 100%   | -     | -     | 100%   |
| M.SC(IT)               | 05                             | 04                    | 20%           | 60%    | -     | -     | 80%    |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC encourages the faculty to update their knowledge by attending Orientation and Refresher Courses and inspires the Departments to become innovative in the Teaching-Learning Process. Following the guidelines of the IQAC, all departments have started using the Smart Room on a daily basis and a record is also kept. The IQAC does its best to see that all the departments sustain and enhance quality in the Teaching-Learning Process. The IQAC guides them whenever necessary to update the knowledge of the faculties and it is also helping the office to maintain proper records. It encourages the research activities in the college and a new research program M.Phil in Mathematics will be introduced from the next academic year.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 02                                  |
| UGC – Faculty Improvement Programme            | -                                   |
| HRD programmes                                 | -                                   |
| Orientation programmes                         | 03                                  |
| Faculty exchange programme                     | -                                   |
| Staff training conducted by the university     | -                                   |
| Staff training conducted by other institutions | -                                   |

|  |   |
|--|---|
| Summer / Winter schools, Workshops, etc. | - |
| Others                                   | - |

#### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 06                            | 04                         | 01   | 06                                     |
| Technical Staff      | -                             | -                          | -  | 04                                     |

### Criterion – III

## 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC guides teachers to apply for major and minor research projects and also encourages the departments to conduct seminars. Faculties are also encouraged to register for Ph.D. and M.Phil. All faculties are asked to contribute to research in their respective fields by publishing atleast 2 research papers and presenting research atleast one research papers in seminars and conferences per year.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 01        | -       | 01         | 01        |
| Outlay in Rs. Lakhs |           |         | 9,32,100   |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 15            | 06       | -      |
| Non-Peer Review Journals | 04            | 01       | -      |
| e-Journals               | 02            | 01       | -      |
| Conference proceedings   | 03            | -        | -      |

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   | 2013-15       | UGC                        | 9,32,100               | Yes      |
| Minor Projects   | -             | -                          | -                      | -        |
| Interdisciplinary Projects   | -             | -                          | -                      | -        |
| Industry sponsored   | -             | -                          | -                      | -        |
| Projects sponsored by the University/ College                                  | -             | -                          | -                      | -        |
| Students research projects<br><i>(other than compulsory by the University)</i> | -             | -                          | -                      | -        |
| Any other(Specify)   | -             | -                          | -                      | -        |
| Total  | -             | -                          | -                      | -        |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Affiliated to the University

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level  | International | National | State | University | College |
|--------|---------------|----------|-------|------------|---------|
| Number | 01            | 05       | 06    | -          | -       |

|                     |   |     |   |   |   |
|---------------------|---|-----|---|---|---|
| Sponsoring agencies | - | UGC | - | - | - |
|---------------------|---|-----|---|---|---|

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | -      |
|                | Granted | -      |
| International  | Applied | -      |
|                | Granted | -      |
| Commercialised | Applied | -      |
|                | Granted | -      |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| -     | -             | 01       | 01    | -          | -    | -       |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them?

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

|                  |                                |                     |                                |
|------------------|--------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="-"/> | State level         | <input type="text" value="-"/> |
| National level   | <input type="text" value="-"/> | International level | <input type="text" value="-"/> |

3.23 No. of Awards won in NSS:

|                  |                                |                     |                                |
|------------------|--------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="-"/> | State level         | <input type="text" value="-"/> |
| National level   | <input type="text" value="-"/> | International level | <input type="text" value="-"/> |

3.24 No. of Awards won in NCC:

|                  |                                |                     |                                |
|------------------|--------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="-"/> | State level         | <input type="text" value="-"/> |
| National level   | <input type="text" value="-"/> | International level | <input type="text" value="-"/> |

3.25 No. of Extension activities organized

|                  |                                 |               |                                 |           |                                 |
|------------------|---------------------------------|---------------|---------------------------------|-----------|---------------------------------|
| University forum | <input type="text" value="01"/> | College forum | <input type="text" value="07"/> |           |                                 |
| NCC              | <input type="text" value="08"/> | NSS           | <input type="text" value="10"/> | Any other | <input type="text" value="19"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- IAS Coaching -- Nil
- Blood Donation -- ✓
- Medical Camp -- ✓
- AIDS Awareness Program -- ✓
- NSS -- ✓
- NCC -- ✓
- YRC-- ✓
- Enviro Club-- ✓
- Khidmathun Nisa -- ✓
- Legal Literacy Club--✓

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing   | Newly created | Source of Fund | Total      |
|---|------------|---------------|----------------|------------|
| Campus area   | 20.5 acres | -             | -              | 20.5 acres |
| Class rooms   | 19         | -             | -              | 19         |
| Laboratories  | 04         | -             | -              | 04         |
| Seminar Halls   | 01         | -             | -              | 01         |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | 01         | -             | -              | 01         |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | -          | -             | -              | -          |
| Others  | -          | -             | -              | -          |

#### 4.2 Computerization of administration and library

- Central Library is computerized for most of its activities.
- Office automation is done.

#### 4.3 Library services:

|                  | Existing |       | Newly added |       | Total  |       |
|------------------|----------|-------|-------------|-------|--------|-------|
|                  | No.      | Value | No.         | Value | No.    | Value |
| Text Books       | 25250    |       | 147         |       | 25397  |       |
| Reference Books  | 6312     |       | 10          |       | 6322   |       |
| e-Books          | 97000+   |       | 19000+      |       | 116000 |       |
| Journals         | 22       |       | -           |       | 22     |       |
| e-Journals       | 6000+    |       | 337         |       | 6337   |       |
| Digital Database | -        |       | -           |       | -      |       |
| CD & Video       | 221      |       | 43          |       | 264    |       |
| Others (specify) | -        |       | -           |       | -      |       |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 114             | 02            | 01       | 01               | -                | 01     | 18          | -      |
| Added    | 37              | -             | 06       | -                | 01               | -      | -           | -      |
| Total    | 151             | 02            | 07       | 01               | 01               | 01     | 18          | -      |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Yes, Networking

#### 4.6 Amount spent on maintenance in lakhs :

|  |             |
|--|-------------|
| i) ICT                                   | -           |
| ii) Campus Infrastructure and facilities | 0.20        |
| iii) Equipments                          | 0.50        |
| iv) Others                               | 0.60        |
| <b>Total:</b>                            | <b>1.30</b> |

### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The Cell has suggested various initiatives to enhance awareness of the students about various support services made available to them by the Institution.
- Various orientation sessions are arranged for enhancing awareness of the students.
- Circulating information through website.
- Supporting the students by informing the modalities for getting financial assistance from government and other agencies.



## 5.2 Efforts made by the institution for tracking the progression

- All teachers are mentors and guide the students.
- Academic and personal mentoring is made available to the students at multiple levels.
- Each student is required to meet her mentor, on a one-to-one basis, at least three times per semester.
- Mentors offer academic counselling to students, help them choose elective courses, recommend them for remedial coaching, if necessary, and also meet parents of their mentees to update them on their progress.
- Departmental seminars and workshops.

### 5.3 (a) Total Number of students

| UG  | PG | Ph. D<br>(Part Time) | Others       |
|-----|----|----------------------|--------------|
| 962 | 37 | 06                   | 19 (M.Phil.) |

### (b) No. of students outside the state

NIL

### (c) No. of international students

NIL

Men

| No  | % |
|-----|---|
| 955 |   |

Women

| No | % |
|----|---|
| 63 |   |

| Last Year      |    |    |     |                       |            | This Year    |    |    |     |                       |            |
|----------------|----|----|-----|-----------------------|------------|--------------|----|----|-----|-----------------------|------------|
| General        | SC | ST | OBC | Physically Challenged | Total      | General      | SC | ST | OBC | Physically Challenged | Total      |
| Shift I-566    | 42 | 03 | 1   | 0                     | <b>612</b> | Shift I-567  | 58 | 4  | 0   | 0                     | <b>629</b> |
| Shift II - 357 | 92 | 09 | 3   | 1                     | <b>462</b> | Shift II-321 | 63 | 5  | 0   | 0                     | <b>389</b> |

Demand ratio 1.1

Dropout 0.06%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Career Guidance Cell (CGC) provides comprehensive services in the area of training, options regarding higher studies, internships and full-time placements for both undergraduate students and post-graduate students.

Library is well equipped with guidance manuals and books for TOEFL, GMAT, CAT, NET and SET examinations. The library hosts 29467 books, 25 journals and 57 magazines and 10 newspapers which aid the students in their examination.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

|             |                                |           |                                |      |                                |        |                                |
|-------------|--------------------------------|-----------|--------------------------------|------|--------------------------------|--------|--------------------------------|
| NET         | <input type="text" value="-"/> | SET/SLET  | <input type="text" value="-"/> | GATE | <input type="text" value="-"/> | CAT    | <input type="text" value="-"/> |
| IAS/IPS etc | <input type="text" value="-"/> | State PSC | <input type="text" value="-"/> | UPSC | <input type="text" value="-"/> | Others | <input type="text" value="-"/> |

#### 5.6 Details of student counselling and career guidance

- The students who have problems in academics and some of the personal problems are solved through counselling done by subject teachers and class mentors.
- Workshops on career guidance were also conducted to all third year students of the college.

No. of students benefited

#### 5.7 Details of campus placement

|                                 | <b>On campus</b>                |                           | <b>Off Campus</b>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 03                              | 123                             | 39                        | 04                        |

## 5.8 Details of gender sensitization programmes

- Women Empowerment Program at Pernambut.
- Child Literacy Program at Naikeneri Village, Ambur

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

|  | Number of students | Amount (Rs.) |
|--|--------------------|--------------|
| Financial support from institution                                   | -                  | -            |
| Financial support from government                                    | 394                | 21,84760     |
| Financial support from other sources                                 | 17                 | 37,800       |
| Number of students who received International/ National recognitions | -                  | -            |

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students  05

5.13 Major grievances of students (if any) redressed:  NIL

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

- To bring out the hidden Potentials of individuals through comprehensive higher learning
- To open the doors of opportunities through updating and modernizing course content.
- To provide secular education in conformity with global needs

#### **6.2 Does the Institution has a Management Information System**

YES

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

NA

##### **6.3.2 Teaching and Learning**

- IQAC plays a major role in keeping a check of the activities of the college with complete involvement to bring excellence in academics and extra- curricular activities of all the departments.
- It also helps to enhance, and upgrades the knowledge of students by conducting seminars, workshops, orientation programs at regular intervals.
- There are Smart Rooms provided to each department to ensure effective teaching and learning.
- The IQAC follows a strategy to maintain effective teaching among the staff members by getting students' feedback at regular intervals. The feedbacks are analysed by the IQAC and its suggestions are informed to the staff members concerned and steps are taken for improvement.

#### **Educational Innovation:**

Under this scheme 3 State Level Workshops were conducted in our college.

**Department of Computer Science:**

Conducted One Day Workshop on “Cloud Computing – Opportunities and Challenges” on 15 October 2016. Prof. B. A. Mohammed Yacoob and Prof. M. Sathik from C. Abdul Hakeem College of Engineering & Technology, Melvisharam were the resource persons.

**Department of Mathematics:**

Conducted One Day Workshop on MATLAB & LATEX was conducted on 20 October 2016. Dr. S. K. Khadar Babu, M.Sc., M.Tech., M.Phil., Ph.D. Assistant Professor (Senior), Department of Mathematics, School of Advanced Sciences, VIT University, Vellore was the resource person and delivered a lecture on “MATLAB and LATEX”.

**Planning Forum, Department of Economics:**

Conducted State Level Workshop on “Educational Planning and Innovation” on 31 October 2016. Dr. C. Dhandapani, Associate Professor of Economics, Thiruvalluvar University, Vellore was the resource person.

**Department of Economics:**

- 6 Students of III year & 5 students of II year participated in the International Conference on “Marketing Strategies” conducted by Marudhar Kesari Jain College, Vaniyambadi on 11 August 2016.
- 12 students from III year & 4 students from II year participated in the National Seminar on “Recent Trend in Banking” on 26 August 2016 at Sacred Heart College, Tirupattur.
- 13 III students participated in State Level Seminar on Human Resource Management on 22 August 2016 at KMG College, Gudiyattam.
- 14 Students from III year and 4 students from II year participated in the National Conference on “Sustainable Strategies in Competitive Business Environment” on 27 August 2016 at Priyadharshini Engineering College, Vaniyambadi.

**Department of Mathematics:**

- 2 students of III year presented papers on “Fuzzy Transportation Problem” at a seminar at KMG Arts and Science College, Gudiyattam. 12 students of the department participated in the event.
- 17 students attended the National Level Seminar on “Mathematical Techniques in Different Fields” at Marudhar Kesari Jain College, Vaniyambadi, Vellore District on 30 September 2016.

- II M.Sc. Mathematics students attended UGC Autonomous funded International Conference on “Recent Trends in Mathematics” at Islamiah College (Autonomous), Vaniyambadi, on 29 January 2017.

### **Department of Corporate Secretaryship:**

- 14 students participated in International Conference on “Global Business Trends and Revolution in India” ICGBTTRI at Marudhar Kesari Jain College for Women on 11 August 2016.
- 10 students participated in one day state level seminar on “Ethics in HRM” at KMG College for Arts and Science, Gudiyattam on 22 August 2016.
- 4 students participated in National Conference on “Sustainable Strategies in Competitive Business Environment” on 27 August 2016 at Priyadharshini Engineering College, Vaniyambadi.
- 2 Students got University Rank in 2015-16 University Examinations. Mr. R. Shahid – IX Rank and Mr. L. Afnan Jamal – X Rank.
- 37 students from III year B.Com Corporate Secretaryship students went to institutional training for the period from 08 December 2016 to 10 January 2017.

### **Field Work:**

Under this scheme the department of Corporate Secretaryship organized an educational tour for their final students who are doing project as a part of their curriculum in this month to Aavin Milk Depot, Chennai on 01 March 2017. Principal Dr. P.M. Aadil Ahmed addressed to the students and sent off them to Industrial Visit from our college campus. 4 faculty members and 25 students of III B.Com (CS) left participated in the educational tour. The Engineering Manager of the industry showed and explained about the functioning of industry to the visitors. All the students who participated in the tour submitted a project report to the department.

### **Department of Commerce:**

- 8 students from III.B.Com Participated in “International Conference on Global Business Trends and Revolution in India” at MKJC College, Vaniyambadi on 11Aug 2016.
- 7 students of II. B.Com. participated in One day State level seminar on ‘Ethics in HRM’ at KMG College, Gudiyatham on 22 August 2016.

- 9 students from III.B.Com. and 4 students from II B.B.A. participated and presented papers in One day National Level Seminar on ‘Recent Trends in Banking’ at Sacred Heart college, Thirupattur on 26 August 2016.
- Mohamed Aiyan won III Prize in Quiz Competition, II Prize in JAM and a MAZ Manager award organized by BBA department on 15-17 August 2016.

**Department of Business Administration:**

- 18 students participated in International Conference on “Global Business Trends and Revolution in India” on 11 August 2016.
- 12 students participated in “Com – Unique” competitions at M K J College, Vaniyambadi on 16 August 2016. Mohammed Uzair, of III BBA won II prize.
- 5 students participated in one day state level seminar on “Ethics in HRM” at K M G College, Gudiyattam on 22 August 2016.
- 22 students participated and presented papers in one day National Seminar on ‘Recent Trends in Banking’ at Sacred Heart College, Tirupattur on 26 August 2016.
- 18 students participated in a National Conference on “Sustainable Strategies in Competitive Business Environment” on 27 August 2016 at Priyadharshini Engineering College, Vaniyambadi.

**Department of Computer Application:**

- 17 students of II BCA and 8 students of III BCA participated one day International Seminar on “SMAC-Digital Technology” on 3 September 2016 conducted by the Research Department of Computer Science and PG Department of Computer Application at Marudhar Kesari Jain College for Women, Vaniyambadi.

**Department of Commerce (CA):**

- 8 students of II B.Com (CA) and 3 students of III B.Com (CA) participated in International Conference on “Global Business Trends and Revolution in India” ICGBTRI on 11 August 2016 at Marudhar Kesari Jain College for Women, Vaniyambadi.
- 12 students participated in the COM – UNIQUE 16, Inter Collegiate Competitions at Marudhar Kesari Jain College for Women on 1 September 2016. Parvez Aalam III B. Com. (CA) won III prize in Movie Making.

### 6.3.3 Examination and Evaluation

As per the University Norms

### 6.3.4 Research and Development:

- MPhil and PhD programs introduced.
- Encourages budding researchers both staff and students to tap funds available from the UGC / Central Government / State Government and utilize the same by doing Minor / Major Projects.
- Motivates the faculty members to actively involve and increase the number of research publications and paper presentations.

#### **Dr. K. H. Kaleemullah**

- Published a chapter entitled “Hafiz Karnataki ba Hisiyath-e- Rubai go Shaiyar” in a book “Rubaiyath – e- Hafiz” Volume VI, New Delhi. Published by New Delhi.
- Presented a paper “Mumtaz Shereen ki Afsana Nagari- Ek Jaiza” on 6 October 2016 at JBAS College for Women, Chennai.
- Was recognized as a supervisor to guide for Ph.D Programme in Urdu (part time Teacher candidates only) by the Thiruvalluvar University ,Vellore as per the Communication received on 6 October 2016.
- Presented a paper “Josh Ki Shayari mein Azmath-e-Insani” at Persian & Urdu” at a seminar in University of Madras, Chennai on 9 & 10 November 2016.
- Presented a paper “Tamseel- Hikhayath Ka Ek Ahum Unsur” at an International Seminar at C. Abdul Hakeem College, Melvisharam on 19 & 20 December 2016.
- Was the Chief Guest of Children Day and Urdu Day Celebrations organized by Urdu Academy, Pernambut.
- Attended and presented a paper on “Sher-e-Ambur ke Thaleemi Edare – Ek Jaiza” at One Day State Level seminar organized by Islamiah College (Autonomous), Vaniyambadi on 25 February 2017.
- Attended and presented a paper on Two-day National Seminar Sponsored by one & NCPUL, New Delhi organized by Department of Arabic, Urdu , S.V.University Thirupathi –A.P held on 29 & 30 March 2017 on the topic “Noor Aafaq ba Hisiyatu-e-Nazun Go sheyar”.



**Prof. A. Meeramaitheen**

- Assistant Professor & HoD of Tamil submitted his Ph.D. thesis to the Thiruvalluvar University, Vellore and waiting for the viva voce.
- Presented a paper on “Resolution Poetry of Poet Erode Tamilanban and Poet M. Maeta” at International seminars organized by the Musthafa Tamil Federation, Singapore and Tamil Mandram, Jamal Mohammed College, Trichi on 11 January 2017.
- Presented a paper on “Traditional Foods and Nature in Dravidian Languages” at the National Seminar organized by Yelagiri Bharathi Tamil Sangam, Vellore on 18 and 19 March 2017.

**Prof. R. Gandhimathi**

- Presented a paper on “Traditional Foods and Nature in Dravidian Languages” at the National Seminar organized by Yelagiri Bharathi Tamil Sangam, Vellore on 18 and 19 March 2017.

**Prof. A. Shafee Ahmed Khan**

- Assistant Professor & HoD, PG & Research Department of English submitted his Ph.D. thesis to the Thiruvalluvar University, Vellore and waiting for the viva voce.
- Presented a paper on “Realistic Importance of Shakespeare’s Tragic Heroes and Personality Types” at ICITELL on 12 & 13 August 2016 at VIT University, Vellore.
- Attended International Workshop on “Shakespeare 400 – A Year of Celebrations” at ICITELL on 12 August 2016 at VIT University.
- Attended International Workshop on “New Directions in Language & Literature Research” at ICITELL on 13 August 2016 at VIT University.
- Published a paper entitled “Realistic Importance of Shakespeare’s Tragic Heroes and Personality Type” at VIT Conference Proceedings with ISBN.
- Attended refresher course at UGC – HRDC, University of Madras, Chennai from 16 October 2016 to 06 October 2016.
- Served as convener for the first international seminar in our college on “Science of Learning and Teaching” held on 8 October 2016.

**Prof. P. Sadia Praveen**

- Presented and published a paper on “Death as Sleep in Emily Dickinson’s Poems” in an International Conference held in Auxillium College (Autonomous), Vellore on 17 February 2017. This paper has been published in Roots International Journal of Multi Disciplinary Researchers, India.

**Prof. M. A. Uzefa Rashida**

- Presented and published a paper on “Gabriel Garcia Marques Re-Lives his Granddad’s Life in One Hundred Years of Solitude” in an International Conference held in Auxillium College (Autonomous), Vellore on 17 February 2017. This paper has been published in Roots International Journal of Multi Disciplinary Researchers, India.

**Prof. K. Suganthi**

- Assistant Professor of English attended a seminar on “Language and Literature” on 15 and 16 February 2017 at Sacred Heart College, Tirupattur

**Prof. K. Priya**

- Assistant Professor of English attended a seminar on “Language and Literature” on 15 and 16 February 2017 Sacred Heart College, Tirupattur.

**Prof. T. A. Zabiullah**

- Assistant Professor of English attended a National Conference on “Modern Literature in English since 1980” conducted by Marudhar Kesari Jain College for Women, Vaniyambadi on 4 March 2017.

**Prof. S. Tameen Basha**

- Assistant Professor of English attended a seminar on “Diasporic Literature” on 22 August 2016 at KMG College of Arts & Science, Gudiyattam.
- Attended a National Conference on “Modern Literature in English since 1980” conducted by Marudhar Kesari Jain College for Women, Vaniyambadi on 4 March 2017.

**Prof. I. Imran Ahmed**

- Assistant Professor of English attended a seminar on “Diasporic Literature” on 22 August 2016 at K M G College of Arts & Science, Gudiyattam.
- Attended a National Conference on “Modern Literature in English since 1980” conducted by Marudhar Kesari Jain College for Women, Vaniyambadi on 4 March 2017.

**Dr. T. Aasif Ahmed**

- Assistant Professor of Economics was awarded Ph.D. after successful Viva-voce conducted at Jamal Mohamed College, Trichy. Was the Resource Person in the ICSSR & TANSCHER sponsored National Seminar on “Agricultural Transformation and Rural Development in India – Issues & Problems conducted by PG & Research Department of Economics, Sacred Heart College, Tirupattur on 30 June 2016.
- Was the Resource Person and Judge in the State Level Seminar on Human Resource Management conducted on 22 August 2016 at K M G College of Arts & Science, Gudiyattam.
- Presented a paper in a National Seminar on “Recent Trends in Banking” on 26 August 2016 at Sacred Heart College, Tirupattur.
- Presented a paper in the National Seminar on LSWM at Priyadrashini College of Engineering on 27 August 2016.
- Published a research paper entitled “Gulf Migration & Regional Economic Development” in the Journal of Humanities, C. Abdul Hakeem College, Melvisharam.
- Organized UGC Sponsored State Level Workshop on “Educational Planning & Innovation” on 31 October 2016.
- Delivered Chief Guest address on “Research Aptitude and Data Interpretation” at D K M College for Women, Vellore on 15 October 2016.

**Dr. M. Mohamad Yunus**

- Associate Professor & Head, PG Department of Mathematics and Professor In-charge Shift II was awarded Ph.D. after his successful viva-voce at Islamiah College, Vaniyambadi.

**Prof J. Premkumar**

- Associate Professor of Mathematics attended One day Seminar on “MATLAB and its Applications” organized by the Department of Mathematics, Thiruvalluvar University, Vellore on 19 September 2016.

**Dr. R. Jothilakshmi**

- Was the chief guest and delivered a talk on “Enhancing Quality Research in higher Education for PG, M.Phil and Research Scholars” at Auxillium College (Autonomous) on 08 August 2016.

- Was one of the recourse persons in National Level Seminar on “Mathematical Techniques in Different Fields” and delivered a lecture on “Difference Equations for Communication Technology” at Marudhar Kesari Jain College, Vaniyambadi on 30 September 2016.
- Attended the Zonal Level Three day orientation program for YRC Program Officers and YRC Volunteers from 25 October 2016 to 27 October 2016 at Thiruvalluvar University, Vellore.
- Delivered a Special Lecture on “Role of Mathematics in Science, Engineering and Technology” on 8 September 2016 at Islamiah Women’s Arts and Science College, Vaniyambadi, Tamil Nadu.
- Delivered a Special Lecture on “Reliability and its Applications” on 9 November 2016 at VIT University, Vellore Campus, Tamil Nadu.
- The research paper on “Efficiency of the LMS Filter Techniques from the Difference Equations, Computational Mathematical” was accepted for publication.
- Acted as a Session Chair in the “International Conference on Mathematical Applications in Engineering and Technology” on 27 and 28 January 2017 at Sacred Heart College (Autonomous), Tirupattur.
- Presented two research papers in International Conference on “Mathematical Applications in Engineering and Technology” at Sacred Heart College (Autonomous), Tirupattur on 27 and 28 January 2017.

**The titles of the papers are:**

- Efficiency of the LMS filter techniques from the difference equations
- Bounds on Balanced signed Laplacian energy of complete Bipartite Graph
- Was the resource person in One day state level seminar on “Applications of Mathematics” at D. K. M. College for Women (Autonomous), Vellore on 15 February 2017.

**Prof. M. Parveen Banu**

- Assistant Professor of Mathematics attended Mini Workshop on “Linear Complementarity and Generalizations” at ISI, SETS Campus, Taramani, Chennai on 24 & 25 September 2016. The workshop was jointly organized by IIT, Chennai.

**Prof. M. Mohmmmed Ismail**

- Associate Professor of Computer Science was awarded Ph.D. after his successful viva- voce by the Karpagam University, Coimbatore.

**Prof. A. Zakiuddin Ahmed**

- Presented a paper in a National Seminar on “Performance of WSN using BLE for Building Noise Monitoring” on 21 September 2016 at Adhiparasakthi College of Arts & Science, Kalavi. He was awarded Best Paper Presentation Award of Cash Rs. 2,000 for his paper.
- Presented a paper in a National Conference on “Issues and Challenges in Cloud Computing” on 23 September 2016 at Annapurna Engineering College, Salem.
- Presented a paper in a National Conference on “Detecting Noise in Vehicle and construction sites using Wireless Sensor Networks” (RTETM - 2016)” on 22 October 2016 at Karpagam College of Engineering, Coimbatore.
- Published a paper entitled “Performance Evaluation of New Encryption Algorithm with Emphasis on Probabilistic Encryption” at International Journal of Advanced Technology in Engineering and Science” with ISBN 2348-7550.
- Published a paper entitled “Security Techniques for Protecting data in Cloud Computing” at International Journal of Advanced Technology in Engineering and Science” with ISBN 2454-9665
- Published a paper entitled “Applying Big Data Analytics for Energy efficiency” at International Journal of Advanced Technology in Engineering and Science” with ISBN 2319-8354
- Presented a Paper on “Big Data and Big data Analytics” at National Conference on Challenges in Computational Research and Applications held at Sree Saraswathi Thyagraja College, Pollachi on 11 January 2017.
- Presented a Paper on “Securing Data Transfer in Cluster-based Wireless Sensor Network” at National Conference on Emerging Trends in Big Data Technologies and Research Issues held at Dr. N.G.P College of Arts and Science, Coimbatore on 4 February 2017.

**Prof. A. Noorul Ameen**

- Published a Paper on International Research Journal of India, entitled “A Study on Services offered by Nationalized and Co-operative Banks in Vellore District”- Vol -II, Issue-I, Sep.2016, ISSN No.2454-8707 with Impact Factor-1.3652(JIIF)

**Dr. N. Raja Hussain**

- Presented a paper on the topic “Make in India and its Implications in the UGC Sponsored International Seminar on Emerging Trends in Business Excellence and International Business- India’s Perspective on 16 September 2016.

- Paper submitted on the topic “Contribution of Leather Industry to Indian Economy with Special Reference to Ambur Town in Tamil Nadu” for the 20<sup>th</sup> International Conference on Sustainable Growth, Innovation and Revolution in the new Millennium on 25 & 26 March 2017 at RDA, Jaipur.

**Prof .P. Saleem Basha**

- Assistant Professor of Commerce & Head, Department of B.Com (CA) was recognized as Research Supervisor for M. Phil. by the Thiruvalluvar University.

**Prof. V. Muthu**

- Assistant Professor of Commerce was recognized as Research Supervisor for M. Phil by the Thiruvalluvar University

**Dr. Fathima Thabassum**

- Assistant Professor of Commerce & Head, Department of Business Administration was recognized as Research Supervisor for M.Phil and PhD by the Thiruvalluvar University.
- Published an article “A study on Freelancing Remote Job Websites” and “Burgeoning of Remote jobs in Developing Countries - Special Reference to Asia Pacific Region” which were cited in the article “Intention to Adoption and influence of using online freelance portal among Malaysians” in International journal of applied Engineering Research in 2016.
- Published an article “ Data mining in Banks’ is cited in “ Fuzzy Petri Nets construction for Predicting the Bank deposit profile in February 2016 issue of “ International Journal of Engineering Sciences of Research Technology and in “ Data mining tools for predicting churn behavior of bank customers” in Tactful Management Research Journal (2016).
- Presented a paper on the topic “Make in India and its Implications” in the UGC Sponsored International Seminar on “Emerging Trends in Business Excellence and International Business - India’s Perspective” on 16 September 2016.
- Participated in two days National Level Faculty Development Programme on “Structural Equation Modelling (SEM) using Smart PLS” on 27 & 28 January 2017.
- Published a paper on “Start up Women Entrepreneurs in India- Issues and Challenges” in Shanlax Journal of Management.

- Paper submitted on “Contribution of Leather Industry to Indian Economy with Special Reference to Ambur Town in Tamil Nadu” for the 20<sup>th</sup> International Conference on “Sustainable Growth, Innovation and Revolution in the new Millennium” on 25 & 26 March 2017 at RDA, Jaipur.

#### **Dr. B. Asadullah**

- Librarian attended Two Day Advanced National Workshop on KOHA on 18 and 19 November conducted by the University of Cochin.
- Attended Five Day National Workshop on “Digitization of Resources using Open Source Software E Prints” from 6 to 10 March 2017 organized INFLIBNET and Alagappa University at Karaikudi.

#### **Prof. P. Rizwan Ahmed**

- Assistant Professor & Head, PG & Department of Information Technology participated in one day International Seminar on “SMAC-Digital Technology” on 3 September 2016 at Marudhar Kesari Jain College for women, Vaniyambadi.
- Published Three New Books with ISBN. The books are entitled “Cyber Law”, “Tally ERP9 (Accounting Software)”, and “Software Project Management for undergraduate and postgraduate students of Bharathiar University, Thiruvalluvar University, Bharathidasan University and University of Madras.
- Published Second Edition of Introduction to Information Technology with ISBN which covers the syllabus of various South Indian Universities.
- Published e-Book on [www.bookrix.com](http://www.bookrix.com). The e-Book entitled on “Multimedia and its Applications”.
- Two Research Papers were published at International Research Journal of Computer Science, One Research Paper was published at International Journal of Advance Research in Science and Engineering and Two Research Papers were published at International Journal of Advanced Technology in Engineering and Science.
- Life Member, International Association of Engineers, Hong Kong.
- Senior Member, Institute of Research Engineers and Doctors.
- Published three new books with ISBN Number. The books are entitled as “Computer Application in Business with Tally ERP9”, “ Office Automation - 2010”, and “

Programming in C++ - Concepts and Programming” for undergraduate and postgraduate students of Thiruvalluvar University, Vellore, Bharathiar University, Coimbatore, Bharathidasan University, Trichy, Periyar University, Salem, and University of Madras, Chennai..

- Participated One Day National Workshop on “Research Methodology & Writing Proposal for Funding” Organized by PRIST University, Puducherry Campus, Puducherry on 10 September 2016
- Presented a Paper on “Performance of WSN using BLE for Building Noise Monitoring”, at One Day National Seminar on Wireless Sensor Networks organized by Adhiparasakthi College of Arts & Science, Kalavai, Vellore held on 21 September 2016
- Presented a Paper on “Grid Computing Architecture and Benefits” at National Conference on Data Science and Engineering organized by Annapoorana Engineering College, Salem held on 23 September 2016
- Presented a Paper on “ Grid Computing- An Introduction” at National Conference on Data Science and Engineering organized by Annapoorana Engineering College, Salem held on 23 September 2016
- Presented a Paper on “A Review of Wireless Sensor Network on Localization Techniques” at a National Conference on “Recent Trends in Engineering Technology & Management” (RTETM -2016) organized by Karpagam College of Engineering, Salem on 22 Oct 2016, and the paper was published in Conference Proceedings ISBN: 978-93-84943-19-6 pp.6-13
- Presented a Paper on “Brief Review and Issues on Cloud Computing” at a National Conference on “Recent Trends in Engineering Technology & Management” (RTETM - 2016) organized by Karpagam College of Engineering, Salem on 22 October 2016, and the paper was published in Conference Proceedings ISBN: 978-93-84943-19-6 pp.25-29.
- Member, International Advisory Committee, International Conference on Big Data and Data Analytics (ICBDDA-17) to be held on 4 and 5 April 2017 conducted by Sri Chandrasekharendra Saraswathi Viswa Mahavidyalay (SCSVMV University), Kanchipuram.
- Life Member, Internet Society (ISOC), USA.
- Member, International Society for Research and Development, United Kingdom(London)
- Published a research paper in Journal Entitled “Discovering Unseen Values with Predictive Data Mining”, International Journal of Innovative Research in Science and Engineering



(IJIRSE), ISSN: 2454-9666, Vol. No.2, Issue 10, October 2016 pp.172-181. Impact Factor: 2.03.

Published a research paper in Journal Entitled “Analysis of Data Mining Application In Education Domain”, International Journal of Advanced Technology in Engineering and Science,(IJATES) ISSN:2438-7550, Vol. No.4, Issue 10, October 2016, pp.378-384. Impact Factor: 2.87

- Received Active Young Researcher Award by International Research Publications, New Delhi.
- Editorial Board Member of International Journal of Healthcare Information Systems and Informatics (IJHISI), USA
- Member, Editorial Board of International Journal of Computer Vision and Image Processing (IJCVIP), USA
- Editorial Board Member of International Journal of Computer Engineering in Research Trends (IJCERT), India.
- Member, Editorial Board of International Journal for Research in Computer Science (IJRCS), India.
- Editorial Board Member of International Journal of Computer Science and Mobile Computing.
- Editor, Journal of Research in Mathematics and Computer Science. Punjab
- Editorial Board Member - International Journal of Engineering Research in Computer Science and Engineering (IJERCSE).
- Editorial Board Member, A R Research Publications, New Delhi,
- Reviewer of De Groot of School of Business, Mc Master University (Public Research University), Hamilton, Canada.
- Member, National Advisory Committee, International Conference on Soft Computing Applications to Power Systems & Power Electronics (ICPSPE-2017) Organized by Department of Electrical and Electronics Engineering at Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya, Kanchipuram, Tamil Nadu, on 12 and 13 April, 2017.
- Member, National Advisory Committee, International Conference on “Wearable Technology (ICOWT-2017)” organized by Department of Electronics and Communication Engineering at Dayananda sagar University, Bengaluru, Karnataka on 4 and 5 May, 2017.
- Member, IAENG Society of Scientific Computing International Association of Engineers, Hong Kong.

- Published a Research Paper in Journal Entitled “A Survey on Secure Data Relocate & File Distribution use of Cloud Service for Mobile Application”, *International Journal of Advanced Research in Science and Engineering,(IJARSE)* ISSN:2319-8354, Vol. No.6, Issue No. 02 February 2017, pp.372-376. Impact Factor:2.83.
- Published Research Paper in Journal Entitled “Join Indices for Relational Database Management System”, *International Journal of Advanced Technology in Engineering and Science,(IJATES)* ISSN:2348-7550, Vol. No.5, Issue No. 01 January 2017, pp.706-712. Impact Factor: 2.87
- Presented a paper on “Quality Assessment and Enrichment in Higher Education”, NAAC Sponsored National Seminar on Quality Enrichment and Excellence in Indian Higher Education System in the Era of Globalisation (NS-QEEIHESG ’17) Organized by D B Jain College (Autonomous), Chennai – 97.
- Presented a paper on “Quality Enhancement of Higher Education Through E-Learning”, NAAC Sponsored National Seminar on Quality Enrichment and Excellence in Indian Higher Education System in the Era of Globalisation (NS-QEEIHESG ’17) Organized by D B Jain College (Autonomous), Chennai – 97.
- Presented a Paper on “A Fraud Detection Approach in Telecommunication using Cluster Genetic Algorithm”, National Conference on Challenges in Computational Research and Applications (NCCCRA – 2017) at Sree Saraswathi Thyagaraja College, Pollachi held on 11 January 2017. Conference Proceedings ISBN : 978-93-86176-52-3 pp218-221
- Presented a Paper on “Novel Concept of Security Matrix for Cloud Computing”, National Conference on Challenges in Computational Research and Applications (NCCCRA – 2017) at Sree Saraswathi Thyagaraja College, Pollachi held on 11 January 2017. Conference Proceedings ISBN : 978-93-86176-52-3 pp222-226
- Presented a Paper on “Big Data and Big Data Analytics”, National Conference on Challenges in Computational Research and Applications (NCCCRA – 2017) at Sree Saraswathi Thyagaraja College, Pollachi held on 11 January 2017. Conference Proceedings ISBN : 978-93-86176-52-3 pp227-231.
- Presented a Paper on “Reforms in Examination and Education System in India”, NAAC Sponsored National Level Seminar on Evaluation Reforms for Quality Education in Higher Education Institutions Organized by IQAC, Rathnavel Subramaniam College of Arts & Science (Autonomous), Coimbatore.

- Presented a Paper on “Quality and Performance Evaluation of Question Paper Setter”, NAAC Sponsored National Level Seminar on Evaluation Reforms for Quality Education in Higher Education Institutions organized by IQAC, Rathnavel Subramaniam College of Arts & Science (Autonomous), Coimbatore
- Presented a Paper on “Present Evaluation Method of Examination”, NAAC Sponsored National Level Seminar on Evaluation Reforms for Quality Education in Higher Education Institutions Organized by IQAC, Rathnavel Subramaniam College of Arts & Science (Autonomous), Coimbatore.
- Presented a Paper on “Securing Data Transfer in Cluster-based Wireless Sensor Networks” National Conference on Emerging Trends in Big Data and Research Issue, Organized by Department of Computer Applications, Dr. N. G. P. College of Arts and Science, Coimbatore. Conference Proceedings: ISBN: ISBN: 978-85-78974-85-2
- Presented a Paper on “A survey on Cloud Computing Security Threats” at a National Conference on Emerging Trends in Big Data and Research Issues organized by Department of Computer Applications, Dr. N. G. P College of Arts and Science, Coimbatore. Conference Proceedings: ISBN: ISBN: 978-85-78974-85-2
- Presented a Paper on “Demonetization – Impact on Cashless Payment System” at a National Conference on Demonetization Effects on Indian Financial System organized by the Faculty of Commerce, Sree Saraswathi Thyagaraja College (Autonomous), Pollachi.
- Presented a Paper on “Wireless Sensor Network on Localization Techniques” at a National Conference on Emerging Trends in Big Data and Research Issue organized by Department of Computer Applications, Dr. N. G .P College of Arts and Science, Coimbatore. Conference Proceedings: ISBN: ISBN: 978-85-78974-85-2
- Presented a Paper on “Survey on Security in Wireless Sensor Network using ECC” at a National Conference on Emerging Trends in Big Data and Research Issue organized by Department of Computer Applications, Dr. N. G. P College of Arts and Science, Coimbatore. Conference Proceedings: ISBN: ISBN: 978-85-78974-85-2
- Presented a Paper on “Survey on Sequential Pattern Mining” National Conference on Emerging Trends in Big Data and Research Issue, Organized by Department of Computer Applications, Dr. N. G. P College of Arts and Science, Coimbatore. Conference Proceedings: ISBN: ISBN: 978-85-78974-85-2
- Presented a Paper on “Privacy Preserving Public Auditing for Secure Storage System in Cloud Computing” at a National Conference on Emerging Trends in Big Data and Research

issue organized by Department of Computer Applications, Dr. N. G. P College of Arts and Science, Coimbatore. Conference Proceedings: ISBN: ISBN: 978-85-78974-85-2.

- Presented a Paper on “Join Indices for Relational Database Management System” 9<sup>th</sup> International Conference on Recent Innovations in Science, Engineering and Management (RISEM-17) Organized by Dhurva Institute of Engineering and Technology, Nalgonda, Telangana on 28 January 2017 Conference Proceedings: ISBN: 978-93-86181-22-1.
- Research Paper Published in Journal Entitled “Challenges in Backing Up and Restoring Enterprise Applications”, *International Journal of Advanced Research in Science and Engineering, (IJARSE)* ISSN:2319-8354, Vol. No.6, Issue No. 02 February 2017, pp.147-151. Impact Factor:2.83
- Presented a Paper on “Challenges in Backing Up and Restoring Enterprise Applications” at an International Conference on Recent Trends in Engineering, Science, Humanities and Management (RTESHM-17) organized by Sri Ramasamy Naidu Memorial College, Sattur, Tamil Nadu on 3 February 2017. Conference Proceedings: ISBN:978-93-86171-18-4
- Presented a Paper on “A Survey on Secure Data Relocate & File Distribution use of Cloud Services for Mobile Application” at 3<sup>rd</sup> International Conference on “Latest Innovations in Science, Engineering and Management – (ICLISEM-17) on 19 February 2017. Conference Proceedings: ISBN: 978-93-86171-17-7.

#### **Prof. P. R. Thirumagal**

- Presented a Paper on “Join Indices for Relational Database Management System” at the 9<sup>th</sup> International Conference on Recent Innovations in Science, Engineering and Management (RISEM-17) organized by Dhurva Institute of Engineering and Technology, Nalgonda, Telangana on 28 January 2017. Conference Proceedings: ISBN: 978-93-86181-22-1.

#### **Prof. A. Kaleemullah**

- Assistant Professor & Head, Department of Computer Science (Shift II) qualified successfully in the UGC- SET Examination in November 2016.

#### **Prof. S. Afsar Ahmed**

- Assistant Professor of Corporate Secretaryship qualified successfully in the UGC- SET Examination in November 2016.

**Prof. V. S. Suhail Ahmed**

- Assistant Professor of BBA Presented a paper in International Conference “Myths & Realities of Business, Entrepreneurial” organized by Department of BBA, Marudhar Keseri Jain College for Women, Vaniyambadi on 11 August 2016.
- Published a paper entitled “Myths & Realities of Business, Entrepreneurial” at International Conference on “Global Business Trends and Revolution in India” ICGBTRI with ISBN.

**Prof M. Parvez Ahmed**

- Assistant Professor of Economics Participated and a presented paper in one day National Level seminars on ‘Recent Trends in Banking’ at Sacred Heart College, Tirupattur on 26 August 2016.

**6.3.5 Library, ICT and physical infrastructure / instrumentation**

- **Mazharul Uloom College Centre for Spoken English (MUCCSE)**

The College takes pride in having launched its Centre for Spoken English called as Mazharul Uloom College Centre for Spoken English (MUCCSE). The commencement of the spoken English classes took place with a launching programme on 2 January 2017, at the N. M. Zackriah Auditorium by our Secretary & Correspondent Alijanab Alhaj M. Nazar Mohamed Sahib. In his address he insisted to learn good English for better future. Dr. P. M. Aadil Ahmed, Principal spoke on the occasion and said that good English is required for getting good studies and jobs. The centre assures the students to learn English with innovative language teaching methods with the aid of the language lab. It provides an opportunity to the students to learn and speak English while still pursuing their degree, as most of the students are from schools with vernacular medium of instruction and from the rural background. The language is taught through programmed lessons bought at a cost of Rs 1.25 lakhs (Courtesy – UGC). Every learner is provided with a system. There are 25 systems (Thin – Client). A coordinator along with the two instructors is exclusively appointed for this Centre. A 50 hour programme, one hour per day in five batches scheduled for three months (January to March) commenced with the enrollment of 125 students, 25 in each batch. Of the five batches three are for the Shift II students (one batch exclusively for girl students) and two are for the Shift I students. The timing is one hour per day for each batch, forenoon for Shift II and afternoon for Shift I.

- A highly advanced ICT Staff Work Station in the Library has been installed to facilitate research and development resource.

### **6.3.6 Human Resource Management**

- A clear communication of the Institution's vision in every action and decision.
- Regular informal meetings with members of the staff to understand their comfort levels.
- Trust the staff, tap their strengths and understand their weaknesses.
- Address the staff's problems directly without following any bureaucratic methods.
- Encourage the staff for voluntary participation in every program organized by the College.
- Pick the smart people and allow them to have their own area of expertise.
- Obtain feedbacks from students and staff for performance analysis.
- Convince the importance of quality bench mark in teaching and research.
- As per the direction from the Ministry of Human Resource Development our college data on several parameters such as teachers, student enrolment, programmes, examination results, education finance, infrastructure is been regularly uploaded in the annual web-based All India Survey on Higher Education (AISHE) since 2010-11 to portray the status of our institution. We have also received the certificates for 2011 to 2015 from the Ministry of Human Resource Development.

### **6.3.7 Faculty and Staff Recruitment**

#### **Advertising of faculty requirement through National and Local Newspapers**

- Sorting of applications as per the guidelines of the UGC
- Eligible candidates are called for interview
- Interview committee comprises of the Principal, the Management representatives and Subject experts
- Ranking the candidates as per the interview performance
- Issue of appointment orders
- Confirmation of the faculty is based on the performance
- The Directorate of Collegiate Education, Chennai sanctioned 4 Teaching postings, 3 postings were filled already. Dr. M. Mohamed Abubakkar was appointed as Assistant Professor in the department of Economics from 14 July 2016.

- The Directorate of Collegiate Education, Chennai sanctioned 4 Non - Teaching postings, 3 postings were filled already. Mr. K. Naveed Ahamed B.C.A. was appointed as typist in our office from 2 November 2016.

### 6.3.8 Industry Interaction / Collaboration

- The leather industries in and around Ambur, take active interest in the betterment and welfare of the students and the institution.
- They also provide a platform for the final year students in carrying out surveys for their curricular projects.
- The Farida Group Industry in collaboration with the Career- Guidance and Placement Cell of the college conducts various programs to enhance the inner potentials of our students.

### 6.3.9 Admission of Students

#### Admission 2016-17:

The Admission particulars for the I Year students for the Academic Year 2016-17 are as follows:

#### **Admission Particulars - 2016-2017**

| <b>Shift I</b>           | <b>Total</b> | <b>Shift II</b>      | <b>Total</b> |
|--------------------------|--------------|----------------------|--------------|
| B.A.(Corp. Economics)    | 37           | B.A. (English)       | 04           |
| B.Sc. (Mathematics)      | 23           | B.B.A                | 25           |
| B.Sc. (Computer Science) | 37           | B.C.A                | 22           |
| B.Com (Corp. Sec.)       | 49           | B.Sc. (Comp. Sc.)    | 22           |
| B.Com (General)          | 51           | B.Sc. (ISM)          | 04           |
| <b>Total</b>             | <b>197</b>   | B.Sc. (Microbiology) | 23           |
|                          |              | B.Com (Comp. App.)   | 09           |
|                          |              | <b>Total</b>         | <b>109</b>   |
|                          |              |                      |              |
|                          |              | M.A. (English)       | 06           |
|                          |              | M.Sc. (Mathematics)  | 03           |
|                          |              | M.Sc. (Info. Tech.)  | 01           |
|                          |              | M.Com (General)      | 09           |
|                          |              | <b>Total</b>         | <b>19</b>    |
|                          |              |                      |              |

|  |                                     |           |
|--|-------------------------------------|-----------|
|  | M. Phil (Commerce)<br>FT/PT         | 04        |
|  | M. Phil (Computer<br>Science) FT/PT | 07        |
|  | M. Phil (English)<br>FT/PT          | 02        |
|  | <b>Total</b>                        | <b>13</b> |

#### 6.4 Welfare schemes

**Teaching** -- Interest free loans for personal purposes, arrangement with banks for vehicle loans, home loans etc.

**Non teaching** -- Interest free loans for personal purposes, arrangement with banks for vehicle loans, home loans etc.

**Students** -- Management Contribution

- Applied Post - Metric Scholarships of Minorities for 247 students. Each student will get approximately Rs. 6000 (247 students X Rs. 6000 = 14, 82, 000). Rs. 3000 as Maintenance expenses and Rs. 3000 as course fee.
- Applied BC/MBC scholarship for 93 students and got an amount of Rs.6, 13, 956 which was sanctioned by the government and also the amount is being disbursed to our beneficiaries.
- Applied SC/ST scholarships for 54 students and got an amount of Rs. 88,804 which was disbursed to our students.
- Nearly 75% of the staff members have availed various benefits under the above schemes.

#### **AIWA Scholarship:**

Ambur Islamic Welfare Association (AIWA) helps every year to pay the fees of the poor students. This year too they have paid the fees for 17 students amounting to Rs 37,800/-

Many philanthropists of Ambur and Gudiyatam are continuously extending their support to the needy and the poor students. Our munificent Management also contributes and helps the poor and needy students.

#### 6.5 Total corpus fund generated

SHIFT I - Rs. 985

SHIFT II - Rs. 640

Total Corpus fund generated: Rs. 1625



## 6.6 Whether annual financial audit has been done

No

## 6.7 Whether Academic and Administrative Audit (AAA) have been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | NA       | NA     | YES      | IQAC      |
| Administrative | NO       | GOVT*  | NA       | NA        |

### \*Only Government Audit

The Financial Audit of our college for the year 2013-14 and 2014 -15 was completed by the Joint Director of Collegiate Education, Vellore Region, Vellore during 7<sup>th</sup> March to 15<sup>th</sup> March 2016.

## 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

## 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- CBCS Pattern followed

## 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- N/A

## 6.11 Activities and support from the Alumni Association

- Annual Meeting Organized
- Gifts and donation towards college welfare. .

## 6.12 Activities and support from the Parent – Teacher Association

One Parent – Teacher’s meeting per semester conducted.

## 6.13 Development programmes for support staff

- Automation training for Non- Teaching staff

- To enhance the professional development of non-teaching staff, the members are encouraged to take up departmental tests.
- The College regularly organizes orientation programmes for e-governance like Tally, Smart Campus, and Examination Software etc.
- Computer literacy programme are regularly conducted by the Department of Computer Science.

#### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

- Water Harvesting Green Campus
- E-waste Management
- Hazardous- waste Management
- Energy- conservation Management
- Tobacco-Free Zone
- Our principal inaugurated the Enviro club on 11 September 2016. He advised the students to protect the environment of the campus and keep it green. Prof. A. Shafee Ahmed Khan, Coordinator and Prof. A. Meeramaitheen, Prof. N. Nithiya Rani. Assistant Coordinators organized the program.
- Campus Cleaning Program was done on 11 September 2016. About 20 volunteers participated.
- Campus Cleaning Program was done on 15 December 2016. About 25 volunteers participated.
- Tree Plantation Program was organized on 20 January 2017 in our campus. About 50 volunteers participated and planted 20 saplings in our campus.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Language Lab in the name of MUCCSE (Mazharul Uloom College Centre for Spoken English) has been installed from this year 2016-17 to facilitate our students learning English with correct pronunciation and to improve their overall English proficiency.
- Many outreach programmes were conducted to improve the awareness of our students which will improve their overall development as a student and as a citizen of India.
- TLT (Translate Your Life Technique) and IAT (Implicit Association Test) methods were introduced by the Department of English to improve English language of the students.
- IAT was specially introduced to identify the mental calibre of the individual students whereby the students were taken care of individually. This helps to improve the overall performance of the students.
- Faculties are motivated to use ICT enabled teaching according to the needs of the topic.
- Special computer programs are designed to teach subjects using power points slide with the aid of LCD.
- To promote self learning, the college library is well-equipped with text-books, reference books, journals, e-journals, magazines and internet facilities.
- Audio-visual learning facilities are encouraged in the campus to make the slow learners to understand and learn the subject
- Smart rooms are used periodically by the various department staff

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- As per the plans, the Language Lab has been installed from this year 2016-17 and our students are facilitated in learning English with correct pronunciation and to improve their overall English proficiency. Students are benefitted due to this innovation.
- Audio-visual learning facilities were improved in the campus. Special computer programs were designed to teach subject in a simple way. The Department of English conducted the TLT and IAT programs successfully. Many events were conducted to improve the Communication and Numerical skills of the students.
- Baby Care Centre was opened this academic year and the children of our staff members are taken care by special Care Takers appointed for this purpose.
- New Library Building (Green Building) has been constructed with Solar Installation which is called as Moulana Abul Kalam Azad Central library where more than fifty thousand volumes and subscribes to more than hundred journals and magazines. Back volumes of these journals of the past four decades are preserved in bound editions for reference by scholars.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Innovation in Teaching Learning Process
2. Outreach Programmes

***\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- Outreach programmes were organized by different support services of our college. Health awareness programme, Child Literacy Programme, Women Empowerment Awareness Programme, Protection of injury Awareness Programme, A programme on Human Rights and RTI, Swatch Bharat Abhiyan (Clean India & Green India) were conducted by our college.
- Rain Water Harvesting, Green Campus, Plantation, Hazardous Waste Management, E-Waste Management were organized to bring environmental awareness among our students.
- Water conservation day organised by NCC to bring awareness to students for saving water.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- All the important events like Independence Day, Republic Day, Martyrs Day, Satbhavana Day, World Environmental Day, National Integration Day and Teachers Day etc. were conducted.
- Entrepreneurship Cell was installed in our college on 27.10.2016 and it is functioning successfully.
- Personality Developmental Programs were conducted.
- As most of the students are from villages, they feel difficulty in learning English language and thus bridge courses were conducted.
- Spoken English classes were conducted.
- The IQAC monitored the academic and administrative progress of the institution and also suggested the required standards for quality sustenance.
- Soft skill programmes were conducted.

### **8. Plans of institution for next year**

Construction of computer lab for arts students, New Class Rooms, More Smart Rooms, Internet Connection to all Departments with WIFI.

*Name: Prof. A. Shafee Ahmed Khan*



*Signature of the Coordinator, IQAC*

*Name: Dr. P. M. Aadil Ahmed*



*Signature of the Chairperson, IQAC*

\*\*\*\*\*

### **Preamble**

IQAC from the date of its inception in 2007 developed a feedback collecting system from students, alumni, parents and faculties to evaluate the Teaching, Learning Process and the Course Quality to be followed in the classes seriously. As Moore Kuol (2005, p.147) rightly pointed out regarding SET (Students Evaluation of Teaching), an anonymous feedback system has been made by which students could express their views and assessments of the teaching faculty without fear of any peril.

### **Feedback Analysis and Report**

Every year, IQAC of our college collects feedback from the students, alumni, parents and staff through questionnaires. The feedback data is analysed and appropriately used as expected to form an important input for quality enhancement of the institution. This academic year the IQAC has prepared the feedback forms with many innovations and a separate team was formed to prepare various forms with the help of the senior faculties and by consulting various stalk holders. The coordinator of the IQAC was the coordinator for the making the feedback forms. The feedback forms collection and analysis was done with S. Joseph Gabriel as the coordinator who is the senior most faculty and HoD of our institution. Under his guidance a team is formed to collect the feedback from the students without any bias and unfairness. A separate team headed by the coordinator of the IQAC and senior most faculties analysed and submitted a report to the IQAC.

The main findings of the analysed feedback data is as follows:

#### **Feedback from the Students:**

Anonymous feedback is collected from all the students at the end of both semesters of the last academic year 2016-17. Every faculty member is judged with regard to course content, their teaching and evaluation process. Strongly agree and agree will be considered as good feedback about that teacher. Neutral means some improvement must be done. Strong disagree and disagree will be considered that the teacher should retrosped about their teaching learning process.

To the questions which are asked with regard to the course content, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback.

- To the questions which are asked with regard to teaching and learning process, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback.

- To the questions which are asked with regard to evaluation process, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback.
- To the questions which are asked with regard to the college, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback.
- Students have given their suggestions and thus proper initiatives will be taken in the next academic year to carry out their suggestions.
- Students have asked Wi-Fi and other facilities which the management will take care and soon the facility will be provided in the campus.
- The staff who attained more neutrals, disagrees and strongly disagrees have been given proper advice to avoid such errors in future and improve their quality in teaching process. Such teachers are advised by the senior most faculties and Prof Incharges of Shift I & Shift II.

This feedback definitely helps to improve the quality of course content, teaching methodology and evaluation system of our institution.

#### **Feedback from Alumni:**

Alumni of our college are our support system. Our college involves alumni in all the activities of our college. They are well placed now and are satisfied with the teaching methodology and quality of education and mentor system of our college. With regard to the infrastructure, they are always ready to extend their helping hand.

They have mostly strongly agreed and agreed with the educational process in the institution. They asked about the development of the infrastructure in general and classrooms and labs with internet facility in particular which will be taken care by the management. Many have expressed their desire for the Autonomous status of this college, and the efforts in this regard is in progress.

#### **Feedback from the Parents:**

Every department conducts parents' meeting every now and then to discuss about the students' academic performance. Parents are satisfied with the remedial classes conducted for the slow learners. Parents' valuable suggestions are taken into account and implemented whenever and wherever necessary.

The 14 point feedback form was designed and given to the parents and guardians to get their feedback in Urdu, Tamil and English as most of the parents and guardians do not know English as this college is situated in the rural area.

As per the feedback all have agreed the existing process and supported the system. They have given their feedback as strongly agree and agree and thus they are satisfied with the current system.

## **Feedback from Faculties:**

Faculties are the main asset of any institutions. All faculties irrespective of their number of years of service are considered in all matters of the college. Their suggestions are highly valued and appropriate steps are taken based on their suggestions to develop the institution. A special feedback form was developed to get their feedbacks.

### **I. Teaching, Learning, Evaluations and Research**

Most of the teachers, above 95% agreed and strongly agreed with system and appreciated the present teaching, learning, evaluations and research process in the campus.

### **II. Infrastructure**

Most of the faculties above 95% have strongly agreed and agreed with the facilities available in the campus. Some suggested having good toilet facility which the management will take care and steps will be taken to improve the infrastructure. Good water facility will also be developed in the campus.

### **III. Governance**

All faculties (100%) have agreed and strongly agreed with the present governance system in the college. All faculties have strongly agreed that the IQAC is functioning successfully in the college. All faculties agreed that the management is encouraging women empowerment in the institution.

IQAC will further improve the feedback systems in the next academic year to bring more innovations in the process and functioning of the college.

## **BEST PRACTICES**

### **Annexure: I**

#### **1. Title of the Practice**

Innovation in Teaching Learning Process

#### **2. Goal**

To achieve the principles of the teaching / learning process which are many-fold. The principles on the basis of which this best practice was decided was – to raise the curiosity of a student in a particular topic, to encourage the students to question the obvious and to increase the interaction in the class.



### **3. The Context**

Rapid advancement in technology is one of the major issues that affect the teaching/learning process. The facilitators find it difficult to keep pace with the techno-savvy learners. Further there is rapid change taking place in technology which aggravates the problem. Keeping the audience captivated throughout the lecture is another challenge. The facilitator is required to use a variety of tools to keep the learner engaged in the learning process. Having access to a variety of tools all the time may not be possible. Today knowledge is just a click away to the learner; a challenge faced by facilitators is to keep pace with the latest news and happenings.

The teaching/learning process is given immense importance in the institute. The institute is as good as its students. The students are as good as the teachers. The institute trains their facilitators continuously to help them enhance their teaching abilities. The learning imparted to the teachers is implemented in enhancing the learning experience of the learner.

### **4. The Practice**

The teaching / learning process starts with designing of a lecture plan by the facilitator. The lecture plan is given in advance to the learners. The facilitator initiates a discussion or tells a story or questions the learners before defining the objectives. The objectives of the lectures are defined to specify to the learner the learning outcomes. During the lecture, discussions and questioning is encouraged.

Holistic learning is encouraged through the continuous evaluation system. Various forms of assessment are used for continuous evaluation such as group discussions, assignments, PowerPoint presentations, class test to name a few. Various co-curricular activities are also organized for the learners. These activities give an opportunity to the students to put their knowledge into application.

An aspect very unique about our teaching / learning process is the freedom given to learners to share their views and ideas. Even ideas that sound impractical are discussed and a proper explanation is given to the learners why they cannot be implemented. The learner is the part of the learning process rather than just a spectator of the same.

A major limitation of the teaching / learning process is the time constraint. The facilitators have various ideas which they would like to implement in their class, however due to paucity of time all of them cannot be implemented.

## **5. Evidence of success**

The evidence of success is visible, qualitatively as well as quantitatively. The qualitative indicators are a more positive outlook towards life, improvement in etiquettes and desire to understand things rather than learning by the rote. The quantitative indicators for learners who actively participate in co-curricular activities are that they show improvement in academic performance. Students who have passed out have done extremely well in the corporate world. Some students have put their learning into application by starting their own businesses.

The results bring some prominent factors to light. Some of the factors are that students when shown the right direction and given the right encouragement can achieve the goals they desire. Holistic development rather than only academic success contributes in creating socially sensitive individuals which is a prominent requirement of educational institute.

## **6. Problems encountered and Resources Required**

The non-availability or non-workability of technology is one of the major problems encountered in the teaching learning process. Further, encouraging discussions in the lecture becomes self-obliterate towards its aim, at times. Questions posed by learners may not be to find an answer to the problem but to test the knowledge of the facilitator. The span of interest of the learners is very short. Teachers today have to play the vital role of an educator and entertainer combined, rather than just an educator.

Resources in terms of finance are continuously required to upgrade technology requirements. This is not available consistently. Majority of the students from rural back ground, downtrodden family background, and lack of competency in communication skill are the major problems encountered in the process of teaching learning.

## **7. Notes**

The Academic Calendar is prepared before the beginning of the academic year. This aids the facilitators and the learners in understanding the time schedule for implementation of the learning process. Dedicated teaching and non-teaching staff are the pillars of strength of the teaching/learning process. Without a dedicated team, success cannot be achieved. The principal with his dynamic leadership style and constant guidance and support gives a prominent shape to the teaching/learning process. Our secretary and correspondent's constant involvement in the affairs of the college motivates our faculty members to be on par with the global standard.

## 8. Contact Details

Name of the Principal: **Dr. P. M. Aadil Ahmed**

Name of the Institution: Mazharul Uloom College

City: Ambur

Pin Code: 635 802

Accredited Status: B

Work Place: Ambur

Fax: 04174 – 249638

Website: [www.mucollege.ac.in](http://www.mucollege.ac.in)

E-mail: [principalmuc@gmail.com](mailto:principalmuc@gmail.com)

Mobile: 9894060634

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## **Annexure: II**

### **1. Title of the Practice**

Outreach Programmes

### **2. Goal**

The goal of outreach program is to increase the knowledge of the students through practical experience and to implement the knowledge acquired through the classroom to the people who are desperately in need. The students not only learn the application of their knowledge but learn the actual lesson of the life which is humanity. these programs help the students in becoming a good citizen of our country which is the need of the hour. This practice is carried out by the support of various Support services of our college like Enviro club, YRC, NSS, and NCC.

### **3. The Context**

Education goal should not be confined to the classrooms. True education is the one which could be got only when students go out of the classroom to implement the education which they learn, practically. This could be possible only when students are taken out of the college to different places students to get an opportunity have their knowledge help the needy uplift the community in all possible ways. This is called outreach program. Though this program students get an opportunity to improve their learning skills, helping tendency, and overall personalities.

Our college tries to develop a more substance program of social involvement that would cover, not just a single events, but more interaction with others children and other secrets of society.

Social involvement would mean that the poor have a face and a history that they can share with us.

Social involvement is based on a child's concept of followers of life and attitude that we too can learn and receive from those who have less.

#### 4. The Practice

- The outreach program tries to bring the students to the working knowledge of different groups of the less fortunate.
- As the students go from grade to grade they meet different sectors of the needy. They either go the area or school to extend their activities. The activities which were done in and by our college are as follows:

**Swachh Bharat Abhiyan” (Clean India & Green India)** program at Reddythoppu, Ambur: The NCC unit of our college organized a program on **Swachh Bharat Abhiyan” (Clean India & Green India)** on 20 October 2016 at Reddythoppu, Ambur. Rtn. T. Basheerudeen was the chief guest for this program. About 100 NCC cadets participated in the event and lots of public were benefitted from this event.

**Environmental Awareness Program at Melvithnakuppam Village:** Enviro Club of our college organized an Environmental Awareness Program at Melvithnakuppam Village on 22 October 2016. About 50 students of our college participated in the event. About 1000 pamphlets were distributed in the villages. Prof. A. Meeramaitheen and Prof. A. Shafee Ahmed Khan spoke with the public about the hazards of destroying environment. A special program was conducted in the school. Our Principal also participated in the event and spoke on protecting the environment for better tomorrow.

**Child Literacy Program at Naikeneri Village, Ambur:** Youth Red Cross of our college conducted a Child Literacy Program at Naikeneri Village, Ambur on 31 October 2016 at Naikeneri Village, Ambur. The Chief Guest and Resource Person of the extension activity, Dr. N. Raja Hussain, Associate Professor & Head of the Department of Commerce and Professor In-charge of Shift I gave a brief introduction about Child literacy and motivated the parents and children to develop literacy. 25 students (YRC Volunteers) and 3 faculty members organized the Child Literacy extension activity. More than 400 students (Girls and Boys) got benefitted from this Child Literacy awareness program.

**Women Empowerment Program at Pernambut:** Khidmatum Nisa, a Women’s Cell of our college conducted a programme on “Women Empowerment” at Nusratul Islam Girls Hr. Sec School, and Rameeza Oriental Arabic School, Pernambut on 31 October 2016. Prof. P. J. Sadia Parveen and Prof. M. A. Uzefa Rashida were the resource persons and spoke on the need of the women empowerment. About 500 girls from both the schools were benefitted from the event.

**Health Awareness Program at Nariyumbattu:** YRC of our College conducted a Health Awareness Program at Nariyumbattu Village, Ambur on 01 February 2017. The Chief Guest and Resource Persons of the extension activity, Dr. Hakeem Mohammed Ziauddin, Imam & Khateeb of Mohiddeen Pura Mosque, Ambur delivered a special lecture on “Health Awareness”. Principal presided over the function. 20 Students (YRC Volunteers) and 5 faculty members organized the Health Awareness extension activity. About 500 boys & girls from both the schools were benefitted from the event.

NSS of our College has three units, which contains 300 volunteers. It involves in so many social and other service activities throughout the year in outside the campus. This is no less than an outreach program.

## **5. Evidence of success**

The evidence of success is visible, qualitatively as well as quantitatively. The qualitative indicators are a more positive outlook towards life, improvement in etiquettes and desire to understand things rather than learning by the rote. The quantitative indicators for learners who actively participate in co-curricular activities are that they show improvement in academic performance. Students who have passed out have done extremely well in the corporate world. Some students have put their learning into application by starting their own businesses.

The results bring some prominent factors to light. Some of the factors are that students when shown the right direction and given the right encouragement can achieve the goals they desire. Holistic development rather than only academic success contributes in creating socially sensitive individuals which is a prominent requirement of educational institute.

## **6. Problems encountered and Resources Required**

Outreach programs are often poorly funded and time-constrained, despite how effective they can be. Developing a rapport with individuals and building trust takes time, and outcomes may not be easily measurable. Furthermore, ensuring privacy, confidentiality and safety can be a challenge.

An additional challenge for the students is responding to issues that go beyond a program's mandate this may push the personal boundaries of the students and the boundaries of an institution's mandate; programs need to be ready to address these issues through direct service and/or referrals.

## **7. Notes**

The UGC and academic bodies have given weightage to the extension activities in the current plans. The students have to be encouraged to socialize and apply their skills and knowledge to improve their understanding of social responsibilities. Not only should they be asked to learn practically but they have to be informed and explained about the ways of doing them.

- ❖ The outreach program tries to bring the students as least to a working knowledge of different of the less fortunate.
- ❖ As the students go from grade to grade they would have met different sectors of the poor they either go the area or school or the poor their activities in MUC.

Such proactive solutions help in improving social responsibilities of our students in the country and at the same time refining their personality and character which will definitely make them a better citizen of our country.

The above two are the best practices which have contributed to the achievement of the institutional objectives and have contributed to the quality improvement of the core activities of the College.

## 8. Contact Details

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## Annexure I

### Abbreviations:

|      |   |  |
|------|---|--|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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